



POLICY AND PROCEDURE – PUBLIC RECORDS REQUESTS

Date Approved: 8-1-2011

Ordinance No. 1271

POLICY FOR MANAGING PUBLIC RECORDS REQUESTS

1. **PERSONS AFFECTED:** Applicable to all City Departments and staff.
2. **PURPOSE:** The purpose of this policy is to establish the procedure for obtaining public records from the City of Zillah as required by RCW Chapter 42.56 as currently enacted or hereafter amended.
3. **FINDINGS:**
 - 3.1. RCW 42.56.070(1) requires all cities and public agencies to maintain and make available a current index of various public records.
 - 3.2. RCW 42.56.070(4) provides that if maintaining such an index would be unduly burdensome, a city need not maintain such an index but it must issue and publish a formal order specifying the reasons why and the extent to which compliance would be unduly burdensome
 - 3.3. The City of Zillah is comprised of several departments which maintain separate databases and/or record keeping systems that would make it extremely difficult, if not physically impossible, and would interfere with City operations to compile an index,
 - 3.4. Because the City has records which are diverse, complex and stored in multiple locations and in multiple computer systems and databases, it is unduly burdensome, if not physically impossible, to maintain a central index of records.
 - 3.5. The City produces or receives an uncountable number of records each day and maintains an uncountable number of records in numerous city files.
 - 3.6. The development and maintenance of a city index would be extremely costly and would provide little benefit to the public compared to the expense in maintaining the index.
 - 3.7. The City's operations do not allow for the addition, revision, or reassignment of duties of existing personnel so that an index may be developed and maintained.
 - 3.8. Anticipated city revenues do not allow for additional staff for the purpose of creating and maintaining such an index.
 - 3.9. Pursuant to RCW Chapter 42.56, the City of Zillah will disclose all public records, including any indexes that are maintained by the City to the extent such records or indexes are not exempt from disclosure pursuant to RCW Chapter 42.56 or other applicable laws.
4. **PUBLIC RECORDS INDEX – ORDER – MAINTENANCE NOT REQUIRED.**

Pursuant to RCW 42.56.070(4), the City Council orders the following:

- 4.1. The City of Zillah is not required to maintain a current index of public records due to findings of the City Council that the requirement to do so is unduly burdensome and would interfere with City operations and such a list is nearly impossible to create and/or maintain; and
- 4.2. Pursuant to RCW Chapter 42.56, the City of Zillah shall disclose all public records and any indexes of public records maintained by the City to the extent not exempt from disclosure pursuant to RCW Chapter 42.56 or other applicable laws.

5. PUBLIC RECORDS OFFICER.

- 5.1. In order for the City to be consistent with local policy and State law the following City employees are hereby designated as the Public Records Officers for the City of Zillah:
 - City Clerk/Treasurer is designated as the Public Records Officer for City Hall/Administration and Public Works;
 - Police Chief is designated as the Public Records Officer for the Zillah Police Department and Municipal Court;
 - Fire Chief/Building Inspector is designated as the Public Records Officer for information maintained by him relating to the Fire and Building Departments.
- 5.2. Any person requesting public records of the City should contact the Public Records Officers at:

<u>City Hall/Admin./PWD</u>	<u>ZPD/Municipal Court</u>	<u>Fire/Building Depts.</u>
City of Zillah	City of Zillah	City of Zillah
Attn: City Clerk/Treasurer	Attn: Police Chief	Attn: Fire Chief
PO Box 475	PO Box 388	PO Box 388
503 First Avenue	111 7 th Street	111 7 th Street
Zillah, WA 98953	Zillah, WA 98953	Zillah, WA 98953
509-829-5151 (Ph)	509-829-6100 (Ph)	509-829-3760
509-829-5457 (Fax)	509-829-5605 (Fax)	509-829-5605 (Fax)

Information is also available at the City's web site at www.cityofzillah.us.

6. PRODUCTION OF PUBLIC RECORDS - GENERALLY.

- 6.1. Unless exempt from disclosure pursuant to RCW Chapter 42.56, as currently enacted or hereafter amended, or other applicable federal or state law, public records shall be available for inspection and copying. The City may make public records available on a partial or installment basis as records that are part of a larger set of requested records are assembled or made ready for inspection or disclosure. Failure of the City to fully comply with any provision of chapter 42.56 RCW shall not result in any liability imposed upon the City other than that outlined in RCW Chapter 42.56, as currently enacted or hereafter amended.
- 6.2. The City need only disclose records to the extent required by state or federal law and nothing in this policy shall be interpreted as requiring the disclosure of any record that is not subject to disclosure by state or federal

law. Generally, any record, or portion thereof, which is exempt from disclosure, will not be disclosed, and information contained in the records may be removed to the extent necessary or permissible by law. The City is not required to create records or documents in response to a request for public records that do not exist at the time the request is made.

- 6.3. State law does not require the City to retain and/or maintain every public record it has ever created or used. The City of Zillah has adopted a retention schedule that has been approved by the state records committee.

7. REQUESTS FOR PUBLIC RECORDS.

- 7.1. In order to track and promptly respond to all requests for public records, such requests shall be made in writing and delivered in person, fax or by mail. Requests delivered by telephone; orally, or by e-mail will not be accepted as valid public record requests.

- 7.2. The City will provide a public records request form that may be used by those requesting public records. The public records request form is available and can be downloaded from the City's web site at www.cityofzillah.us. In lieu of submitting the request for public records on the City's form, the request may also be submitted in other written format but must contain the following information:

- A. The date of the request;
- B. The name of the requestor;
- C. The full address of the requestor;
- D. The telephone number of the requestor;
- E. A complete description of the requested record;
- F. The title and date of the requested record, if known;
- G. The location of the requested record, if known; and
- H. Whether the requestor intends to inspect the records or to obtain a copy of the records, at the cost set forth in the current City Fees Ordinance.

- 7.3. Requests for public records shall be submitted to the Public Records Officer, or to a designated city employee pursuant to subsection (7.4) below. The Public Records Officer for each department may authorize other City employees to make the initial response pursuant to Section 8 to a request for public records. All requests shall comply with subsections (7.1) and (7.2) of this section.

- 7.4. The following designated city employees may receive public record requests directly for the specific records identified in this subsection for each designated employee.

- A. The Records Clerk of City Hall, Administration and Public Works if the request is to inspect and/or copy documents.
- B. The Records Clerk of the Police Department, if the request is to inspect and/or copy a police or incident report.
- C. The Records Clerk of the Zillah Municipal Court if the request is to inspect and/or copy documents within the control of the Court.

- D. The Records Clerk of information maintained by him/her relating to the Fire/Building Department if the request is to inspect and/or copy documents within the control of the Court

If the record requested is not identified in subsections (7.4(A)), (7.4(B)) and (7.4(C)) of this section, or the requestor is unsure of where to file the request, the request shall be filed with the City Clerk/Treasurer.

8. INITIAL RESPONSE TO REQUEST:

- 8.1. The City shall make an initial response to the request for public records within five (5) business days of receipt of the request. In the event a request for public records is received after 5:00 p.m., the request shall be deemed to have been received on the next business day.
Depending upon the nature of request, the City may respond initially by:

- A. Producing the record after the payment of applicable fees, if any;
- B. Acknowledging in writing the City's receipt of the request accompanied by an estimate of the time necessary for further response;
- C. Denying the request in writing accompanied by an explanation of the basis for the denial;
- D. Acknowledging in writing that the records relating to the request are available for inspection; or copying, and that pursuant to Section 11 a deposit is required for copies; or
- E. Requesting in writing clarification of the request.

- 8.2. In the event that the requestor completes the City's standard public records request form, the City may return a copy of the request to the requestor with an estimation of time necessary to provide a final response to the request. This indication on the form of the estimation of time constitutes and satisfies the City's initial response required within five (5) days of receipt of the public disclosure request. Records provided in response to a public records request shall be those documents of record available for disclosure as of the date of the request.

9. FINAL RESPONSE TO REQUEST.

- 9.1. A public disclosure request is not continuing in nature. In the event additional records are created after the date of the requestor's original public records request, the requestor will need to submit a new request. Any records or portions of records disclosed by the City will be provided to the requestor in the same format as they are retained; provided that any disclosable records contained on a computer or other electronic or mechanical device shall, at the discretion of the City, be provided in printed form, on disk, or in another format.
- 9.2. If the requestor specifies a format in which the records should be disclosed, the City will disclose the records in the requested format if: (a) it is determined that disclosable records exist; (b) the City is capable of providing the records in the format requested; (c) the format requested is

reasonable and does not require additional staff time; and (d) the requestor pays all required fees.

- 9.3. The City's response to the request shall be deemed complete and final upon: (a) requestor's inspection of the records; or (b) in the event photocopies were requested, upon notification to the requestor that the photocopies requested are available for pickup and payment.

10. INSPECTION OF RECORDS.

In the event a requestor chooses to inspect records, the City shall notify the requestor once the records which respond to the request are available for inspection. The records will be available for inspection during normal business hours. Records that have been pulled for inspection shall be made available to the requestor for a period of no more than thirty (30) calendar days. In the event a requestor fails to contact the Public Records Officer, within thirty (30) calendar days of being notified that the records are available for inspection: (a) the records shall be returned to the originating department; and (b) the requester will need to submit a new request for the records and the process will begin anew. If an installment response to a records request is not viewed within thirty (30) calendar days, the City is not obligated to fulfill the balance of the request.

11. COPYING FEES.

- 11.1. City Council has established a City Rates Ordinance setting forth the copying fees. Payment of copying fees, whether photocopying or other form of duplication, shall be made pursuant to the approved rate schedule prior to the disclosure of the requested public records. In the event that it is estimated that the copying fees applicable to a particular records request exceeds \$25.00, the City, at its discretion, may require the requestor to deposit a sum equal to ten percent (10%) of the estimated cost prior to copying of the records. In the event the City makes a response to a request available on a partial or installment basis, the City may charge for each part of the response as it is provided to the requestor. If an installment response to a records request is not claimed or paid for within thirty (30) calendar days, the City is not obligated to fulfill the balance of the request.
- 11.2. All payments shall be made by cash, money order, or check payable to the City of Zillah. Payment shall be made in person to the records clerk of the applicable department at time of pick-up. Payments may also be made by mail to the addresses listed in Section 5.2 prior to pick up of records.

12. REVIEW OF PUBLIC RECORDS REQUEST DENIALS.

- 12.1. Any person who objects to the initial denial or partial denial of a records request may petition in writing to the applicable Public Records Officer for review of that decision. The petition shall include a copy or reasonably identify the written statement by the Public Records Officer or designee denying the request.
- 12.2. The Public Records Officer, in conjunction with the Mayor, will consider the petition and will either affirm or reverse the denial of the public records request.

- 12.3. Any person may obtain court review of denials of public records requests pursuant to RCW 42.56.550.

13. RECORDS AND INFORMATION EXEMPT FROM PUBLIC DISCLOSURE.

The Public Records Officer will apply exemptions from the Law (and as amended by law) as shown below:

- 13.1 Documents exempted by the Public Records Act as of the date of enactment of this Policy are hereby known as Attachment "A"; and
- 13.2 Documents exempt by other statutes is here know as Attachment "B"; and
- 13.3 The City of Zillah will not disclose lists of individuals for commercial purposes; and
- 13.4 If only a portion of a record is exempt from disclosure, the Public Records Officer or designee will redact the exempt portions before providing the document.
- 13.5 Attachment "A" and "B" are not meant to be an exclusive list of all exemptions. From time to time the Washington State Legislature may add or delete specific exemptions. Attachment "A" and "B" are for illustrative purposes only and the City will ultimately determine the application of any exemptions based on the laws in place at the time of the request.
- 13.6 The City will do its best to update Attachment "A" and "B" as necessary.

Attachment A

RCW 42.56 - Exempt Records

RCW 42.56.210 – Certain Personal and Other Records Exempt

The following are exempt from public inspection and copying:

RCW 42.56.230 – Personal Information

1. Personal information in any files maintained for students in public schools, patients or clients of public institutions or public health agencies, or welfare recipients.
2. Personal information in files maintained for employees, appointees, or elected officials of any public agency to the extent that disclosure would violate their right to privacy.
3. Information required of any taxpayer in connection with the assessment or collection of any tax if the disclosure of the information to other persons would (a) be prohibited to such persons by RCW 84.08.210, 82.32.330, 84.40.340, 84.40.340 or any ordinance authorized under RCW 35.102.145; or (b) violate the taxpayer's right to privacy or result in unfair competitive disadvantage to the taxpayer.
4. Credit card numbers, debit card numbers, electronic check numbers, card expiration dates, or bank or other financial account numbers, except when disclosure is expressly required by or governed by other law.
5. Personal and financial information related to a small loan or any system of authorizing a small loan in RCW 31.45.093; and
6.
 - A. Documents and related materials and scanned images of documents and related materials used to prove identity, age, residential address, social security number, or other personal information required to apply for a driver's license or identicard.
 - B. Information provided under Section 1 of this act that indicates that an applicant declined to register with the selective service system.

RCW 42.56.240 – Investigative, Law Enforcement and Crime Victims

1. Specific intelligence information and specific investigative records compiled by investigative, law enforcement, and penology agencies, and state agencies vested with the responsibility to discipline members of any profession, the nondisclosure of which is essential to effective law enforcement or for the protection of any person's right to privacy.

2. Information revealing the identity of persons who are witnesses to or victims of crime or who file complaints with investigative, law enforcement, or penology agencies, other than the commission, if disclosure would endanger any person's life, physical safety, or property. If at the time a complaint is filed the complainant, victim, or witness indicates a desire for disclosure or nondisclosure, such desire shall govern. However, all complaints filed with the commission about any elected official or candidate for public office must be made in writing and signed by the complainant under oath.
3. Any records of investigative reports prepared by any state, county, municipal, or other law enforcement agency pertaining to sex offenses contained in chapter 9A.44 RCW or sexually violent offenses as defined in RCW 71.09.020, which have been transferred to the Washington association of sheriffs and police chiefs for permanent electronic retention and retrieval pursuant to RCW 40.14.070(2)(b).
4. License applications under RCW 9.41.070; copies of license applications or information on the applications may be released to law enforcement or corrections agencies.
4. License applications under RCW 9.41.070; copies of license applications or information on the applications may be released to law enforcement or corrections agencies.
5. Information revealing the identity of child victims of sexual assault who are under ages eighteen. Identifying information means the child victim's name, address, location, photograph, and in cases in which the child victim is a relative or stepchild of the alleged perpetrator, identification of the relationship between the child and the alleged perpetrator.
6. The statewide gang database referenced in RCW 43.43.762.
7. Data from the electronic sales tracking system established in RCW 69.43.165.
8. Information submitted to the statewide unified sex offender notification and registration program under RCW 36.28A.040(6) by a person for the purpose of receiving notification regarding a registered sex offender, including the person's name, residential address, and e-mail address.

RCW 42.56.250 – Employment and Licensing

1. Test questions, scoring keys, and other examination data used to administer a license, employment, or academic examination.
2. All applications for public employment, including the names of applicants, resumes, and other related materials submitted with respect to an applicant.
3. The residential addresses, residential telephone numbers, personal wireless telephone numbers, personal electronic mail addresses, social security numbers, and emergency contact information of employees or volunteers of a public agency, and the names, dates of numbers, personal electronic mail addresses, social security numbers, and emergency contact information of dependents of employees or volunteers of a public agency that are held by any public agency in personnel records, public employment related records, or agency. For purposes of this

subsection, "employees" includes independent provider home care workers as defined in RCW 74.39A.240.

4. Information that identifies a person who, while an agency employee: (a) seeks advise, under an informal process established by the employing agency, in order to ascertain his or her rights in connection with a possible unfair practice under chapter 49.60 RCW against the person; and (b) requests his or her identity or any identifying information not to be disclosed.
5. Investigative records compiled by an employing agency conducting a current investigation of a possible unfair practice under chapter 49.60 RCW or of a possible violation of other federal, state, or local laws prohibiting discrimination in employment.
6. Criminal history records checks for board staff finalist candidates conducted pursuant to RCW 43.33A.025.
7. Except as provided in RCW 47.64.220, salary and employee benefit information for maritime employees collected from private employers under RCW 47.64.220(1) and described in RCW 47.64.220(2).
8. Photographs and month and year of birth in the personnel files of employees and workers of criminal justice agencies as defined in RCW 10.97.030. The news media, as defined in RCW 5.68.010(5), shall have access to the photographs and full date of birth. For the purposes of this subsection, news media does not include any person or organization of persons in the custody of a criminal justice agency as define din RCW 10.97.030.

RCW 42.56.260 – Real Estate Appraisals

1. Except as provided by RCW 8.26, the contents of real estate appraisals, made for or by any agency relative to the acquisition or sale of property, until the project or prospective sale is abandoned or until such time as all of the property has been acquired or the property to which the sale appraisal relates is sold, but in no event shall disclosure be denied for more than three years after the appraisal.

RCW 42.56.270 – Financial, Commercial and Proprietary Information

1. Valuable formulae, designs, drawings, computer source code or object code, and research data obtained by any agency within five years of the request for disclosure when disclosure would produce private gain and public loss.
2. Financial information supplied by or on behalf of a person, firm, or corporation for the purpose of qualifying to submit a bid or proposal for (a) a ferry system construction or repair contract as required by RCW 47.60.680 through 47.60.750 or (b) highway construction or improvement as required by RCW 47.28.070.
3. Financial and commercial information and records supplied by private persons pertaining to export services provided under chapters 43.163 and 53.31 RCW, and by persons pertaining to export projects under RCW 43.23.035.
4. Financial and commercial information and records supplied by businesses or individuals during application for loans or program services provided by chapters

43.325, 43.163, 43.160, 43.330, and 43.168 RCW, or during application for economic development loans or program services provided by any local agency.

5. Financial information, business plans, examination reports, and any information produced or obtained in evaluating or examining a business and industrial development corporation organized or seeking certification under chapter 31.24 RCW.
6. Financial and commercial information supplied to the state investment board by any person when the information relates to the investment of public trust or retirement funds and when disclosure would result in loss to such funds or in private loss to the providers of this information.
7. Financial and valuable trade information under RCW 51.36.120.
8. Financial, commercial, operations, and technical and research information and data submitted to or obtained by the clean Washington center in applications for, or delivery of, program services under chapter 70.95H RCW.
9. Financial and commercial information requested by the public stadium authority from any person or organization that leases or uses the stadium and exhibition center as defined in RCW 36.102.010.
10. A. Financial information, including but not limited to account numbers values, and other identification numbers supplied by or on behalf of a person, firm, corporation, limited liability company, partnership, or other entity related to an application for a horse racing licenses submitted pursuant to RCW 67.16.206(1)(b), liquor license, gambling licenses, or lottery retail license;

B. Internal control documents, independent auditor's reports and financial statements, and supporting documents: (i) Of house-banked social card game licensees required by the gambling commission pursuant to rules adopted under chapter 9.46 RCW; or (ii) submitted by tribes with an approved tribal/state compact for class II gaming.
11. Proprietary data, trade secrets, or other information that relates to: (a) a vendor's unique methods of conducting business; (b) data unique to the product or services of the vendor; or (c) determining prices or rates to be charged for services, submitted by any vendor to the department of social and health services for purposes of the development, acquisition, or implementation of state purchased health care as defined in RCW 41.05.011.
12. (a) When supplied to and in the records of the department of commerce: (i) Financial and proprietary information collected from any person and provided to the department of commerce pursuant to RCW 43.330.050(8); and (ii) Financial or proprietary information collected from any person and provided to the department of commerce or the office of the governor in connection with the sitting, recruitment, expansion, retention or relocation of that person's business and until a sitting decision is made, identifying information of any person supplying information under this subsection and the locations being considered for sitting, relocation, or expansion of a business.

(b) When developed by the department of commerce based on information as described in (a)(i) of this subsection, any work products is not exempt from disclosure.

(c) For the purposes of this subsection, "sitting decision" means the decision to acquire or not to acquire a site.

(d) If there is no written contact for a period of sixty days to the department of commerce from a person connected with sitting, recruitment, expansion, retention, or relocation of that person's business, information described in (a)(ii) of this subsection will be available to the public under this chapter.

13. Financial and proprietary information submitted to or obtained by the department of ecology or the authority created under chapter 70.95N RCW to implement chapter 70.95N RCW.
14. Financial, commercial, operations, and technical and research information and data submitted to or obtained by the life sciences discovery fund authority in applications for, or delivery of, grants under chapter 43.350 RCW, to the extent that such information, if revealed, would reasonably be expected to result in private loss to the providers of this information.
15. Financial and commercial information provided as evidence to the department of licensing as required by RCW 19.112.110 or 19.112.120, except information disclosed in aggregate form that does not permit the identification of information related to individual fuel licensees.
16. Any production records, mineral assessments, and trade secrets submitted by a permit holder, mine operator, or landowner to the department of natural resources under RCW 78.44.085.
17.
 - A. Farm plans developed by conservation districts, unless permission to release the farm plan is granted by the landowner or operator who requested the plan, or the farm plan is used for the application or issuance of a permit;
 - B. Farm plans developed under the chapter 90.48 RCW and not under the federal clean water act, 33 U.S.C. Sec. 125 et seq., are subject to RCW 42.56.610 and 90.64.190.
18. Financial, commercial, operations and technical and research information and data submitted to or obtained by a health sciences and services authority in applications for, or delivery of, grants under RCW 35.104.010 through 35.104.060, to the extent that such information, if revealed, would reasonably be expected to result in private loss to providers of this information.
19. Information gathered under chapter 19.85 RCW or RCW 34.05.328 that can be identified to a particular business.
20. Financial and commercial information submitted to or obtained by the University of Washington, other than information the university is required to disclose under RCW 28B.20.150, when the information relates to investments in private funds, to the extent that such information, if revealed, would reasonably be expected to result in loss to the University of Washington consolidated endowment fund or to result in private loss to the providers of this information.

21. Financial, commercial, operations, and technical and research information and data submitted to or obtained by innovate Washington in applications for or delivery of, grants and loans to the extent that such information, if revealed, would reasonably be expected to result in private loss to providers of this information.

RCW 42.56.280 – Preliminary Drafts, Notes, Recommendations, Intra-Agency Memorandums

1. Preliminary drafts, notes, recommendations, and intra-agency memorandums in which opinions are expressed or policies formulated or recommended except that a specific record shall not be exempt when publicly cited by an agency in connection with any agency action.

RCW 42.56.290 – Agency Party to Controversy

1. Records which are relevant to a controversy to which an agency is a party but which records would not be available to another party under the rules of pretrial discovery for causes pending in the superior courts are exempt from disclosure under this chapter.

RCW 42.56.300 – Archaeological Sites

1. Records, maps, or other information identifying the location of archaeological sites in order to avoid the looting or depredation of such sites are exempt from disclosure under this chapter.
2. Records, maps, and other information, acquired during watershed analysis pursuant to the forest and fish report under RCW 76.09.370, that identify the location of archaeological sites, historic sites, artifacts, or the sites of traditional religious, ceremonial, or social uses and activities of affected Indian tribes, are exempt from disclosure under this chapter in order to prevent the looting or depredation of such sites.

RCW 42.56.310 – Library Records

1. Any library record, the primary purpose of which is to maintain control of library materials, or to gain access to information, which discloses or could be used to disclose the identity of a library user is exempt for disclosure under this chapter.

RCW 42.56.320 – Educational Information

1. Financial disclosures filed by private vocational schools under chapters 28B.85 and 28C.10 RCW.
2. Financial and commercial information supplied by or on behalf of a person, firm, corporation, or entity under chapter 28B.95 RCW relating to the purchase or sale of tuition units and contracts for the purchase of multiple tuition units.
3. Individually identifiable information received by the work force training and education coordinating board for research or evaluation purposes.

4. Except for public records as defined in RCW 40.14.040, any records or documents obtained by a state college, university, library, or archive through or concerning any gift, grant, conveyance, bequest, or devise, the terms of which restrict or regulate public access to those records or documents.
5. The annual declaration of intent filed by parents under RCW 28A.200.010 for a child to receive home-based instruction.

RCW 42.56.330 – Public Utilities and Transportation

1. Records filed with the utilities and transportation commission or attorney general under RCW 80.04.095 that a court has determined are confidential under RCW 80.04.095.
2. The residential addresses and residential telephone numbers of the customers of a public utility contained in the records or lists held by the public utility of which they are customers, except that this information may be released to the division of child support or the agency or firm providing child support enforcement for another state under Title IV-D of the federal social security act, for the establishment, enforcement, or modification of a support order.
3. The names, residential addresses, residential telephone numbers, and other individually identifiable records held by an agency in relation to a vanpool, carpool, or other ride-sharing program or service, however, these records may be disclosed to other persons who apply for ride-matching services and who need that information in order to identify potential riders or drivers with whom to share rides.
4. The personally identifying information of a current or former participants or applicants in a paratransit or other transit service operated for the benefit of persons with disabilities or elderly persons.
5. The personally identifying information of persons who acquire and use transit, passes and other fare payment media including, but not limited to, stored value smart cards and magnetic strip cards, except that an agency may disclose this information to a person, employer, educational institution, or other entity that is responsible, in whole or in part, for payment of the cost of acquiring or using a transit pass or other fare payment media for the purpose of preventing fraud, or to the news media when reporting on public transportation or public safety.
 - A. This information may be disclosed in aggregate form if the data does not contain any personally identifying information.
 - B. Personally identifying information may be released to law enforcement agencies if the request is accompanied by a court order.
6. Any information obtained by governmental agencies that is collected by the use of a motor carrier intelligent transportation system or any comparable information equipment attached to a truck, tractor, or trailer; however, the information may be given to other governmental agencies or the owners of the truck, tractor, or trailer from which the information is obtained. As used in this subsection, "motor carrier" has the same definition as provided in RCW 81.80.010.

7. The personally identifying information of persons who acquire and use transponders or other technology to facilitate payment of tolls. This information may be disclosed in aggregate form as long as the data does not contain any personally identifying information. For these purposes aggregate data may include the census tract of the account holder as long as any individual personally identifying information is not released. Personally identifying information may be released to law enforcement agencies only for toll enforcement purposes. Personally identifying information may be released to law enforcement agencies or other purposes only if the request is accompanied by a court order; and
8. The personally identifying information of persons who acquire and use a driver's licenses or identicard that includes a radio frequency identification ship or similar technology to facilitate border crossing. This information may be disclosed in aggregate form as long as the data does not contain any personally identifying information. Personally identifying information may be released to law enforcement agencies only for United State customs and border protection enforcement purposes. Personally identifying information may be released to law enforcement agencies for other purposes only if the request is accompanied by a court order.

RCW 42.56.335 – Public utility districts and municipally owned electrical utilities – Restrictions on access by law enforcement authorities.

1. A law enforcement authority may not request inspection or copying of records of any person who belongs to a public utility district or a municipally owned electrical utility unless the authority provides the public utility district or municipally owned electrical utility with a written statement in which the authority states that it suspects that the particular person to whom the records pertain has committed a crime and the authority has a reasonable belief that the records could determine or help determine whether the suspicion might be true. Information obtained in violation of this section is inadmissible in any criminal proceeding.

RCW 42.56.340 - Timeshare, Condominium, Etc. Owner Lists

1. Membership lists or lists of members or owners of interests of units in timeshare projects, subdivisions, camping resorts, condominiums, land developments, or common-interest communities affiliated with such projects, regulated by the department of licensing, in the files or possession of the department are exempt from disclosure under this chapter.

RCW 42.56.350 – Health Professionals

1. The federal Social Security number of individuals governed under chapter 18.030 RCW maintained in the files of the department of health is exempt from disclosure under this chapter. The exemption in this section does not apply to requests made directly to the department from federal, state, and local agencies of government, and national and state licensing, credentialing, investigatory, disciplinary, and examination organizations.
2. The current residential address and current residential telephone number of a health care provider governed under chapter 18.130 RCW maintained in the files of the department, if the provider requests that this information be withheld from public inspection and copying, and provides to the department of health an accurate alternate or business address and business telephone number. The current

residential address and residential telephone number of a health care provider governed under RCW 18.130.040 maintained in the files of the department of health shall automatically be withheld from public inspection and copying unless the provider specifically requests the information be released, and except as provided for under RCW 42.56.07(9).

RCW 42.56.360 – Health Care

1. (a) Information obtained by the board of pharmacy as provided in RCW 69.45.090.
- (b) Information obtained by the board of pharmacy or the department of health and its representatives as provided in RCW 69.41.044, 69.41.280, and 18.64.420.
- (c) Information and documents created specifically for, and collected and maintained by a quality improvement committee under RCW 43.70.510 or 70.41.200, or by a peer review committee under RCW 4.24.250, or by a quality assurance committee pursuant to RCW 74.42.640 or 18.20.390, or by a hospital, as defined in RCW 43.70.056, for reporting of health care-associated infections under RCW 43.70.056, a notification of an incident under RCW 70.56.040(5), and reports regarding adverse events under RCW 70.56.020 (2)(b), regardless of which agency is in possession of the information and documents;
- (d)(i) Proprietary financial and commercial information that the submitting entity, with review by the department of health, specifically identifies at the time it is submitted and that is provided to or obtained by the department of health in connection with an application for, or the supervision of, an antitrust exemption sought by the submitting entity under RCW 43.72.310.
- (d)(ii) If a request for such information is received, the submitting entity must be notified of the request. Within ten business days of receipt of the notice, the submitting entity shall provide a written statement of the continuing need for confidentiality, which shall be provided to the requester. Upon receipt of such notice, the department of health shall continue to treat information designated under this subsection (1)(d) as exempt from disclosure.
- (d)(iii) If the requester initiates an action to compel disclosure under this chapter, the submitting entity must be joined as a party to demonstrate the continuing need for confidentiality.
- (e) Records of the entity obtained in an action under RCW 18.71.300 through 18.71.340.
- (f) Complaints filed under chapter 18.130 RCW after July 27, 1997, to the extent provided in RCW 18.130.095(1).
- (g) Information obtained by the department of health under chapter 70.225 RCW.
- (h) Information collected by the department of health under chapter 70.245 RCW except as provided in RCW 70.245.150.
- (i) Cardiac and stroke systems performance data submitted to national, state and local data collection systems under RCW 70.168.150(2)(b).

- (j) All documents, including completed forms, received pursuant to a wellness program under RCW 41.04.362, but not statistical reports that do not identify an individual.
2. Chapter 70.02 RCW applies to public inspection and copying of health care information of patients.
 3. A. Documents related to infant mortality reviews conducted pursuant to RCW 70.05.170 are exempt from disclosure as provided for in RCW 70.05.170(3).

B. (i) If the agency provides copies of public records to another agency that are exempt from public disclosure under this subsection (3), those records remain exempt to the same extent the records were exempt in the possession of the originating entity.

(ii) For notice purposes only, agencies providing exempt records under this subsection (3) to other agencies may mark any exempt records as "exempt" so that the receiving agency is aware of the exemption, however whether or not a record is marked exempt does not affect whether the record is actually exempt from disclosure.

RCW 42.56.370 – Domestic Violence Program, Rape Crisis Center Clients

1. Client records maintained by an agency that is a domestic violence program as defined in RCW 70.123.020 or 70.123.075 or a rape crisis center as defined in RCW 70.125.030 are exempt from disclosure under this chapter.

RCW 42.56.380 – Agriculture and Livestock

1. Business related information under RCW 15.86.110.
2. Information provided under RCW 15.54.362.
3. Production or sales records required to determine assessment levels and actual assessment payments to commodity boards and commissions formed under chapters 15.24, 15.26, 15.28, 15.44, 15.65, 15.66, 15.74, 15.88, 15.155, 15.100, 15.89 and 16.67 RCW or required by the department of agriculture to administer these chapters of the department's programs.
4. Consignment information contained on phytosanitary certificates issued by the department of agriculture under chapters 15.13, 15.49, and 15.17 RCW or federal phytosanitary certificates issued under 7 C.F.R. 353 through cooperative agreements with the animal and plant health inspection service, United States department of agriculture, or on applications for phytosanitary certification required by the department of agriculture.
5. Financial and commercial information and records supplied by persons (a) to the department of agriculture for the purpose of conducting a referendum for the potential establishment of a commodity board or commission; or (b) to the department of agriculture or commodity boards or commissions formed under chapter 15.24, 15.28, 15.44, 15.65, 15.66, 15.74, 15.88, 15.115, 15.100, 15.89 or 16.67 RCW with respect to domestic or export marketing activities or individual producer's production information.

6. Information obtained regarding the purchases, sales, or production of an individual American ginseng grower or dealer, except for providing reports to the United States fish and wildlife service under RCW 15.19.080.
7. Information collected regarding packers and shippers of fruits and vegetables for the issuance of certificates of compliance under RCW 15.17.140(2) and 15.17.143.
8. Financial statements obtained under RCW 16.65.030(1)(d) for the purposes of determining whether or to the applicant meets the minimum net worth requirements to construct or operate a public livestock market.
9. Information submitted by an individual or business for the purpose of participating in a state or national animal identification system. Disclosure to local, state, and federal officials is not public disclosure. This exemption does not affect the disclosure of information used in reportable animal health investigations under chapter 16.36 RCW once they are complete.
10. Results of testing for animal diseases not required to be reported under chapter 16.36 RCW that is done at the request of the animal owner or his or her designee that can be identified to a particular business or individual.

RCW 42.56.390 – Emergency or Transitional Housing

1. Names of individuals residing in emergency or transitional housing that are furnished to the department of revenue or a county assessor in order to substantiate a claim for property tax exemption under RCW 84.36.043 are exempt from disclosure under this chapter.

RCW 42.56.400 – Insurance and Financial Institutions

1. Records maintained by the board of industrial insurance appeals that are related to appeals of crime victims' compensation claims filed with the board under RCW 7.68.110.
2. Information obtained and exempted or withheld from public inspection by the health care authority under RCW 41.05.026, whether retained by the authority, transferred to another state purchased health care program by the authority, or transferred by the authority to a technical review committee created to facilitate the development, acquisition, or implementation of state purchased health care under chapter 41.05 RCW.
3. The names and individual identification data of all violators regulated by the insurance commissioner under chapter 48.102 RCW.
4. Information provided under RCW 48.30A.045 through 48.30A.060.
5. Information provided under RCW 48.05.510 through 48.05.535, 48.43.200 through 48.43.2000 through 48.43.225, 48.44.530, through 48.44.555, and 48.46.600 through 48.46.625.
6. Examination reports and information obtained by the department of financial institutions from banks under RCW 30.40.075, from savings banks under RCW 32.04.220, from savings and loan associations under RCW 33.04.110, from credit

unions under RCW 31.12.565, from check cashers and sellers under RCW 31.45.030 (3), and from securities brokers and investment advisers under RCW 21.20.100, all of which is confidential and privileged information.

7. Information provided to the insurance commissioner under RCW 48.110.040 (3).
8. Documents, materials, or information obtained by the insurance commissioner under RCW 48.02.065, all of which are confidential and privileged.
9. Confidential proprietary and trade secret information provided to the commissioner under RCW 48.31C.020 through 48.31C.050 and 48.31C.070.
10. Date filed under RCW 48.140.020, 48.140.030, 48.140.050, and 7.70.140 that, alone or in combination with any other data, may reveal the identity of a claimant, health care provider, health care facility, insuring entity, or self-insurer involved in a particular claim or a collection of claims. For the purpose of this subsection:
 - A. "Claimant" has the same meaning as in RCW 48.140.010 (2).
 - B. "Health care facility" has the same meaning as in RCW 48.140.010 (6).
 - C. "Health care provider" has the same meaning as in RCW 48.140.010 (7).
 - D. "Insuring entity" has the same meaning as in RCW 48.140.010 (8).
 - E. "Self-insurer" has the same meaning as in RCW 48.140.010 (11).
11. Documents, materials, or information obtained by the insurance commissioner under RCW 48.135.060.
12. Documents, materials, or information obtained by the insurance commissioner under RCW 48.37.060.
13. Confidential and privileged documents obtained or produced by the insurance commissioner and identified in RCW 48.37.080.
14. Documents, materials, or information obtained by the insurance commissioner under RCW 48.37.140.
15. Documents, materials, or information obtained by the insurance commissioner under RCW 48.17.595.
16. Documents, materials, or information obtained by the insurance commissioner under RCW 48.102.051(1) and 48.102.140 (3) and (7) (a) (ii).
17. Documents, materials, or information obtained by the insurance commissioner in the commissioner's capacity as receiver under RCW 48.31.025 and 48.99.017, which are records under the jurisdiction and control of the receivership court. The commissioner is not required to search for, log, produce, or otherwise comply with the public records act for any records that the commissioner obtains under chapters 48.31 and 48.99 RCW in the commissioner's capacity as a receiver, except as directed by the receivership court.

18. Documents, materials or information obtained by the insurance commissioner under section 16 of this act.
19. Data, information and documents provided by a carrier pursuant to section 1, chapter 172, Laws of 2010.

RCW 42.56.403 – Property and casualty insurance statements of actuarial opinion.

1. Documents, materials, and information obtained by the insurance commissioner under RCW 48.05.385 (2) are confidential and privileged and not subject to public disclosure under this chapter.

RCW 42.56.410 – Employment Security Department Records, Certain Purposes

1. Records maintained by the employment security department and subject to chapter 50.13 RCW if provided to another individual or organization for operational, research, or evaluation purposes are exempt from disclosure under this chapter.

RCW 42.56.420 – Security

1. Those portions of records assembled, prepared, or maintained to prevent, mitigate, or respond to criminal terrorist acts, which are acts that significantly disrupt the conduct of government or of the general civilian population of the state or the United States and that manifest an extreme indifference to human life, the public disclosure of which would have a substantial likelihood of threatening public safety, consisting of:
 - (a) Specific and unique vulnerability assessments or specific and unique response or deployment plans, including compiled underlying data collected in preparation of or essential to the assessments, or to the response or deployment plans.
 - (b) Records not subject to public disclosure under federal law that are shared by federal or international agencies, and information prepared from national security briefings provided to state or local government officials related to domestic preparedness for acts of terrorism.
2. Those portions of records containing specific and unique vulnerability assessments or specific and unique emergency and escape response plans at a city, county, or state adult or juvenile correctional facility or secure facility for persons civilly confined under chapter 71.09 RC, the public disclosure of which would have a substantial likelihood of threatening the security of a city, county or state adult or juvenile correctional facility, secure facility for persons civilly confined under chapter 71.09 RCW or any individuals safety.
3. Information compiled by school districts or schools in the development of their comprehensive safe school plans under RCW 28A.320.125, to the extent that they identify specific vulnerabilities of school districts and each individual school.
4. Information regarding the infrastructure and security of computer and telecommunications networks, consisting of security passwords, security access codes and programs, access codes for secure software applications, security and

service recovery plans, security risk assessments, and security test results to the extent that they identify specific system vulnerabilities.

5. The system security and emergency preparedness plan required under RCW 35.21.228, 35A.21.300, 36.01.210, 36.57.120, 36.57A.170, and 81.112.180.

RCW 42.56.430 – Fish and Wildlife

1. Commercial fishing catch data from logbooks required to be provided to the department of fish and wildlife under RCW 77.12.047, when the data identifies specific catch location, timing, or methodology and the release of which would result in unfair competitive disadvantage to the commercial fisher providing the catch data, however, this information may be released to government agencies concerned with the management of fish and wildlife resources.
2. Sensitive fish and wildlife data. Sensitive fish and wildlife data may be released to the following entities and their agents for fish, wildlife, land management purposes, or scientific research needs: Government agencies, public utilities, and accredited colleges and universities. Sensitive fish and wildlife data may be released to tribal governments. Sensitive fish and wildlife data may also be released to the owner, lessee, or right-of-way or easement holder of the private land to which the data pertains. The release of sensitive fish and wildlife data may be subject to a confidentiality agreement, except upon release of sensitive fish and wildlife data to the owner, lessee or right-of-way or easement holder of private land who initially provided the data. Sensitive fish and wildlife data does not include data related to reports of predatory wildlife as specified in RCW 77.12.885. Sensitive fish and wildlife data must meet at least one of the following criteria of this subsection as applied by the department of fish and wildlife:
 - (a) The nesting sites or specific locations of endangered species designated under RCW 77.12.020, or threatened or sensitive species classified by rule of the department of fish and wildlife.
 - (b) Radio frequencies used in, or locational data generated by, telemetry studies.
 - (c) Other location data that could compromise the viability of a specific fish or wildlife population, and where at least one of the following criteria is met:
 - (i) The species has a known commercial or black market value.
 - (ii) There is a history of malicious take of that species and the species behavior or ecology renders it especially vulnerable.
 - (iii) There is a known demand to visit, take, or disturb, and the species.
 - (iv) The species has an extremely limited distribution and concentration.
3. The personally identifying information of persons who acquire recreational licenses under RCW 77.32.010 or commercial licenses under chapter 77.65 or 77.70 RCW, except name, address of contact used by the department, and type of license, endorsement, or tag; however, the department of fish and wildlife may disclose personally identifying information to:
 - (a) Government agencies concerned with the management of fish and wildlife resources.

(b) The department of social and health services, child support division, and to the department of licensing in order to implement RCW 77.32.014 and 46.20.291.

(c) Law enforcement agencies for the purpose of firearm possession enforcement under RCW 9.41.040.

4. Information that the department of fish and wildlife has received or accessed but may not disclose due to confidentiality requirements in the Magnuson-Stevens fishery conservation and management reauthorization act of 206 (16 U.S.C. Sec. 1861(h)(3) and (i), and Sec. 1881a(b)).

RCW 42.56.440 – Veterans’ Discharge Papers

1. Discharge papers of a veteran of the armed forces of the United States filed at the office of the county auditor before July 1, 2002, that have not been commingled with other recorded documents are exempt from disclosure under this chapter. These records will be available only to the veteran, the veteran’s next of kin, a deceased veteran’s properly appointed personal representative or executor, a person holding that veteran’s general power of attorney, or to anyone else designated in writing by that veteran to receive the records.
2. Discharge papers of a veteran of the armed forces of the United States filed at the office of the county auditor before July 1, 2002, that have been commingled with other records are exempt from disclosure, if the veteran has recorded a “request for exemption from public disclosure of discharge papers” with the county auditor. If such a request has been recorded, these records may be released only to the veteran filing the papers, the veteran’s next of kin, a deceased veteran’s properly appointed personal representative or executor, a person holding the veteran’s general power of attorney, or anyone else designated in writing by the veteran to receive the records.
3. Discharge papers of a veteran filed at the office of the county auditor after June 30, 2002, are not public records, but will be available only to the veteran, the veteran’s next of kin, a deceased veteran’s properly appointed personal representative or executor, a person holding the veteran’s general power of attorney, or anyone else designated in writing by the veteran to receive the records.
4. For the purposes of this section, next of kin of deceased veterans have the same rights to full access to the record. Next of kin are the veteran’s widow or widower who has not remarried, son, daughter, father, mother, brother, and sister.

RCW 42.56.450 – Check Cashers and Sellers Licensing Applications

1. Information in an application for licensing or a small loan endorsement under chapter 31.45 RCW regarding the personal residential address, telephone number of the applicant or financial statement is exempt from disclosure under this chapter.

RCW 42.56.460 – Fireworks

1. All records obtained and all reports produced as required by the state fireworks law, chapter 70.77 RCW are exempt from disclosure under this chapter.

RCW 42.56.470 – Correctional Industries Workers

1. All records, documents, data, and other materials obtained under the requirements of RCW 72.09.115 from an existing correctional industries class 1 work program participant or an applicant for a proposed new or expanded class 1 correctional industries work program are exempt from public disclosure under this chapter.

RCW 42.56.480 – Inactive Programs

1. Information relating to the following programs and reports, which have no on going activity, is exempt from disclosure under this chapter.
 - A. Railroad company contracts filed prior to July 28, 1991, with utilities and transportation commission under RCW 81.34.070, except that the summaries of the contracts are open to public inspection and copying as otherwise provided by this chapter.
 - B. Personal information in files maintained in a database created under RCW 43.07.360.
 - C. Data collected by the department of social and health services for the reports required by section 8, chapter 231, Laws of 2003, except as compiled in the aggregate and reported to the senate and House of Representatives.

RCW 42.56.510 – Duty to Disclose or Withhold Information – Otherwise Prohibited

1. Nothing in RCW 42.56.250 and 42.56.330 shall affect a positive duty of an agency to disclose or a positive duty to withhold information which duty to disclose or withhold is contained in any other law.

Attachment B

Exemption and Prohibition Statutes Not Listed in Chapter 42.56 RCW

For informational purposes, each agency shall publish and maintain a current list containing every law, other than those listed in this chapter, that the agency believes exempts or prohibits disclosure of specific information or records of the agency. An agency's failure to list an exemption shall not affect the efficacy of any exemption.

Washington State Statutes	
Citation	Records
RCW 2.64.111	Documents regarding discipline/retirement of judges
RCW 2.64.113	Confidentiality – violations
RCW 4.24.550	Information on sex offenders
RCW 5.60.060	Privileged communications
RCW 5.60.070	Court-ordered mediation records
RCW 7.68.140	Victims' compensation claims
RCW 7.69A.030(4)	Child victims and witnesses – protection of identity
RCW 7.69A.050	Rights of child victims and witnesses – addresses
RCW 7.75.050	Records of Dispute Resolution Centers
RCW 9.51.050	Disclosing transaction of grand jury
RCW 9.51.060	Disclosure of grand jury deposition
RCW 9.02.100	Reproductive privacy
RCW 9A.82.170	Financial institution records – wrongful disclosure
RCW 10.27.090	Grand jury testimony/evidence
RCW 10.27.160	Grand jury reports – release to public only by judicial order
RCW 10.29.030	Organized crime special inquiry judge
RCW 10.29.090	Records of special inquiry judge proceedings
RCW 10.52.100	Records identifying child victim of sexual assault
RCW 10.77.210	Records of persons committed for criminal insanity
RCW 10.97.040	Criminal history information released must include disposition
RCW 10.97.050	Conviction and criminal history information
RCW 10.97.060	Deletion of certain criminal history record information, conditions

RCW 10.97.070	Disclosure of identity of suspect to victim
RCW 10.97.080	Inspection of criminal record by subject
RCW 13.32A.090	Crisis residential centers notice to parent about child

Citation	Records
RCW 13.34.115	Court dependency proceedings
RCW 13.40.217	Juveniles adjudicated of sex offenses – release of information
RCW 13.50.010	Maintenance of and access to juvenile records
RCW 13.50.050	Juvenile offenders
RCW 13.50.100	Juvenile/children records not relating to offenses
RCW 13.60.020	Missing children information
RCW 13.70.090	Citizen juvenile review board – confidentiality
RCW 18.04.405	Confidentiality of information gained by CPA
RCW 18.19.060	Notification to clients by counselors
RCW 18.19.180	Confidential communications with counselors
RCW 19.215.020	Destruction of personal health and financial information
RCW 19.34.240(3)	Private digital signature keys
RCW 19.215.030	Compliance with federal rules
RCW 26.04.175	Name and address of domestic violence victim in marriage records
RCW 26.12.170	Reports of child abuse/neglect with courts
RCW 26.23.050	Child support orders
RCW 26.23.120	Child support records
RCW 26.26.041	Uniform Parentage Act – protection of participants
RCW 26.26.450	Confidentiality of genetic testing
RCW 26.33.330	Sealed court adoption records
RCW 26.33.340	Agency adoption records
RCW 26.33.343	Access to adoption records by confidential intermediary
RCW 26.33.345	Release of name of court for adoption or relinquishment
RCW 26.33.380	Adoption – identity of birth parents confidential
RCW 26.44.010	Privacy of reports on child abuse and neglect
RCW 26.44.020(19)	Unfounded allegations of child abuse or neglect
RCW 26.44.030	Reports of child abuse/neglect
RCW 26.44.125	Right to review and amend abuse finding – confidentiality
RCW 27.53.070	Records identifying the location of archaeological sites
RCW 29A.08.720	Voter registration records – place of registration confidential
RCW 29A.08.710	Voter registration records – certain information exempt

Chapter 40.14 RCW	Preservation and destruction of public records
RCW 42.23.070(4)	Municipal officer disclosure of confidential information prohibited
RCW 42.41.030(7)	Identity of local government whistleblower
RCW 42.41.045	Non-disclosure of protected information (whistleblower)

Citation	Records
RCW 46.52.080	Traffic accident reports – confidentiality
RCW 46.52.083	Traffic accident reports – available to interested parties
RCW 46.52.120	Traffic crimes and infractions – confidential use by police and courts
RCW 46.52.130(2)	Abstract of driving record
RCW 48.62.101	Local government insurance transactions – access to information
RCW 50.13.060	Access to employment security records by local government agencies
RCW 50.13.100	Disclosure of non-identifiable information or with consent
RCW 51.28.070	Worker's compensation records
RCW 51.36.060	Physician information on injured workers
RCW 60.70.040	No duty to disclose record of common law lien
RCW 68.50.105	Autopsy reports
RCW 68.50.320	Dental identification records – available to law enforcement agencies
Chapter 70.02 RCW	Medical records – access and disclosure – entire chapter (HC providers)
RCW 70.05.170	Child mortality reviews by local health departments
RCW 70.24.022	Public health agency information regarding sexually transmitted disease investigations - confidential
RCW 70.24.024	Transcripts and records of hearings re: sexually transmitted diseases
RCW 70.24.105	HIV/STD records
RCW 70.28.020	Local health department TB records – confidential
RCW 70.48.100	Jail records and booking photos
RCW 70.58.055	Birth certificates – certain information confidential
RCW 70.58.104	Vital records, research confidentiality safeguards
RCW 70.94.205	Washington Clean Air Act – confidentiality of data
RCW 70.96A.150	Alcohol and drug abuse treatment programs
RCW 70.123.075	Client records of domestic violence programs
RCW 70.125.065	Records of rape crisis centers in discovery
RCW 71.05.390	Information about mental health consumers
RCW 71.05.395	Ch. 70.02 RCW applies to mental health records
RCW 71.05.400	Information to next of kin or representative
RCW 71.05.425	Notice of release or transfer of committed person after offense dismissal
RCW 71.05.427	Information that can be released

RCW 71.05.430	Statistical data
RCW 71.05.440	Penalties for unauthorized release of information
RCW 71.05.445	Release of mental health information to Dept. of Corrections
RCW 71.05.620	Authorization requirements and access to court records
RCW 71.05.630	Release of mental health treatment records
Citation	Records
RCW 71.05.640	Access to treatment records
RCW 71.05.650	Accounting of disclosures
RCW 71.24.035(5)(g)	Mental health information system – state, county and regional support networks – confidentiality of client records
RCW 71.34.200	Mental health treatment of minors – records confidential
RCW 71.34.210	Court records for minors related to mental health treatment
RCW 71.34.225	Release of mental health services information
RCW 71A.14.070	Records regarding developmental disability – confidentiality
RCW 72.09.345	Notice to public about sex offenders
RCW 72.09.585(3)	Disclosure of inmate records to local agencies – confidentiality
RCW 73.04.030	Veterans discharge papers exemption (see related RCW 42.56.440)
RCW 74.04.060	Applicants and recipients of public assistance
RCW 74.04.520	Food stamp program confidentiality
RCW 74.09.900	Medical assistance
RCW 74.13.121	Financial information of adoptive parents
RCW 74.13.280	Children in out-of-home placements - confidentiality
RCW 74.20.280	Child support enforcement – local agency cooperation, information
RCW 74.34.095	Abuse of vulnerable adults - confidentiality of investigations and reports
RCW 82.32.330	Disclosure of tax information
RCW 84.36.389	Confidential income data in property tax records held by assessor
RCW 84.40.020	Confidential income data supplied to assessor regarding real property
Selected Federal Confidentiality Statutes and Rules	
18 USC § 2721 - 2725	Driver and License Plate Information
20 USC § 1232g	Family Education Rights and Privacy Act
42 USC 290dd-2	Confidentiality of Substance Abuse Records
42 USC 405(c)(2)(vii)(I)	Limits on Use and Disclosure of Social Security Numbers.
42 USC 654(26)	State Plans for Child Support
42 USC 671(a)(8)	State Plans for Foster Care and Adoption Assistance
42 USC 1396a(7)	State Plans for Medical Assistance
7 CFR 272.1(c)	Food Stamp Applicants and Recipients
34 CFR 361.38	State Vocational Rehabilitation Services Programs

42 CFR Part 2(2.1-2.67)	Confidentiality of Alcohol and Drug Abuse Patient Records
42 CFR 431.300 - 307	Safeguarding Information on Applicants and Recipients of Medical Assistance
42 CFR 483. 420	Client Protections for Intermediate Care Facilities for the Mentally Retarded
42 CFR 5106a(b)(2)(A)	Grants to States for Child Abuse and Neglect Prevention and Treatment Programs
45 CFR 160-164	HIPAA Privacy Rule