

**APPLICATION FOR A TELECOMMUNICATION FACILITY (WCF)**  
**(Pursuant to Zillah Municipal Code Title 17)**  
**CITY OF ZILLAH, WASHINGTON**

**FILE NUMBER:** \_\_\_\_\_

**1) FEES:**

**Date paid:** \_\_\_\_\_

**WCF Fee: \$400.00 plus Staff, Consultant & Professional Fee's if over the initial fee.**  
**(New Towers Only) SEPA Checklist Fee: \$150 plus Staff, Consultant & Professional Fee's if over the initial Fee.**  
**Staff, Consultant and Professional Fees.** Application and processing fees for land use matters are subject to additional costs incurred by City in excess of filing fee related to staff, consultant and professional time and charges related to the review and processing of the land use or permit application. Such charges shall be calculated as follows:  
**(a) Staff Review and Charges.** The fee schedule contemplates routine time requirements for staff review and processing of a land use or permit application. Some applications will require additional staff time and cost. If, in the opinion of the City Clerk, a particular application will require staff time in excess of what the fee anticipates, the City may require payment for staff time at the specified rate.  
**(b) Consultant and Professional Review.** In the event that a project requires professional services beyond that which is included in the base fee, the applicant shall reimburse the City for the actual cost of said professional services. In addition to the application fee (including staff review charges), any applicant for land use or permit approval shall reimburse the City for costs, including but not limited to, professional engineers, mailing fees, advertisement fees and other consultants and/or professionals contracted or retained by the City to review, evaluate and/or inspect applicant's proposal when the City is unable to do so with existing staff resources. By way of illustration and not limitation, these professional services may include engineering and technical review, legal review, planning review, environmental review, critical areas review, financial and accounting review, soils review, and mechanical and structural engineering review.  
**(c) Deposit.** City may require the applicant to deposit an amount determined by City as reasonable estimate for anticipated excess costs and charges related to review and processing of the application. Such estimate may be revised periodically based on the judgment of City staff. Such deposit shall be made as a condition to further processing of the land use or permit application.

**2) PROPERTY INFORMATION:**

Land Owner Name:	Mailing Address:	
Property Address, if any:	Phone # 1	Phone #2
Applicant's Name:	Mailing Address:	
Company Name:	Phone # 1	Phone #2

**3) PRE-APPLICATION MEETING:** To help both the City and applicant understand the project a pre-application meeting with the reviewing department is highly recommended. Please call the Planning Department at (509) 829-5151 to schedule a pre-application meeting.

**4) MINOR OR PRIMARY FACILITY:**

Will the facility include a support structure (tower) that is independent or separate from an existing structure or building?  Yes  No

**5) WIRELESS COMMUNICATION FACILITY INFORMATION:**

- A. Photosimulations of the proposed facility as viewed from affected residential properties and public rights-of-way at varying distances;
- B. A signed statement from the applicant and/or the property or facility owner indicating that (i) the applicant and landowner agree they will diligently negotiate in good faith to facilitate co-location of additional Wireless Communication Facilities by other providers on the applicant's structure or within the same site location and (ii) the applicant and/or land owner agree to remove the facility within ninety (90) days after abandonment;
- C. If the proposal includes installation of a new freestanding facility in a residential zoning district the

- applicant shall demonstrate in writing that other non-residential zoning districts within the City can not meet the applicant's technical and network location requirements;
- D. If the proposal is the installation of a freestanding facility the applicant shall demonstrate in writing that the placement of the antennae on an existing structure can not meet the applicant's technical and network location requirements;
  - E. Copies of any environmental documents required by any federal agency, if applicable. These shall include the environmental assessment required by FCC Para. 1. 13 07, or, in the event that a FCC environmental assessment is not required, a statement that describes the specific factors that obviate the requirement for an environmental assessment;
  - F. A full site plan shall be required for all sites, showing the tower, antenna, antenna support structure, building, fencing, buffering, access, and all other items required in this ordinance. The site plan shall clearly indicate the location, the specific placement of the facility on the site, the type and height of the proposed WCF, on-site land uses and zoning, adjacent land uses and zoning, adjacent roadways, proposed means of access, setbacks from property lines, elevation drawings of the proposed facility, the location of existing structures, trees, and other significant site features, the type and location of plant materials used to screen the facility, fencing, proposed color(s), and any other proposed structures. The site plan shall not be required if the antenna is to be mounted on an existing structure;
  - G. A current map showing the location and service area of the proposed WCF, and a map showing the locations and service areas of other Wireless Communication Facilities operated by the applicant and those proposed by the applicant that are close enough to impact service within the City;
  - H. A legal description of the parcel(s) and parcel number(s);
  - I. The approximate distance between the proposed tower and the nearest residential unit, platted residentially zoned properties, and unplatted residentially zoned properties;
  - J. The method of fencing, the finished color, and, if applicable, the method of camouflage and illumination, if required;
  - K. A letter signed by the applicant stating the WCF will comply with all FAA regulations and EIA Standards and all other applicable federal, state and local laws and regulations;
  - L. A statement by the applicant as to whether construction of the WCF will accommodate co-location of additional antennas for future users;
  - M. Certification that the antenna usage will not interfere with other adjacent or neighboring transmission or reception functions.
  - N. At the time of site selection, the applicant should demonstrate how the proposed site fits into its overall network within the City. This shall include a service area coverage chart for the proposed facility that depicts the extent of coverage and corresponding signal quality at the proposed facility height and at least one height lower than that proposed.

#### **6) IMPORTANT – Please Read**

The application and any attachments shall specify the issues which are being asked to be considered. Issues unrelated to the application may not be considered by Planning Commission and City Council. All provisions of laws and ordinances governing the application will be complied with whether specified herein or not.

The permittee/operator of the WCF shall and does, upon approval of the permit, agree to indemnify, protect, defend, and hold harmless the City, its council members, planning commission members, officers, employees, agents, and representatives from and against any and all liabilities, losses, damages, demands, claims, and costs, including court costs and attorney's fees incurred by the City arising directly or indirectly from the City's approval and issuance of the action, whether discretionary or non-discretionary, in connection with the use contemplated in the facility allowed by the permit, including, without limitation, any electromagnetic fields of other energy waves or emissions. Permittee/operator compliance with this indemnity provision is an express condition of the permit, and this indemnity provision shall be binding upon any and all of the permittees/operators, successors, and assigns. By signing this application of a WCF, the applicant agrees to be bound by this section.

**7) DECLARATION:** *I/WE DECLARE UNDER PENALTY OF THE PERJURY LAWS THAT THE INFORMATION I/WE HAVE PROVIDED ON THIS WIRELESS COMMUNICATION FACILITY APPLICATION IS TRUE, CORRECT, AND COMPLETE.*

\_\_\_\_\_

Land Owner Signature(s)

\_\_\_\_\_

Date

\_\_\_\_\_

Print Name(s)

\_\_\_\_\_

Phone Number, if different then above

\_\_\_\_\_

Applicant's Signature(s)

\_\_\_\_\_

Date

\_\_\_\_\_

Print Name(s)

\_\_\_\_\_

Phone Number, if different then above

Application Received by: _____	Date: _____
Application <input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved for Completeness
<input type="checkbox"/> CLASS 1 REVIEW	<input type="checkbox"/> CLASS 2 REVIEW
Public Hearing Required <input type="checkbox"/> Yes <input type="checkbox"/> No	Date of Public Hearing: _____
Final Decision Date: _____	Business License # _____