

**APPLICATION FOR COMPREHENSIVE  
PLAN/TEXT/MAP AMENDMENT  
(Pursuant to ZMC Chapter 17)  
CITY OF ZILLAH, WASHINGTON**

**FILE NUMBER:** \_\_\_\_\_

**1) FEES:**

**Date paid:** \_\_\_\_\_

**Comp Plan Amendment: \$975 plus Staff, Consultant & Professional Fee's if over the initial fee.**

**Type of Application:**     Future Land Use Map Amendment  
                                        Text Amendment  
                                        UGA Expansion

**Is a SEPA Checklist required?**     Yes     No

**(If required) SEPA Checklist Fee: \$150 plus Staff, Consultant & Professional Fee's if over the initial fee.**

**Staff, Consultant and Professional Fees.** Application and processing fees for land use matters are subject to additional costs incurred by City in excess of filing fee related to staff, consultant and professional time and charges related to the review and processing of the land use or permit application. Such charges shall be calculated as follows:

**(a) Staff Review and Charges.** The fee schedule contemplates routine time requirements for staff review and processing of a land use or permit application. Some applications will require additional staff time and cost. If, in the opinion of the City Clerk, a particular application will require staff time in excess of what the fee anticipates, the City may require payment for staff time at the specified rate.

**(b) Consultant and Professional Review.** In the event that a project requires professional services beyond that which is included in the base fee, the applicant shall reimburse the City for the actual cost of said professional services. In addition to the application fee (including staff review charges), any applicant for land use or permit approval shall reimburse the City for costs, including but not limited to, professional engineers, mailing fees, advertisement fees and other consultants and/or professionals contracted or retained by the City to review, evaluate and/or inspect applicant's proposal when the City is unable to do so with existing staff resources. By way of illustration and not limitation, these professional services may include engineering and technical review, legal review, planning review, environmental review, critical areas review, financial and accounting review, soils review, and mechanical and structural engineering review.

**(c) Deposit.** City may require the applicant to deposit an amount determined by City as reasonable estimate for anticipated excess costs and charges related to review and processing of the application. Such estimate may be revised periodically based on the judgment of City staff. Such deposit shall be made as a condition to further processing of the land use or permit application.

**2) COMPREHENSIVE PLAN AMENDMENT INFORMATION:**

Applicant Name(s):			
Applicant(s) Mailing Address and Phone Number:			
Property Owner(s):			
Owner(s) Mailing Address and Phone Number:			
Site Address:			
Legal Description of Property (attach if necessary):			
Existing Zoning:	Desired Zoning:	Existing Future Land Use Designation:	Desired Future Land Use Designation:
Assessor Parcel Number(s):			

**3) REQUIRED ATTACHMENTS:** On a separate sheet(s) of paper please attach the following criteria:

- A. Map(s) of the subject property indicating roads, any areas identified as critical areas and the Future Land Use map designation of adjacent properties.
- B. Maps indicating the current and proposed Future Land Use designations. Maps to be

- provided in both 8 ½ x 11 and 11 x 17 format and to be standard engineering scale.
- C. Description information regarding the property including the status of the existing land use, access to water and sewer, as well as the availability of public facilities such as schools, fire and police services.
- D. A written narrative stating the reason for the request for the Future Land Use map amendment and how the request is in compliance with the Comprehensive Plan.
- E. A completed SEPA Checklist.

**4) FOR POLICY AND TEXT AMENDMENTS:** On a separate sheet(s) of paper please attach the following criteria:

- A. Identification of the proposed amendment including the section and paragraph location for the current Comprehensive Plan provision being changed, if any, and including, for text amendments, the specific text sought to be added or amended.
- B. A written narrative stating the reasons for the request for the amendment and explaining how the proposed amendment will meet the intent of the plan or Ordinance.
- C. A completed SEPA Checklist

**5) IMPORTANT – Please Read**

The application and any attachments shall specify the issues which the Planning Commission and City Council are being asked to consider. Policy/ Text/ and/or Map Amendments which are not identified may not be considered by the Planning Commission and City Council. All provisions of laws and ordinances governing the appeal will be complied with whether specified herein or not.

**6) DECLARATION:** *I/WE DECLARE UNDER PENALTY OF THE PERJURY LAWS THAT THE INFORMATION I/WE HAVE PROVIDED ON THIS COMPREHENSIVE PLAN TEXT/ MAP AMENDMENT APPLICATION IS TRUE, CORRECT, AND COMPLETE.*

\_\_\_\_\_  
Signature -Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature -Property Owner

\_\_\_\_\_  
Date

Date Received: _____ Application Approved for completeness by: _____ Public Hearing before the Planning Commission held on: _____ Public Hearing before the City Council held on: _____ Final Decision Date: _____
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