

City of Zillah
City Council Minutes
Hybrid Meeting
August 7, 2023

This meeting was available to be attended via ZOOM meeting upon request.

CALL TO ORDER

Mayor Scott Carmack called the meeting to order at 6:53 p.m.

PLEDGE OF ALLEGIANCE

Mayor Carmack led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Wes Argo, Janice Gonzales, Beth Husted, Brian Williams, and Doug Stewart

Also Present: City Administrator Michael Grayum, Community Development Director Ardele Steele, Police Chief Tim Quantrell, Public Works Director John Simmons, and Fire Chief Paul Stonemetz

Absent: Councilmember Wes Argo

ADDITIONS/CORRECTIONS TO THE AGENDA

Mr. Williams moved, seconded by Ms. Gonzales, to add Item D to the Agenda regarding a Nondebatable Emergency Expenditure. The motion passed unanimously.

CONSENT AGENDA

Mr. Williams moved, seconded by Ms. Gonzales, to approve the Consent Agenda, items A through H as follows:

- A. Approve minutes of the Study Session Meeting dated July 17, 2023.
- B. Approve minutes of the Council Meeting dated July 17, 2023.
- C. Approve claim voucher numbers 57191 to 57195 dated August 4, 2023, in the amount of \$10,600.60.
- D. Approve claim voucher numbers 57196 to 57257 dated August 7, 2023, in the amount of \$47,634.90.
- E. Approve payroll voucher numbers, 34719 to 34725 dated July 31, 2023, in the amount of \$122,104.56.
- F. Approve Special Occasion Liquor License for Resurrection Catholic Church
- G. Approve Voided Check No. 57190.
- H. Approve Monthly Close-Out dated July 31, 2023.

The motion carried unanimously.

PUBLIC HEARING

- A. Fireworks Regulations** – The public hearing was opened at 6:34pm regarding removing July 3rd from City Municipal Code to allow fireworks to be set off, with a permit, only on July 4th, which would become effective in 2025 due to the one-year waiting period/effective date to adopt a local ordinance more restrictive than state law, per RCW [70.77.395](#) and RCW [70.77.250\(4\)](#). No public comments were made, and the hearing closed at 6:35pm.

OLD BUSINESS

None

NEW BUSINESS

- A. Vote on Ordinance No. 1562, Fireworks Regulations** – Ms. Gonzales moved, seconded by Ms. Husted, The motion passed unanimously.
- B. Review Resolution No. 2023-24, Housing Action Plan** – Ms. Gonzales moved to table this issue until the next Council meeting on August 21, 2023. The motion passed unanimously.
- C. Vote on Resolution No. 2023-25, RCO Agreement** – Ms. Husted moved, seconded by Mr. Stewart, for City Council to approve Resolution No. 2023-25 and authorizing the Mayor to sign the Agreement with Recreation and Conservation office. The motion passed unanimously.
- D. Vote on Resolution No. 2023-26, Nondebatable Emergency Expenditure** – Mr. Stewart moved, seconded by Mr. Williams, for City Council to approve Resolution No. 2023-26 /Authorizing the nondebatable emergency expenditure of funds to provide timely water and sewer system repairs and maintenance. The motion passed unanimously.

COMMITTEE/COMMISSION REPORTS

None

ADJOURNMENT

The meeting was adjourned at 6:38 p.m.



Michael Grayum, City Administrator



Dr. Scott Carmack, Mayor

City of Zillah
Study Session Minutes
Hybrid Meeting
August 7, 2023

This meeting was available to be attended via ZOOM meeting upon request.

CALL TO ORDER

Mayor Scott Carmack called the meeting to order at 6:08 p.m.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Wes Argo, Janice Gonzales, Beth Husted, Brian Williams, and Doug Stewart

Also Present: City Administrator Michael Grayum, Community Development Director Ardele Steele, Police Chief Tim Quantrell, Public Works Director John Simmons, and Fire Chief Paul Stonemetz

Absent: Councilmember Wes Argo

CONSENT AGENDA

- A. Review minutes of the Study Session Meeting dated July 17, 2023.
- B. Review minutes of the Council Meeting dated July 17, 2023.
- C. Review claim voucher numbers 57191 to 57195 dated August 4, 2023, in the amount of \$10,600.60.
- D. Review claim voucher numbers 57196 to 57257 dated August 7, 2023, in the amount of \$47,634.90.
- E. Review payroll voucher numbers, 34719 to 34725 dated July 31, 2023, in the amount of \$122,104.56.
- F. Review Special Occasion Liquor License for Resurrection Catholic Church
- G. Review Voided Check No. 57190.
- H. Review Monthly Close-Out dated July 31, 2023.

PRESENTATION

None

NEW BUSINESS

- A. Review Resolution No. 2023-24, Housing Action Plan** – The Yakima Valley Conference of Governments was awarded a grant on behalf of the City of Zillah from the Washington State Department of Commerce to develop a Housing Action Plan in compliance with HB 1923. A Resolution is proposed to approve the Housing Plan for the City of Zillah, but Councilmembers expressed difficulty opening the link so the document was emailed out to review and they will take it up at the next Council meeting on August 21, 2023.
- B. Review Ordinance No. 1562, Fireworks Regulations** – Council discussed feedback from residents and removing July 3rd from the regulations to allow fireworks to be set off, with a permit, only on July 4th. Council discussed holding a public hearing on August 7th and the one-year waiting period/effective date to adopt a local ordinance more restrictive than state law, per RCW [70.77.395](#) and RCW [70.77.250\(4\)](#)
- C. Review Resolution No. 2023-25, RCO Agreement** – Council discussed the City’s application for funding assistance through a Planning for Recreation Access grant for the Zillah Splash Park, which was approved for \$109,700.00. A resolution is proposed to authorize Mayor Carmack to sign the grant agreement with the Washington State Recreation and Conservation Office.
- D. Review Resolution No. 2023-26, Nondebatable Emergency Expenditure** – Council was briefed on the need to replace the City’s The City of Zillah’s most frequently used vehicle is the vactor truck, which is essential for the regular water and sewer system maintenance the Public Works staff provides several times a week and suddenly broke. Staff is having difficulty finding parts to make the necessary repairs, which must occur immediately to fully protect water and sewer obligations to the community. This circumstance is defined in Washington State RCW 35.33.081 as a Nondebatable Emergency Expenditure.

COMMITTEE/COMMISSION REPORTS

None

PUBLIC COMMENTS

None

MAYOR'S REPORT

Mayor Carmack appreciated everyone's work to establish the Local Crime Lab in Zillah and appreciated everyone's attendance at the ribbon cutting and tour.

COUNCIL/STAFF REPORTS

The Police Department reported on the success of another National Night Out and Movie In the Park event. The Planning Department received development plans for a parcel recently purchased along Vintage Valley Parkway. The City continues to work collaboratively with the property owner to support their vision and help them navigate the State building codes and permitting process. The City Administrator and Fire Chief continue meeting with other Fire Departments and jurisdictions to explore options as the City of Zillah contemplates the "future of fire" with a retiring part-time fire chief and a diminishing number of volunteer firefighters. The Council was informed the Public Hospital District failed. Although it passed overwhelmingly by popular vote, it fell short of 160 votes meeting the requirement for voter turnout.

EXECUTIVE SESSION

None

ADJOURNMENT

The meeting was adjourned at 6:33 p.m.



Michael Grayum, City Administrator



Dr. Scott Carmack, Mayor