

City of Zillah
Study Session Minutes
Hybrid Meeting
June 20, 2023

This meeting was available to be attended via ZOOM meeting upon request.

CALL TO ORDER

Mayor Scott Carmack called the meeting to order at 6:06 p.m.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Wes Argo, and Brian Williams

Also Present: Community Development Director Ardele Steele and Public Works Director John Simmons, and Fire Chief Paul Stonemetz

Absent: Councilmembers Beth Husted and Janice Gonzales, City Administrator Michael Grayum, and Police Chief Tim Quantrell

CONSENT AGENDA

- A. Review minutes of the Study Session Meeting dated June 5, 2023.
- B. Review minutes of the Council Meeting dated June 5, 2023.
- C. Review claim voucher numbers 57011 to 57046 dated June 20, 2023, in the amount of \$59,116.82.
- D. Review payroll voucher numbers, 34701 to 34705 dated June 15, 2023, in the amount of \$85,062.66.
- E. Review Liquor License for La Canasta Meat Market
- F. Review Monthly Close-Out dated May 31, 2023.

NEW BUSINESS

- A. **Discussion –YVCOG / Zillah Housing Action Plan-** Bryon Gumz of Yakima Valley Conference of Governments, provided an update on the City of Zillah Housing Action Plan. He addressed the goals that were set and Councilman Argo spoke on a revision of the prioritized list of goals.
- B. **Review YAKCORPS Interlocal Agreement Amendment and Budget-** Councilman Williams provided some background on the Spellman “dispatch” program and the need to continue to use it for 911.
- C. **Review Resolution No. 2023-17 / 6-YR. Transportation Plan-** Ms. Steele explained that this was the required update that lists streets/ projects that are a priority to the city.
- D. **Review Resolution No. 2023-18 / Yakima County Mitigation Plan-** Ms. Steele explained that this was required in the event that the county declares an emergency, the city is covered for any needed FEMA funding as the plan is an umbrella.
- E. **Review Resolution No. 2023-19 / Task Order #1 Third Ave. Sidewalks-** Ms. Steele spoke on Yakima County’s Interlocal Agreement for Certified Agency services that was signed a couple of months ago. This task order is the city’s request for services on the Third Avenue Sidewalk project.

- F. **Review Resolution No. 2023-20 / Downtown Revitalization Plan-** Jordan Hancock of HLA Engineering and Surveying and Aaron Luoma of HBB Landscape Architecture, provided a final summary of the Downtown Plan. Ms. Steele explained that this would complete the requirements to the Transportation Improvement Board, which funded the project under the Complete Streets program. Ms. Steele further stated that this is a guideline and not the final plan. There will be room to tweak.

MAYOR'S REPORT

Mayor Carmack spoke on his trip up Mt. Adams with City Administrator Grayum. The mayor addressed the Fred the Farm Dog comments on Facebook and thanked everyone that tried to help him. He went on to talk about the offspring of Fred which are up for adoption. Mayor Carmack finally addressed the new Flock camera system and how it helped to find a person of interest to the FBI.

STAFF REPORTS

Public Works- Mr. Simmons provided an update on the Cheyne Project by Cascade Natural Gas.

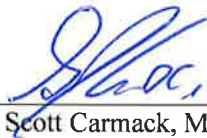
Planning/Building- Ms. Steele provided an update on current projects.

ADJOURNMENT

The meeting was adjourned at 6:36 p.m.



Ardele Steele, Planning & Community
Development Director



Dr. Scott Carmack, Mayor

City of Zillah
City Council Minutes
Hybrid Meeting
June 20, 2023

This meeting was available to be attended via ZOOM meeting upon request.

CALL TO ORDER

Mayor Scott Carmack called the meeting to order at 6:36 p.m.

PLEDGE OF ALLEGIANCE

Mayor Carmack led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Wes Argo, and Brian Williams

Also Present: Community Development Director Ardele Steele and Public Works Director John Simmons, and Fire Chief Paul Stonemetz

Absent: Councilmembers Beth Husted and Janice Gonzales, City Administrator Michael Grayum, and Police Chief Tim Quantrell

CONSENT AGENDA

Mr. Argo moved, seconded by Mr. Williams to approve the Consent Agenda, items A through F as follows:

- A. Review minutes of the Study Session Meeting dated June 5, 2023.
- B. Review minutes of the Council Meeting dated June 5, 2023.
- C. Review claim voucher numbers 57011 to 57046 dated June 20, 2023, in the amount of \$59,116.82.
- D. Review payroll voucher numbers, 34701 to 34705 dated June 15, 2023, in the amount of \$85,062.66.
- E. Review Liquor License for La Canasta Meat Market
- F. Review Monthly Close-Out dated May 31, 2023.

Motion carried unanimously.

PUBLIC HEARING

A. **Six Year Transportation Plan-** Mayor Carmack opened the public Hearing at 6:38 pm. Hearing no comments for the public, he closed the hearing at 6:38 pm.

NEW BUSINESS

A. Vote YAKCORPS Interlocal Agreement Amendment and Budget - Mr. Williams moved, seconded by Mr. Stewart for the City Council to approve the YAKCORPS Interlocal Agreement Amendments and Proposed 2024 Budget with the City of Zillah. Motion carried unanimously

B. Vote on Resolution 2023-17 Six Year TIP 2024-2029: Mr. Stewart moved, seconded by Mr. Argo to approve Resolution No. 2023-17 - Adopting Revised Six Year TIP for 2024-2029. Motion carried unanimously

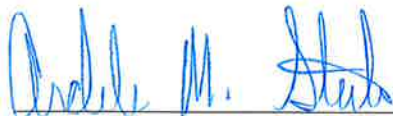
C. Vote on Resolution No. 2023-18 / Yakima County Mitigation Plan- Mr. Argo moved, seconded by Mr. Williams to approve Resolution 2023-18 the 2022 Yakima County Hazard Mitigation Plan to be adopted as the official emergency response plan for the City of Zillah. Motion carried unanimously

D. Vote on Resolution No. 2023-19 / Task Order #1 Third Ave. Sidewalks - Mr. Williams moved, seconded by Mr. Stewart for the City Council to approve Resolution 2023-19 Task Order No. 1 for Professional Certified Acceptance Agency Services with Yakima County for the Third Avenue Sidewalk Improvement and hereby authorizes the Mayor to sign it. Motion carried unanimously.

E. Vote on Resolution No. 2023-20 / Downtown Revitalization Plan- Mr. Stewart moved, seconded by Mr. Argo to approve Resolution 2023-20 adopting the Downtown Revitalization Plan for the City of Zillah. Motion carried unanimously.

ADJOURNMENT

The meeting was adjourned at 6:40 p.m.



Ardele Steele, Planning & Community
Development Director



Dr. Scott Carmack, Mayor