

City of Zillah
Study Session Minutes
Hybrid Meeting
May 15, 2023

This meeting was available to be attended via ZOOM meeting

CALL TO ORDER

Mayor Carmack called the meeting to order at 6:00 p.m.

ADDITIONS/CORRECTIONS TO THE AGENDA

None

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Beth Husted, Doug Stewart, Wes Argo, Councilmember Janice Gonzales, and Brian Williams

Also Present: City Administrator Michael Grayum, Community Development Director Ardele Steele, Public Works Director John Simmons, and Police Chief Tim Quantrell

Absent: Fire Chief Paul Stonemetz

CONSENT AGENDA

- A. Review minutes of the Study Session Meeting dated May 1, 2023.
- B. Review minutes of the Council Meeting dated May 1, 2023.
- C. Review claim voucher numbers 56893 to 56940 dated May 15, 2023, in the amount of \$186,426.47.
- D. Review payroll voucher numbers, 34688 to 34693 dated May 15, 2023, in the amount of \$93,235.59.
- E. Review Liquor License for Chevron West, La Placita, and Devin Shell.
- F. Review Voided Check No. 55761.
- G. Review Monthly Close-Out dated April 30, 2023.

NEW BUSINESS

- A. Discuss Hotel/Motel Tax – Council discussed the need to establish the Special Hotel Motel tax and the opportunity to establish a Tourism Promotion Area. Council was informed of the support conveyed by hotel/motel owners. Councilmember Argo expressed opposition to the funding which is dedicated to increasing tourism, events, and activities that put ‘heads in beds’ in hotels. He shared his belief that businesses should pay for what they want and Zillah should be a bedroom community.

OLD BUSINESS

None

NEW BUSINESS


- A. **Vote on Temporary Road Closure / Vintage Valley Parkway:** *Mr. Williams moved, seconded by Ms. Gonzales, that City Council approve City Council approve a temporary road closure of Vintage Valley Parkway on Saturday, May 27. Motion carried unanimously.*
- B. **Vote on Resolution No. 2023-12 / Vintage Valley Project Complete:** *Ms. Gonzales moved, seconded by Ms. Husted that City Council approve Resolution No. 2023-12 Accepting the Vintage Valley Project as Complete. Motion carried unanimously.*
- C. **Vote on Resolution No. 2023-14 / Agreement L&I:** *Ms. Husted moved, seconded by Mr. Stewart, that City Council approve Resolution No. 2023-14 Approving the Agreement of Parties to Settle Appeal with Labor and Industries. Motion carried unanimously.*

COMMITTEE/COMMISSION REPORTS

Mayor Carmack emphasized, echoed by Councilmembers Husted and Gonzales, what a great event Zillah Community Days was in 2023. City Administrator Michael Grayum encouraged everyone to attend the upcoming events in honor of the servicemembers of our military who made the ultimate sacrifice with a memorial unveiling dedicated to Gold Star families and a commemorative run/walk to create a living memorial and tribute to our fallen soldiers.

ADJOURNMENT

The meeting adjourned at 6:47 p.m.



Michael Grayum, City Administrator



Dr. Scott Carmack, Mayor

- B. Review Temporary Road Closure /Vintage Valley Parkway – City Administrator Michael Grayum updated the Council about the establishment of Zillah’s first 5K for the Fallen event on Memorial weekend in partnership with the American Legion and wear blue: run to remember. This was a priority specified in the budget adopted by Council and will require an allocation of funds and a temporary road closure to ensure public safety.
- C. Review Resolution No. 2023-12 / Vintage Valley Project Complete – Vintage Valley Parkway has been completed and Council discussed the necessity of this action to officially close out the project.
- D. Review Resolution No. 2023-14 / Agreement L&I – Council was briefed on the resolution of safety issues identified by the Department of Labor and Industries, which resulted in a fine by actions of Public Works employees. City Administrator Grayum emphasized the importance and path forward for creating a “safety culture” in the City of Zillah.

VISITOR’S COMMENTS

None

COMMITTEE/COMMISSION REPORTS

None

MAYOR’S REPORT

Mayor Scott Carmack highlighted the success of the events and festivities of Community Days. Mayor Carmack thanked the volunteers working together through the Associated Clubs of Zillah to make this event possible. He reported a total of \$1,800 was raised from the dunk tank, which included a matching donation from Complete Restoration and Construction.

COUNCIL/STAFF REPORTS

None

ADJOURNMENT

The meeting was adjourned at 6:35 p.m.



Michael Grayum, City Administrator



Dr. Scott Carmack, Mayor

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CALL TO ORDER

Mayor Carmack called the meeting to order at 6:34 p.m.

PLEDGE OF ALLEGIANCE

Mayor Carmack led the Pledge of Allegiance.

ROLL CALL

The following were:

Mayor Scott Carmack, Councilmembers Beth Husted, Doug Stewart, Wes Argo, Councilmember Janice Gonzales, and Brian Williams

Also Present: City Administrator Michael Grayum, Community Development Director Ardele Steele, Public Works Director John Simmons, and Police Chief Tim Quantrell

Absent: Fire Chief Paul Stonemetz

CONSENT AGENDA

Mr. Argo moved, seconded by Mr. Williams, to approve the Consent Agenda, items A through G as follows:

- A. Review minutes of the Study Session Meeting dated May 1, 2023.
- B. Review minutes of the Council Meeting dated May 1, 2023.
- C. Review claim voucher numbers 56893 to 56940 dated May 15, 2023, in the amount of \$186,426.47.
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- G. Review Monthly Close-Out dated April 30, 2023.

Motion carried unanimously.

PUBLIC HEARING

None