

**City of Zillah**  
**Study Session Minutes**  
**Hybrid Meeting**  
**March 20, 2023**

This meeting was available to be attended via ZOOM meeting.

**CALL TO ORDER**

Mayor Pro-Tem Beth Husted called the meeting to order at 6:10 p.m.

**ADDITIONS/CORRECTIONS TO THE AGENDA**

Council Member Stewart asked to have a discussion regarding Cemetery Rates. Council agreed to add the discussion under New Business "B"

**ROLL CALL**

The following were:

Present: Mayor Pro- Tem Beth Husted, Councilmembers Doug Stewart, Wes Argo, Janice Gonzales, and Brian Williams

Also Present: Community Development Director Ardele Steele, Public Works Director John Simmons, and Police Chief Tim Quantrell

Absent: City Administrator Michael Grayum, Fire Chief Paul Stonemetz, and Mayor Scott Carmack

**CONSENT AGENDA**

- A. Review minutes of the Study Session Meeting dated March 6, 2023.
- B. Review minutes of the Council Meeting dated March 6, 2023.
- C. Review claim voucher number 56681 dated March 16, 2023, in the amount of \$945.32.
- D. Review claim voucher numbers 56682 to 56737 dated March 20, 2023, in the amount of \$126,426.00.
- E. Review payroll voucher numbers, 34659 to 34664 dated March 15, 2023, in the amount of \$87,766.95.
- F. Review Liquor License for Spurlock Enterprises, LLC, Finer's Finer Food, and Zillah Chamber
- G. Review Voided Check No. 56517.

**NEW BUSINESS**

- A. Resolution No. 2023-08 / Planned Development – Steinmetz- Ms. Steele stated that the project is seeking planned development "concept" approval.
- B. Cemetery Rates- Council member Stewart asked that Staff look into the current rates and see if a restructure into a veteran, city citizen, and non-city rate. Members wanted to look at other community rates.

**VISITOR'S COMMENTS**

Lori Steinmetz was present and stated that the parking outside the Police Department should be for all.

**COMMITTEE/COMMISSION REPORTS**

Council member Gonzales spoke on attending the Yakima Valley Conference of Governments membership meeting and the Mental Health/Law Enforcement program. Council members Ago and Williams provided a brief update on the finance committee meeting that was held. Council member Gonzales also stated that she has an upcoming HOME board meeting.

**COUNCIL/STAFF REPORTS**

**Public Works:** Mr. Simmons spoke about the weekend volunteer event with the Stone Church. He was expecting about 30 and over 70 showed up.

**Planning/Building/Code Enforcement:** Ms. Steele spoke on a couple of projects that are slow. One that has a stop work until the powerline can be moved. She also spoke on the Stone Church and the lack of power due to Pacific Power being backlogged.

**ADJOURNMENT**

*The meeting adjourned at 6:39 p.m.*



Ardele Steele, Community Development Director



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Beth Husted, Mayor Pro-tem

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**City Council Minutes**  
***Hybrid Meeting***  
**March 20, 2023**

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**CALL TO ORDER**

Mayor Pro-Tem Beth Husted called the meeting to order at 6:39 p.m.

**PLEDGE OF ALLEGIANCE**

Mayor Pro-Tem Beth Husted led the Pledge of Allegiance.

**ROLL CALL**

The following were:

- Present: Mayor Pro- Tem Beth Husted, Councilmembers Doug Stewart, Wes Argo, Janice Gonzales, and Brian Williams
- Also Present: Community Development Director Ardele Steele, Public Works Director John Simmons, and Police Chief Tim Quantrell
- Absent: City Administrator Michael Grayum, Fire Chief Paul Stonemetz, and Mayor Scott Carmack

**CONSENT AGENDA**

*Mr. Argo moved, seconded by Mr. Williams to approve the Consent Agenda, items A through G as follows:*

- A. Review minutes of the Study Session Meeting dated March 6, 2023.
- B. Review minutes of the Council Meeting dated March 6, 2023.
- C. Review claim voucher number 56681 dated March 16, 2023, in the amount of \$945.32.
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- G. Review Voided Check No. 56517.

*Motion carried unanimously.*

**PUBLIC HEARING**

- A. Continued Resolution No. 2023-08 / Planned Development – Steinmetz: The record was reopened at 6:41 pm. Ms. Steele spoke on the project and presented the file of information for council review. Questions were asked regarding Fire access and access through the gate to the

ballfields, roadway paving/construction (green methods), type of construction of the proposed retail business strip, size of the RV spaces, and proposed uses.

**The Closed Record Hearing was concluded at 7:12 pm.**

**NEW BUSINESS**

- A. Vote on Resolution No. 2023-08 / Planned Development – Steinmetz- Mr. Williams moved, *seconded by Mrs. Gonzales* that the City Council approve Resolution 2023-08 Planned Development, File Nos. PD 2022-12 & ER 2022-13 with attached conditions.

*Motion carried unanimously.*

**COMMITTEE/COMMISSION REPORTS**

Public Works: Mr. Simmons reminded everyone that the canal is filling so irrigation will start soon.

**ADJOURNMENT**

*The meeting adjourned at 7:16 p.m.*



Ardele Steele, Community Development Director



Beth Husted, Mayor Pro-tem