

City of Zillah
Study Session Minutes
Hybrid Meeting
February 6, 2023

This meeting was available to be attended via ZOOM meeting.

CALL TO ORDER

Mayor Scott Carmack called the meeting to order at 6:04 p.m.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Wes Argo, Janice Gonzales, and Brian Williams

Also Present: City Administrator Michael Grayum, Community Development Director Ardele Steele, Fire Chief Paul Stonemetz, and Police Chief Tim Quantrell

Absent: Public Works Director John Simmons

PRESENTATION

Mayor Carmack requested an update be given about the Revitalization Study be given and a short presentation about the project be added to the Study Session agenda. HLA and the contractor managing Study provided an update to Council about the status of the project and the next steps for public meetings.

CONSENT AGENDA

- A. Review minutes of the Study Session Meeting dated January 17, 2023.
- B. Review minutes of the Council Meeting dated January 17, 2023.
- C. Review claim Counter Check numbers 56573 to 56575 dated February 3, 2023, in the amount of \$8,856.82.
- D. Review claim Counter Check numbers 56512 to 56572 dated February 6, 2023, in the amount of \$160,142.81.
- E. Review payroll voucher numbers 34637 to 34644 dated January 31, 2023, in the amount of \$128,219.60.
- F. Review Voided Check No. 56578-56580.
- G. Review Liquor License for The Squeeze Inn and Graze Craze.
- H. Review Monthly Close-Out Report dated December 31, 2022
- I. Review Monthly Close-Out Report dated January 31, 2023

NEW BUSINESS

A. Review Ordinance No. 1553 / Rezone – Aguilar: Council discussed the merits of changing the zoning from R-3 to Planned Development, which amends the official zoning map on 6.06 acres of property owned by Jose & Lourdes Aguilar. Concerns were expressed that the proposal does not meet current zoning. Staff explained that under a Planned Development approach, which was previously approved by Council as the path forward, provides more flexibility in the development is allowed than the existing zoning.

B. Review Resolution 2023-02 / 6yr STIP Plan: Council discussed how the Plan allows the City to receive funding from state and federal resources when available for specified, prioritized projects.

C. Review Resolution 2023-03 / Emergency Declaration: Council discussed the large tree on the bluff over the sewer plant has shifted and is endangering the city pipes and system as a whole. The repairs must occur immediately in order to fully protect sewer obligations to the community.

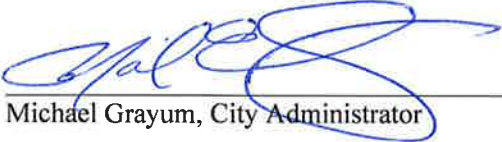
D. Review Resolution 2023-04 / Agreement Schuler: Council discussed a rare circumstance where the number of defendants exceeds our number of public defenders and why an interim solution to add a public defender was necessary.

STAFF REPORTS


Ms. Steele provided an update on current projects and City Administrator Grayum reported on improvements to ADA signage and the comprehensive approach the city is taking to improve accessibility. He also highlighted a community cleanup scheduled by a local church and the park amenities proposed to be submitted as Capital Budget requests to the State Legislature.

ADJOURNMENT

The meeting was adjourned at 6:39 p.m.



Michael Grayum, City Administrator



Dr. Scott Carmack, Mayor

City of Zillah
City Council Minutes
Hybrid Meeting
February 6, 2023

This meeting was available to be attended via ZOOM meeting.

CALL TO ORDER

Mayor Scott Carmack called the meeting to order at 6:39 p.m.

PLEDGE OF ALLEGIANCE

Mayor Carmack led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Wes Argo, Janice Gonzales, and Brian Williams

Also Present: City Administrator Michael Grayum, Community Development Director Ardele Steele, Fire Chief Paul Stonemetz, and Police Chief Tim Quantrell

Absent: Public Works Director John Simmons

CONSENT AGENDA

Mr. Williams moved, seconded by Mr. Argo to approve the Consent Agenda, items A through I as follows:

- A. Review minutes of the Study Session Meeting dated January 17, 2023.
- B. Review minutes of the Council Meeting dated January 17, 2023.
- C. Review claim Counter Check numbers 56573 to 56575 dated February 3, 2023, in the amount of \$8,856.82.
- D. Review claim Counter Check numbers 56512 to 56572 dated February 6, 2023, in the amount of \$160,142.81.
- E. Review payroll voucher numbers 34637 to 34644 dated January 31, 2023, in the amount of \$128,219.60.
- F. Review Voided Check No. 56578-56580.
- G. Review Liquor License for The Squeeze Inn and Graze Craze.
- H. Review Monthly Close-Out Report dated December 31, 2022
- I. Review Monthly Close-Out Report dated January 31, 2023

Motion carried unanimously.

PUBLIC HEARING

- A. **Aguilar – Rezone:** The hearing was opened at 6:40 pm. There was no public comment. The hearing closed at 6:40 p.m.
- B. **6-year STIP:** The hearing was opened at 6:40 pm. There was no public comment. The hearing closed at 6:40 p.m.

NEW BUSINESS

- A. Vote on Ordinance No. 1553 / Rezone – Aguilar:** *Mr. Williams moved, seconded by Ms. Gonzales to approve Ordinance No. 1553 Approving Rezoning of 6.06 acres of property owned by Jose & Lourdes Aguiar, from R-3 to Planned Development and amends the official zoning map. Motion carried 4-1*

- B. Vote on Resolution 2023-02 / 6yr STIP Plan:** *Ms. Gonzales moved, seconded by Ms. Husted to approve Resolution No. 2023-02 Adopting Revised Six Year TIP for 2023-2028. Motion carried unanimously.*

- C. Vote on Resolution 2023-03 / Emergency Declaration:** *Ms. Husted moved, seconded by Mr. Stewart to approve Resolution No. 2023-03 / Declaring an Emergency for immediate repairs of a tree removal. Motion carried unanimously.*

- D. Vote on Resolution 2023-04 / Agreement Schuler:** *Mr. Williams moved, seconded by Mr. Argo to approve Resolution No. 2023-04 approving a Interim Agreement for Public Defense Services between City of Zillah and Bill Schuler. Motion carried unanimously.*

VISITORS COMMENTS

None

COMMITTEE/COMMISSION REPORTS

None

MAYOR’S REPORT

None

COUNCIL/STAFF REPORT


Ms. Gonzales highlighted the success of the Zillah High School basketball and wrestling teams. She also asked for support to pay the dues for her continued participation in the homelessness network of Yakima County.

ADJOURNMENT

The meeting adjourned at 6:45 p.m.



Michael Grayum, City Administrator



Dr. Scott Carmack, Mayor