

City of Zillah
Study Session Minutes
Hybrid Meeting
February 21, 2023

This meeting was available to be attended via ZOOM meeting

CALL TO ORDER

Mayor Scott Carmack called the meeting to order at 6:04 p.m.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Wes Argo, Janice Gonzales, and Brian Williams

Also Present: City Administrator Michael Grayum, Community Development Director Ardele Steele, Fire Chief Paul Stonemetz, Public Works Director John Simmons, and Police Chief Tim Quantrell

Absent: None

PRESENTATION

None.

CONSENT AGENDA

- A. Review minutes of the Study Session Meeting dated February 6, 2023.
- B. Review minutes of the Council Meeting dated February 6, 2023.
- C. Review claim Counter Check numbers 56581 to 56626 dated February 21, 2023, in the amount of \$86,899.30.
- D. Review payroll voucher numbers, 34645 to 34650 dated February 15, 2023, in the amount of \$85,692.99. E. Review Liquor License for Finer's Finer Foods, Inc., Bosma Estate Winery, LLC and La Canasta Meat Market, LLC.

NEW BUSINESS

- A. Review Ordinance No. 1554 / Cemetery Fee's:** *Council discussed adding a fee in Section 2 (G) 5 for a vase replacement \$55.00.*
- B. Review Resolution 2023-05 / Agreement Yakima County Tech Services:** *Council discussed the need to establish an agreement between City of Zillah PD and Yakima County Technology Services for program support, which expired in 2022.*
- C. Review Resolution 2023-06 / Agreement Sunnyside Jail:** *Council discussed the annual agreement for jail services.*
- D. Review Resolution 2023-07 / Declaring an Emergency – HVAC City Hall:** *Council discussed the need for immediate action and declaring an emergency consistent with the City's Purchasing and Contracting Policies to make priority repairs. The loss of heat in the building, combined with the extreme winter weather conditions would make continuing operations at City Hall a detriment to the health and safety of the public and City employees.*

VISITOR'S COMMENTS

None

COMMITTEE/COMISSION REPORTS

None

MAYOR'S REPORT

Mayor Carmack emphasized that everyone is doing a good job and he's happy with everything. He thanked the Miller and Team for their quick work repairing the City Hall HVAC system. He congratulated the Public Works Department on the 2nd Plan national award for our clean water and the high school students recognized as 'Knowledge Bowl' champions. Mayor Carmack highlighted the public participation and process on the plan to revitalize downtown, and involvement in the Chamber awards event to celebrate businesses and raise money for student scholarships. He also highlighted the city's emergency notification system.

COUNCIL/STAFF REPORTS

Mr. Simmons reported on his recent trip to Washington DC to compete in the rural water competition and acknowledged Tyson as the State Wastewater Treatment Operator of the year. He also reported the hazard tree at the Wastewater Treatment Plant would be removed the next day. Ms. Steele provided an update on Anytime Fitness' plans that were recently submitted, the community outreach regarding the Downtown Revitalization Plan, and funding the City is applying for to repair bridges over irrigation canals. City Administrator Grayum summarized the City's Capital Budget requests to the State Legislature and our involvement in City Action Days in Olympia to advocate for issues important to municipalities across Washington State. He also reported on additional federal requirements that will further delay the construction of the city's proposed Splash Park. City Administrator Grayum also highlighted the exciting designs of the park which we are ready to implement as soon as we receive Federal and State approval to utilize the funds they awarded the city. Ms. Gonzales said she would not be at the upcoming YVCOG general meeting and highlighted the athletic achievements of the Zillah High School athletic teams.

EXECUTIVE SESSION

None

ADJOURNMENT

The meeting was adjourned at 6:31 p.m.



Michael Grayum, City Administrator



Dr. Scott Carmack, Mayor

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CALL TO ORDER

Mayor Scott Carmack called the meeting to order at 6:31 p.m.

PLEDGE OF ALLEGIANCE

Mayor Carmack led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Wes Argo, Janice Gonzales, and Brian Williams

Also Present: City Administrator Michael Grayum, Community Development Director Ardele Steele, Fire Chief Paul Stonemetz, Public Works Director John Simmons, and Police Chief Tim Quantrell.

Absent:

CONSENT AGENDA

Mr. Williams moved, seconded by Mr. Argo to approve the Consent Agenda, items A through E as follows:

- A. Approve minutes of the Study Session Meeting dated February 6, 2023.
- B. Approve minutes of the Council Meeting dated February 6, 2023.
- C. Approve claim Counter Check numbers 56581 to 56626 dated February 21, 2023, in the amount of \$86,899.30.
- D. Approve payroll voucher numbers, 34645 to 34650 dated February 15, 2023, in the amount of \$85,692.99.
- E. Approve Liquor License for Finer's Finer Foods, Inc., Bosma Estate Winery, LLC and La Canasta Meat Market, LLC.

Motion carried unanimously.

PUBLIC HEARING

- A. Steinmetz – Planned Unit Development – Opened and Continued until March 20, 2023: The hearing was opened at 6:31 pm. There was no public comment, and the hearing was continued until March 20, 2023.

NEW BUSINESS

- A. **Vote on Ordinance No. 1554 / Cemetery Fee's:** *Mr. Williams moved, seconded by Ms. Gonzales, to approve Ordinance No. 1554 Establishing a Fee Schedule for the Zillah City Cemetery.*

- B. **Vote on Resolution 2023-05 / Agreement Yakima County Tech Services:** *Ms. Gonzales moved, seconded by Ms. Husted, to approve Resolution No. 2023-07 approving an Interlocal Agreement between City of Zillah and Yakima County Technology Services.*

- C. **Vote on Resolution 2023-06 / Agreement Sunnyside Jail:** *Ms. Husted moved, seconded by Mr. Stewart, to approve Resolution No. 2023-06 approving Addendum VI to Interlocal Agreement with Sunnyside for housing of inmates.*

- D. **Vote on Resolution 2023-07 / Declaring an Emergency – HVAC City Hall:** *Mr. Stewart moved, seconded by Mr. Argo, to approve Resolution No. 2023-07 / Declaring an Emergency for immediate replacement of City Hall's HVAC System. Motion carried unanimously.*

VISITORS COMMENTS

None

COMMITTEE/COMMISSION REPORTS

None

MAYOR'S REPORT


None

COUNCIL/STAFF REPORT

Ms. Gonzales highlighted the success of the Zillah High School basketball and wrestling teams. She also asked for support to pay the dues for her continued participation in the homelessness network of Yakima County.

ADJOURNMENT

The meeting adjourned at 6:35 p.m.



Michael Grayum, City Administrator



Dr. Scott Carmack, Mayor