

City of Zillah
Study Session Minutes
Hybrid Meeting
June 6, 2022

This meeting was available to be attended via ZOOM meeting.
CALL TO ORDER

Mayor Scott Carmack called the meeting to order at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Brian Williams, and Wes Argo

Also Present: Community Development Director Ardele Steele, Police Chief Tim Quantrell, Public Works Director John Simmons, and Fire Chief Paul Stonemetz via ZOOM

Absent: Councilmember Janice Gonzales and City Attorney James Carmody

ADDITIONS/CORRECTIONS TO THE AGENDA

Mr. Williams asked to add item B to New Business "Discussion of City Administrator Appointment."

CONSENT AGENDA

- A. Review minutes of Study Session Meeting dated May 16, 2022.
- B. Review minutes of Council Meeting dated May 16, 2022.
- C. Review claim voucher number 55637 dated June 3, 2022, in the amount of \$3,356.14.
- D. Review claim voucher numbers 55638 to 55710 dated June 6, 2022, in the amount of \$39,489.26.
- E. Review payroll voucher numbers 34495 to 34502 dated May 31, 2022, in the amount of \$153,893.00
- F. Review Monthly Close-Out Report dated May 31, 2022.

NEW BUSINESS

Discuss Resolution No. 2022-25 / City Administrator Policy: Mayor Carmack explained that as a function of the negotiations with the proposed new City Administrator, changes to the Administrative Comp time were made in the City Administrator Policy.

Discussion of City Administrator Appointment: Mayor Carmack stated that he had chosen Debbie Zabell as the new City Administrator and requesting Council confirmation of the appointment.

MAYOR'S REPORT

Mayor Carmack reported he has a meeting on June 8th with Yakima County Development Association. He stated he was going to join the Board.

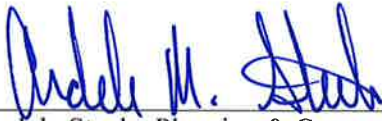
COUNCIL/STAFF REPORTS

Public Works Department: Mr. Simmons spoke on the sidewalk project. He also reported that the 8th graders would be using the dunk tunk.

Planning & Building: Approved a house over on Hamilton, spoke about the grant applications in general, and had a discussion on the Zillah Splash Park and the progress/status.

ADJOURNMENT

The meeting was adjourned at 6:18 p.m.



Ardele Steele, Planning & Community
Development Director



Dr. Scott Carmack, Mayor

City of Zillah
City Council Minutes
Telephonic Meeting
May 16, 2022

CALL TO ORDER

Mayor Scott Carmack called the meeting to order at 6:44 p.m.

PLEDGE OF ALLEGIANCE

Mayor Carmack led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Brian Williams, and Wes Argo

Also Present: Community Development Director Ardele Steele, Police Chief Tim Quantrell, Public Works Director John Simmons, and Fire Chief Paul Stonemetz via ZOOM

Absent: Councilmember Janice Gonzales and City Attorney James Carmody

ADDITIONS/CORRECTIONS TO THE AGENDA

Mr. Williams moved, seconded by Ms. Husted, to add item B to New Business, "Appointment of City Administrator and City Council Conformation". Motion carried unanimously.

CONSENT AGENDA

Mr. Argo moved, seconded by Mr. Williams to approve the Consent Agenda, items A through F as follows:

- A. Review minutes of Study Session Meeting dated May 2, 2022.
- B. Review minutes of Council Meeting dated May 2, 2022.
- C. Review claim voucher numbers 55598 to 55639 dated May 16, 2022, in the amount of \$211,993.09.
- D. Review payroll voucher numbers 34489 to 34494 dated May 13, 2022, in the amount of \$86,647.70.
- E. Review Liquor License for Chevron West, La Placita and Devin Shell.
- F. Review Monthly Close-Out Report dated April 30, 2022.

Motion carried unanimously.

NEW BUSINESS

Vote on Resolution No. 2022-25 City Administrator Policy: *Mr. Williams moved, seconded by Ms. Husted, for the City Council approve Resolution No. 2022-25 approving Administrative Policy No. 2022-01 relating to salaries and benefits for the City Administrator. Motion carried unanimously.*

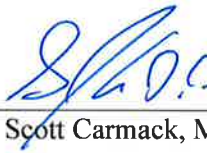
Vote on City Council Conformation of City Administrator: *Mr. Williams moved, seconded by Ms. Husted that the City Council confirm the appointment of Debbie Zabell in accordance with Zillah Municipal Code 2.12.060. Motion carried unanimously.*

ADJOURNMENT

The meeting was adjourned at 6:34 p.m.



Ardele Steele, Planning & Community
Development Director



Dr. Scott Carmack, Mayor