

City of Zillah
Study Session Minutes
Hybrid Meeting
June 20, 2022

This meeting was available to be attended via ZOOM meeting.

CALL TO ORDER

Mayor Scott Carmack called the meeting to order at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Beth Husted, Jancie Gonzales, and Brian Williams was a call-in via phone.

Also Present: Community Development Director Ardele Steele, Police Chief Tim Quantrell, Public Works Director John Simmons, Deputy Clerk/Treasurer Shelli Quantrell and Fire Chief Paul Stonemetz.

Absent: Councilmember Doug Stewart, Wes Argo and City Attorney James Carmody

CONSENT AGENDA

- A. Review minutes of Study Session Meeting dated June 6, 2022.
- B. Review minutes of Council Meeting dated June 6, 2022.
- C. Review claim voucher numbers 55711 to 55756 dated June 20, 2022, in the amount of \$114,464.61.
- D. Review payroll voucher numbers 34503 to 34508 dated June 15, 2022, in the amount of \$84,746.32.

NEW BUSINESS

Discuss Ordinance No 1543 / 2022 Salaries: Chief Quantrell explained that they need to hire a cleaner to clean the Police Department building since the employees do not have enough time to get it done. This Ordinance would add this position to the 2022 Salaries. Ms. Gonzales had a couple of typos changes to the Ordinance. She wanted changes made to the table in the 2022 section to change the date to 7/1/2022 and in the 2023 section to change the wage to monthly.

Discuss Resoluituon 2022-26 / Amending Fleet Management Policy 2006-02: Mrs. Gonzales had some concerns over some of the wording in the policy. It was agreed that some additional work need to be done on the policy and brought back to council.

Discuss Resoluituon 2022-27 / Purchase and Sale Agreement - Springday: Ms. Steele explained that this is the contract for the purchase of the Baily property by Springday.

Discuss Resoluituon 2022-28 / Amending PDA 2022-05 – Zillah Lakes: Ms. Steele discussed that Zillah Lakes wanted to amend the Planned Development file no. PDA 2022-05 which will make for a cleaner separation of commercial and residential properties.

Discuss Resoluitioun 2022-29 / Revised 6-yr STIP 2023-2028: Ms. Steele explained that this is our yearly 6-yr STIP plan.

MAYOR'S REPORT

Mayor Carmack reported that Richard Huebner, who applied for the City Administrator position, has agreed to take the position after Debbie Zabell turned down it down. Mr. Huebner's only request was that the City Administrator policy be changed to include a 4 month severance pay if he is terminated without cause. Mayor Carmack stated will bring back the City Administrator policy at the next Council meeting for foramal vote if council agreed. Mr. Williams and Mrs. Gonzalez agreed.

COUNCIL/STAFF REPORTS

Police Department: Chief Quantrell stated to be on the looks out because F-150 Pickups are being stolen at a high rate he also reminded Council that there will be a retirement party for Officer Gay and Hoptowit on June 30th at 1:00.

Public Works Department: Mr. Simmons spoke on the sidewalk project and the final walk threw. He stated that there is issues with the man holes at Vintage Valley Parkway because they were not water proofed so that issue is being looked into.


Planning & Building: Ms. Steele discussed applying for the upcoming ARPA grant funding from Yakima County and looking into applying for more TIB funding for some streets.

ADJOURNMENT

The meeting was adjourned at 6:32 p.m.



Shelli Quantrell, Deputy Clerk/Treasurer



Dr. Scott Carmack, Mayor

**City of Zillah
City Council Minutes
Telephonic Meeting
June 20, 2022**

CALL TO ORDER

Mayor Scott Carmack called the meeting to order at 6:32 p.m.

PLEDGE OF ALLEGIANCE

Mayor Carmack led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Beth Husted, Jancie Gonzales, and Brian Williams was a call-in via phone.

Also Present: Community Development Director Ardele Steele, Police Chief Tim Quantrell, Public Works Director John Simmons, Deputy Clerk/Treasurer Shelli Quantrell and Fire Chief Paul Stonemetz.

Absent: Councilmember Doug Stewart, Wes Argo and City Attorney James Carmody

ADDITIONS/CORRECTIONS TO THE AGENDA

Mrs. Gonzales moved, seconded by Ms. Husted, to remove item B from New Business, "Approve Resolution 2022-26/Amending Fleet management Policy 2006-02". Motion carried unanimously.

CONSENT AGENDA

Mrs. Gonzales moved, seconded by Mrs. Husted to approve the Consent Agenda, items A through D as follows:

- A. Review minutes of Study Session Meeting dated June 6, 2022.
- B. Review minutes of Council Meeting dated June 6, 2022.
- C. Review claim voucher numbers 55711 to 55756 dated June 20, 2022, in the amount of \$114,464.61.
- D. Review payroll voucher numbers 34503 to 34508 dated June 15, 2022, in the amount of \$84,746.32.

Motion carried unanimously.

PUBLIC HEARING

Continued Hearing Planned Development Amendment PDA 2022-05 Zillah Lakes Development: Mayor Carmack opened the Public Hearing at 6:38 p.m. Tom Duran of PLSA representing the Zillah Lakes project explained that they made modification to the development to make a cleaner separation of commercial and residential areas. Mayor Carmack closed the Public Hearing at 6:45 p.m.

6-yr STIP 2023-2028: Mayor Carmack opened the Public Hearing at 6:45 p.m. No public comment was given. Mayor Carmack closed the Public Hearing at 6:45 p.m.

NEW BUSINESS

Vote on Ordinance No. 1543: Mrs. Gonzales moved, seconded by Mrs. Husted, for the City Council to approve Ordinance No. 1543 approving Amending Ordinance No. 1519 setting wages with corrections to the table in the 2022 section to change the date to 7/1/2022 and in the 2023 section to change the wage to monthly. Motion carried unanimously.

Vote on Resolution 2022-27: Mrs. Husted moved, seconded by Mrs. Gonzales that the City Council approve Resoution No. 2022-27 Purchase and Sale Agreement with Springday, LLC for parcel No. 211117-24001 on Bailey Road. Motion carried unanimously.

Vote on Resolution 2022-28: Mrs. Gonzales moved, seconded by Mrs. Husted that the City Council approve Resoution No. 2022-28 approving an amended Planned Development file No. PDA 2022-05 known as Zillah Lakes Development. Motion carried unanimously.

Vote on Resolution 2022-29: Mrs. Husted moved, seconded by Mr. Williams that the City Council approve Resoution No. 2022-29 adopting the revised Six Year TIP for 2023-2028. Motion carried unanimously.

ADJOURNMENT

The meeting was adjourned at 6:48 p.m.



Shelli Quantrell, Deputy Clerk/Treasurer



Dr. Scott Carmack, Mayor