

City of Zillah
Study Session Minutes
Telephonic Meeting
April 18, 2022

Due to the COVID-19 Coronavirus, Governor Inslee issued Proclamation 20-28 waiving rules relating to the Open Public Meetings Act and prohibited in-person public meetings. Due to this, a telephonic meeting was held.

CALL TO ORDER

Mayor Scott Carmack called the meeting to order at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Brian Williams and Wes Argo

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell, Community Development Director Ardele Steele, Fire Chief Paul Stonemetz and Public Works Director John Simmons

Absent: Councilmember Janice Gonzales (excused) and City Attorney James Carmody

CONSENT AGENDA

- A. Review minutes of Study Session Meeting dated April 4, 2022.
- B. Review minutes of Council Meeting dated April 4, 2022.
- C. Review claim voucher numbers 55493 to 55540 dated April 18, 2022, in the amount of \$116,276.22.
- D. Review payroll voucher numbers 34473 to 34478 dated April 15, 2022, in the amount of \$89,981.66.
- E. Review Liquor License for The Squeeze Inn Restaurant and Lounge, Zillah Market and Cherry Patch Mini Mart.
- F. Review Voided Check No.'s 55374 and 55421.
- G. Review Monthly Close-Out Report dated March 31, 2022.

NEW BUSINESS

Review Street Closure Request/Associated Clubs: Ms. Husted provided information about the street closure request for the event the Squeeze Inn is planning for Friday, May 13th from 6-10 p.m. Discussion was held. Ms. Husted stated she will recuse herself from the vote on this since it's for the Squeeze Inn and from the Consent Agenda vote as it includes the liquor license renewal for the Squeeze Inn.

Review Ordinance No. 1541 Approving LOCAL Agency Finance Contract: Ms. Bounds explained that the city recently applied for funds with the State LOCAL financing program for four (4) fully equipped police vehicles. The application was recently approved so she is bringing this agency contract to council for approval.

Review Resolution No. 2022-17 Authorizing Reimbursement of Expenditures: Ms. Bounds explained this also relates to the LOCAL financing program. In the case that the city needs to purchase items prior to receiving the funds, this Resolution authorizes the city to be reimbursed for those expenses.

Review Resolution No. 2022-18 Approving a Fuel Tax Agreement for Downtown Study: Ms. Bounds provided information about the applications the city submitted for the Complete Streets funds. One of the applications was approved. It is for \$50,000 and is for a downtown revitalization study. Having this plan in place will be a benefit to the city in the case that funding for the improvements becomes available as the city will already have the plan in place.

MAYOR'S REPORT

Mayor Carmack reported that the Washington State Transportation Commission will be doing a tour through the valley tomorrow and will be stopping in Zillah at our Teapot Park & Ride Project as well as the Vintage Valley Parkway Project. The city will provide information about the projects to them. He also announced that the flag was put up today and looks quite majestic.

Mayor Carmack shared that the city engineer sent a revised estimate to city staff today for the Splash Park Project and the estimated cost increased to over \$1,000,000. City staff will discuss the estimate with the city engineer and then will discuss how to best move forward. Even is the funding agency (RCO) increases funding for the project, the city still has to come up with a 50% match.

COUNCIL/STAFF REPORTS

Police Department: Chief Quantrell reported on recent department events.

Public Works Department: Mr. Simmons reported that the flag went up today. He stated that the paint came in last week so street striping will soon begin.

Building/Planning: Ms. Steele reported that she is currently working on Safe Routes to School Grants.

ADJOURNMENT

The meeting was adjourned at 6:18 p.m.


Sharon Bounds, City Administrator



Dr. Scott Carmack, Mayor

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City Council Minutes
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CALL TO ORDER

Mayor Scott Carmack called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

Mayor Carmack led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Brian Williams and Wes Argo

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell, Community Development Director Ardele Steele, Fire Chief Paul Stonemetz and Public Works Director John Simmons

Absent: Councilmember Janice Gonzales (excused) and City Attorney James Carmody

CONSENT AGENDA

Mr. Argo moved, seconded by Mr. Williams to approve the Consent Agenda, items A through G as follows:

- A. Approve minutes of Study Session Meeting dated April 4, 2022.
 - B. Approve minutes of Council Meeting dated April 4, 2022.
 - C. Approve claim voucher numbers 55493 to 55540 dated April 18, 2022, in the amount of \$116,276.22.
 - D. Approve payroll voucher numbers 34473 to 34478 dated April 15, 2022, in the amount of \$89,981.66.
 - E. Approve Liquor License for The Squeeze Inn Restaurant and Lounge, Zillah Market and Cherry Patch Mini Mart.
 - F. Approve Voided Check No.'s 55374 and 55421.
 - G. Approve Monthly Close-Out Report dated March 31, 2022.
- Motion carried, 3 yes (Stewart, Williams and Argo), 1 recused (Husted).*

NEW BUSINESS

Vote on Street Closure Request/Associated Clubs: *Mr. Williams moved, seconded by Mr. Stewart to approve the street closure request on May 13, 2022 as outlined in the attached Special Events Application. Motion carried, 3 yes (Stewart, Williams and Argo), 1 recused (Husted).*

Vote on Ordinance No. 1541 Approving LOCAL Agency Finance Contract: *Ms. Husted moved, seconded by Mr. Stewart to approve Ordinance No. 1541 authorizing the acquisition of personal property and execution the Local Agency Financing Contract, Series 2022B between City of Zillah and the State of Washington.*

Vote on Resolution No. 2022-17 Authorizing Reimbursement of Expenditures: *Mr. Stewart moved, seconded by Mr. Argo to Authorize the reimbursement of expenditures with proceeds of the State LOCAL financing contract. Motion carried unanimously.*

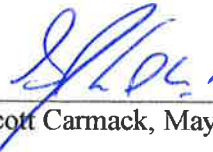
Vote on Resolution No. 2022-18 Approving a Fuel Tax Agreement with TIB for Downtown Study: *Mr. Argo moved, seconded by Mr. Williams to Approve a Fuel Tax Agreement with TIB for a Downtown Planning Study. Motion carried unanimously.*

ADJOURNMENT

The meeting was adjourned at 6:34 p.m.



Sharon Bounds, City Administrator



Dr. Scott Carmack, Mayor