

City of Zillah
Study Session Minutes
Telephonic Meeting
March 7, 2022

Due to the COVID-19 Coronavirus, Governor Inslee issued Proclamation 20-28 waiving rules relating to the Open Public Meetings Act and prohibited in-person public meetings. Due to this, a telephonic meeting was held.

CALL TO ORDER

Mayor Scott Carmack called the meeting to order at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, and Wes Argo

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell, Community Development Director Ardele Steele, Fire Chief Paul Stonemetz and Public Works Director John Simmons

Absent: Councilmember Brian Williams and City Attorney James Carmody

CONSENT AGENDA

- A. Review minutes of Study Session Meeting dated February 22, 2022.
- B. Review minutes of Council Meeting dated February 22, 2022.
- C. Review claim voucher numbers 55315 to 55317 dated March 4, 2022, in the amount of \$6,393.23.
- D. Review claim voucher numbers 55318 to 55387 dated March 7, 2022, in the amount of \$38,387.82.
- E. Review payroll voucher numbers 34437 to 34442 dated February 28, 2022, in the amount of \$84,928.84.
- F. Review Monthly Close-Out Report dated February 28, 2022.

NEW BUSINESS

Review Ordinance No. 1539 Establishing City Rates: Ms. Bounds provided information about the changes that were made to the city rates ordinance and answered questions.

Review Ordinance No. 1540 Establishing Water Rates: Ms. Bounds explained that staff recently found two typo's on the water rates ordinance and made the changes in the attached ordinance.

Review Resolution No. 2022-10 Approving Agreement for Certified Interpreter Services: Ms. Bounds explained that the current interpreter for the court gave her notice recently, so the Judge searched for a new one. She found Intercom Language Services and is recommending approval of the agreement.

They will provide telephonic interpretation at a reduced price and also provides many languages in addition to Spanish.

Review Resolution No. 2022-11 Approving Agreement for Purchase of city equipment/Backhoe: Ms. Bounds reminded that budget amendments were approved at the last meeting for a backhoe. Mr. Simmons found a backhoe from Western States/CAT who has a contract with the state.

Review Resolution No. 2022- Approving Agreement for Purchase of city equipment/Gator: Ms. Bounds reminded that budget amendments were approved at the last meeting for a Gator and Plow. Mr. Simmons found the equipment from John Deere Company who has a contract with the state.

VISITOR'S COMMENTS

Jay Spurlock reported that after Ms. Bounds visited the American Legion over the weekend to discuss Community Days and ask for a donation for a fireworks display, they collected \$900 to go towards the display. He also reported that he will recommend that Chamber donate towards the display as well.

COMMITTEE/COMMISSION REPORTS

Ms. Steele provided information about the minutes from the last Planning Commission meeting.

MAYOR'S REPORT

Mayor Carmack reported that he won't be at the next meeting and asked Ms. Gonzales to fill in for him.

COUNCIL/STAFF REPORTS

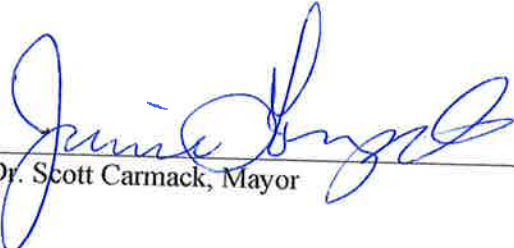
Building/Planning: Ms. Steele reported that the new Building Inspector has been hired and will start working in two weeks.

Administration: Ms. Bounds explained that she had forwarded an email to the Mayor and Council today from YVCOG relating the the Regional Crime Resource Center they would like to create for Yakima County. Mayor Carmack mentioned that it will be discussed at the next meeting on March 16th and he, Ms. Bounds and the Police Chief plan to attend.

ADJOURNMENT

The meeting was adjourned at 6:13 p.m.


Sharon Bounds, City Administrator


Dr. Scott Carmack, Mayor

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CALL TO ORDER

Mayor Scott Carmack called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

Mayor Carmack led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Wes Argo

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell, Community Development Director Ardele Steele, Fire Chief Paul Stonemetz and Public Works Director John Simmons

Absent: City Attorney James Carmody

CONSENT AGENDA

Mr. Argo moved, seconded by Mr. Williams to approve the Consent Agenda, items A through F as follows:

- A. Approve minutes of Study Session Meeting dated February 22, 2022.
- B. Approve minutes of Council Meeting dated February 22, 2022.
- C. Approve claim voucher numbers 55315 to 55317 dated March 4, 2022, in the amount of \$6,393.23.
- D. Approve claim voucher numbers 55318 to 55387 dated March 7, 2022, in the amount of \$38,387.82.
- E. Approve payroll voucher numbers 34437 to 34442 dated February 28, 2022, in the amount of \$84,928.84.
- F. Approve Monthly Close-Out Report dated February 28, 2022.

Motion carried unanimously.

NEW BUSINESS

Vote on Ordinance No. 1539 Establishing City Rates: *Mr. Williams moved, seconded by Ms. Gonzales to approve Ordinance No. 1539 Establishing City Rates. Motion carried unanimously.*

Vote on Ordinance No. 1540 Establishing Water Rates: Ms. Gonzales moved, seconded by Ms. Husted to approve Ordinance No. 1540 Repealing Ordinance No. 1534 which establishes Water Rates. Motion carried unanimously.

Vote on Resolution No. 2022-10 Approving Agreement for Certified Interpreter Services: Ms. Husted moved, seconded by Mr. Stewart to approve Resolution No. 2022-10 approving an Agreement for Certified Interpreter Services between City of Zillah and Intercom Language Services. Motion carried unanimously.

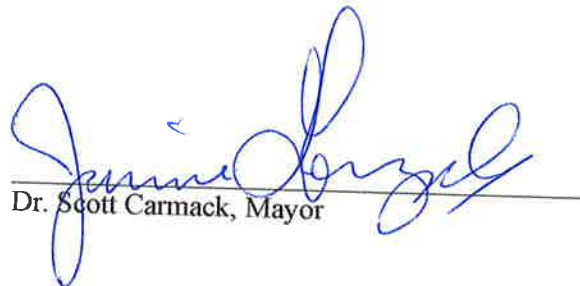
Vote on Resolution No. 2022-11 Approving Agreement for Purchase of city equipment/Backhoe: Mr. Stewart moved, seconded by Mr. Argo to approve Resolution No. 2022-11 approving a Sales Agreement with Western States/CAT. Motion carried unanimously.

Vote on Resolution No. 2022-12 Approving Agreement for Purchase of city equipment/Gator: Mr. Argo moved, seconded by Mr. Williams to approve Resolution No. 2022-12 approving a Purchase Agreement with John Deere Company. Motion carried unanimously.

ADJOURNMENT

The meeting was adjourned at 6:34 p.m.


Sharon Bounds, City Administrator


Dr. Scott Carmack, Mayor