

City of Zillah
Study Session Minutes
Telephonic Meeting
March 21, 2022

Due to the COVID-19 Coronavirus, Governor Inslee issued Proclamation 20-28 waiving rules relating to the Open Public Meetings Act and prohibited in-person public meetings. Due to this, a telephonic meeting was held.

CALL TO ORDER

Mayor Pro tempore Janice Gonzales called the meeting to order at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Pro tempore Janice Gonzales, Councilmembers Doug Stewart, Beth Husted, Brian Williams and Wes Argo (arrived at 6:05 p.m.)

Also Present: City Administrator Sharon Bounds, Community Development Director Ardele Steele, Fire Chief Paul Stonemetz and Public Works Director John Simmons

Absent: Mayor Scott Carmack, Police Chief Tim Quantrell, and City Attorney James Carmody

CONSENT AGENDA

- A. Review minutes of Study Session Meeting dated March 7, 2022.
- B. Review minutes of Council Meeting dated March 7, 2022.
- C. Review claim voucher numbers 55388 to 55429 dated March 21, 2022, in the amount of \$250,720.45.
- D. Review payroll voucher numbers 34455 to 34460 dated March 15, 2022, in the amount of \$85,658.26.
- E. Review Liquor License for Spurlock Enterprise, LLC
- F. Review Voided Check No. 55209

NEW BUSINESS

Review Consent of Agreement: Chris Wickenhagen, Executive Director of YVCOG, provided information about the request they made for the city to consent to agreement for YVCOG to do our HAP. Discussion was held. It was explained that this request is for Zillah to consent for the HAP Plan to be done for them by YVCOG.

MAYOR'S REPORT

Mayor Pro tempore Gonzales reported that Washington Transportation Commission (WTC) sent a notice that they will hold a meeting on April 19th and 20th in Yakima. They are planning to do a bus tour on April 19th and visit the cities. They will want to see the completed Teapot Park and Ride Project as well

as the Vintage Valley Parkway Project. She stated that the city would need representatives available for that. Ms. Bounds stated that she, Mayor Carmack, John and Ardele could be available for that.

COUNCIL/STAFF REPORTS

Administration: Ms. Bounds reported that she will be interviewing the Teapot Visitor Center Operator applicants tomorrow. She hopes to get a person onboard by April 1st.

Public Works Department: Mr. Simmons reported that his new backhoe arrived. He was asked when Vintage Valley Parkway Road would be open. He stated that the contractor needs to complete the punch list items first.

A ribbon cutting ceremony will be held after it's open and when the weather gets better.

Fire Department: Chief Stonemetz reported that the Stonehenge burned down on Sunday. He is out of town but said that 9 cities responded with 7 trucks, 3 aerials, and over 50 firefighters. He extended appreciation for the help. He also stated that the fire investigator has been down at the site today and should be issuing a report soon.

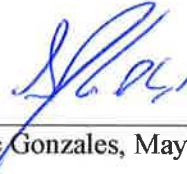
Building/Planning: Ms. Steele reported that the new building inspector started today. She also reported on current building activity.

ADJOURNMENT

The meeting was adjourned at 6:28 p.m.



Sharon Bounds, City Administrator



Janice Gonzales, Mayor Pro tempore

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CALL TO ORDER

Mayor Pro tempore Janice Gonzales called the meeting to order at 6:32 p.m.

PLEDGE OF ALLEGIANCE

Mayor Pro tempore Gonzales led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Pro tempore Janice Gonzales, Councilmembers Doug Stewart, Beth Husted, Brian Williams and Wes Argo

Also Present: City Administrator Sharon Bounds, Community Development Director Ardele Steele, Fire Chief Paul Stonemetz and Public Works Director John Simmons

Absent: Mayor Scott Carmack, Police Chief Tim Quantrell, and City Attorney James Carmody

CONSENT AGENDA

Mr. Argo moved, seconded by Mr. Williams to approve the Consent Agenda, items A through F as follows:

- A. Approve minutes of Study Session Meeting dated March 7, 2022.
- B. Approve minutes of Council Meeting dated March 7, 2022.
- C. Approve claim voucher numbers 55388 to 55429 dated March 21, 2022, in the amount of \$250,720.45.
- D. Approve payroll voucher numbers 34455 to 34460 dated March 15, 2022, in the amount of \$85,658.26.
- E. Approve Liquor License for Spurlock Enterprise, LLC
- F. Approve Voided Check No. 55209

Motion carried unanimously.

NEW BUSINESS

Vote on Consent of Agreement: *Mr. Williams moved, seconded by Ms. Husted to authorize the Mayor to sign for the city as a consenting party and as intent to adopt the housing action plan developed for each city by YVCOG. Motion carried unanimously.*

ADJOURNMENT

The meeting was adjourned at 6:35 p.m.



Sharon Bounds, City Administrator



Janice Gonzales, Mayor Pro tempore