

City of Zillah
Study Session Minutes
Hybrid Meeting
September 19, 2022

This meeting was available to be attended via ZOOM meeting

CALL TO ORDER

Mayor Scott Carmack called the meeting to order at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams, and Wes Argo

Also Present: Community Development Director Ardele Steele, Public Works Director John Simmons, and Fire Chief Paul Stonemetz

Absent: City Attorney James Carmody and Police Chief Tim Quantrell

CONSENT AGENDA

- A. Review minutes of Study Session Meeting dated September 6, 2022.
- B. Review minutes of Council Meeting dated September 6, 2022.
- C. Review claim voucher numbers 56054 to 56090 dated September 19, 2022, in the amount of \$151,222.38.
- D. Review payroll voucher numbers 34543 to 34547 dated September 19, 2022, in the amount of \$82,104.03.
- E. Review Liquor License for Fred's Burgers

NEW BUSINESS

A. Discuss Resolution 2022-38 / Lease Agreement with YCFD #5: Chief Stonemetz spoke on the lease agreement for the Fire Station Facility for 2023. Yakima County Fire District #5 have increased the rent for next year by 3.85%.

B. Discuss Resolution 2022-39 / Administrative Policy 2022-03: Ms. Steele spoke on changes to the Administrative Policy which covers commuter accommodations, travel, and vacation time.

C. Discuss City Administrator Confirmation: Mayor Carmack stated that he would be asking for Council to confirm the appointment of Michael Eklund-Grayum to City Administrator position.

D. Discuss Resolution 2022-40 / Wine Country Estates: Ms. Steele spoke on the hpublic hearing in the council session regarding A 73-Lot Long Plat and Environmental Checklist applications from Carlos Lopez of Apple Valley Homes LLC on behalf of Bruce Smith Legacy LLC and Jeff Johnson on approximately 26 acres.

VISITOR'S COMMENTS

- A. *Byron Gumz- Yakima Valley Conference of Governments: Housing Action Plan Presentation*
- B. *County Commissioner LaDon Linde: Yakima County ARPA funding requests.*

ADJOURNMENT

The meeting was adjourned at 6:52 p.m.


Ardele Steele, Planning & Community
Development Director


Dr. Scott Carmack, Mayor

**City of Zillah
City Council Minutes
Hybrid Meeting
September 19, 2022**

This meeting was available to be attended via ZOOM meeting

CALL TO ORDER

Mayor Scott Carmack called the meeting to order at 6:52 p.m.

PLEDGE OF ALLEGIANCE

Mayor Carmack led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams, and Wes Argo

Also Present: Community Development Director Ardele Steele, Public Works Director John Simmons, and Fire Chief Paul Stonemetz

Absent: City Attorney James Carmody and Police Chief Tim Quantrell

CONSENT AGENDA

Mr. Argo moved, seconded by Mr. Williams to approve the Consent Agenda, items A through E as follows:

- A. Approve minutes of Study Session Meeting dated September 6, 2022.
- B. Approve minutes of Council Meeting dated September 6, 2022.
- C. Approve claim voucher numbers 56054 to 56090 dated September 19, 2022, in the amount of \$151,222.38.
- D. Approve payroll voucher numbers 34543 to 34547 dated September 19, 2022, in the amount of \$82,104.03.
- E. Approve Liquor License for Fred's Burgers

Motion carried unanimously.

PUBLIC HEARING

A. Cont. Wine Country Estates- File LP2022-09 & ER 2022-10- Mayor Carmack reopened the public hearing at 6:52 pm. Ms. Steele presented the packet of information regarding the project. Carlos Lopez, the applicant, spoke in favor of the applications. The hearing was closed at 6:55 pm.

NEW BUSINESS

A. Vote on Resolution 2022-38 / Lease Agreement with YCFD #5: *Mr. Williams moved, seconded by Ms. Gonzales, for the City Council approve Resolution No. 2022-38 approving the Lease Agreement between City of Zillah and Fire District 5 for the continued use of the District's Zillah Station Facility for 2023. Motion carried unanimously.*

B. Vote on Resolution 2022-39 / Administrative Policy 2022-03: *Ms. Gonzales moved, seconded by Ms. Husted, for the City Council approve Resolution No. 2022-39 approving Administrative Policy No. 2022-03 relating to salaries and benefits for the City Administrator. Motion carried unanimously.*

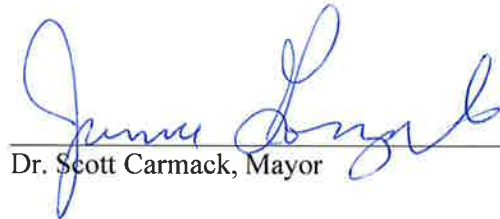
C. Vote on City Administrator Confirmation: *Ms. Husted moved, seconded by Mr. Stewart that the City Council confirm the appointment of Michael Eklund-Grayum in accordance with Zillah Municipal Code 2.12.060. Motion carried unanimously.*

D. Vote on Resolution 2022-40 / Wine Country Estates: *Mr. Stewart moved, seconded by Mr. Argo for the City Council approve Resolution No. 2022-40 approving the PRELIMINARY PLAT, FILE NO. LP 2022-09, KNOWN AS THE WINE COUNTRY ESTATES ADDITION.*

ADJOURNMENT

The meeting was adjourned at 6:57 p.m.


Ardele Steele, Planning & Community
Development Director


Dr. Scott Carmack, Mayor