

City of Zillah
Study Session Minutes
Telephonic Meeting
May 16, 2022

Due to the COVID-19 Coronavirus, Governor Inslee issued Proclamation 20-28 waiving rules relating to the Open Public Meetings Act and prohibited in-person public meetings. Due to this, a telephonic meeting was held.

CALL TO ORDER

Mayor Scott Carmack called the meeting to order at 6:01 p.m.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Wes Argo

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell, Community Development Director Ardele Steele, Fire Chief Paul Stonemetz and Public Works Director John Simmons

Absent: City Attorney James Carmody

ADDITIONS/CORRECTIONS TO THE AGENDA

Mr. Stewart asked to add item D to New Business "Discuss the city going back to in person meetings."

CONSENT AGENDA

- A. Review minutes of Study Session Meeting dated May 2, 2022.
- B. Review minutes of Council Meeting dated May 2, 2022.
- C. Review claim voucher numbers 55598 to 55639 dated May 16, 2022, in the amount of \$211,993.09.
- D. Review payroll voucher numbers 34489 to 34494 dated May 13, 2022, in the amount of \$86,647.70.
- E. Review Liquor License for Chevron West, La Placita and Devin Shell.
- F. Review Monthly Close-Out Report dated April 30, 2022.

NEW BUSINESS

Discuss Regional Crime Services Program – Chris Wickenhagen: Chris Wickenhagen, Executive Director of YVCOG, provided information about the proposed Regional Crime Services Program and showed the proposed costs. She was asked if they knew yet, who had committed to the program. She stated all but one jurisdiction had committed and they were still in talks with them. Ms. Gonzales mentioned that City of Yakima was the agency that may not commit. If they pull out, the cost would increase significantly. Mr. Argo questioned if another method to use might be to allocate the cost based

on crime, rather than population. After discussion was held, Mayor Carmack stated that the city could give a tentative, yes to move forward in partnership but would await further information on the budget before making a solid commitment.

Review Resolution No. 2022-23 Approving Task Order No. 2022-03: Ms. Bounds explained that this Task Order is with HLA and is for the professional services needed to complete the Downtown Revitalization Study. Funds for this have been awarded from the TIB Complete Streets Program.

Review Resolution No. 2022-23 Declaring items as Surplus: Ms. Bounds explained that staff submitted items from their departments that need to be surplussed so those items are included in this Resolution.

Discuss the city going back to in-person meetings: Mr. Stewart stated that even though the Governor had removed the exclusion from holding in person meetings as of June 1st, he would like to see the city council vote on holding in person meetings now.

MAYOR'S REPORT

Mayor Carmack reported that in spite of the weather earlier in the day, Community Days was hugely successful. He thanked everyone for all of their work in putting together the event. He stated that the dunk tank raised \$868 for the Splash Park and \$62 was raised for the show for 2023 through selling Big Boom tickets. Ms. Husted thanked everyone who helped her with the event on Friday night.

Mayor Carmack stated that this is Ms. Bounds last meeting before retiring and he thanked her for her years of service. She thanked everyone for the opportunity to serve Zillah all of these years and stated she will miss working with everyone.

COMMITTEE/COMMISSION REPORTS

YVCOG: Ms. Gonzales stated that there is a general YVCOG meeting on Wednesday, 5/18 and provided information.

ADJOURNMENT

The meeting was adjourned at 6:44 p.m.


Sharon Bounds, City Administrator
Ardele Steele, Planning


Dr. Scott Carmack, Mayor

City of Zillah
City Council Minutes
Telephonic Meeting
May 16, 2022

Due to the COVID-19 Coronavirus, Governor Inslee issued Proclamation 20-28 waiving rules relating to the Open Public Meetings Act and prohibited in-person public meetings. Due to this, a telephonic meeting was held.

CALL TO ORDER

Mayor Scott Carmack called the meeting to order at 6:44 p.m.

PLEDGE OF ALLEGIANCE

Mayor Carmack led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Wes Argo

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell, Community Development Director Ardele Steele, Fire Chief Paul Stonemetz and Public Works Director John Simmons

Absent: City Attorney James Carmody

ADDITIONS/CORRECTIONS TO THE AGENDA

Mr. Stewart moved, seconded by Ms. Husted, to add item C to New Business, Vote for the city to go to in-person meetings. Motion carried unanimously.

CONSENT AGENDA

Mr. Argo moved, seconded by Mr. Williams to approve the Consent Agenda, items A through F as follows:

- A. Review minutes of Study Session Meeting dated May 2, 2022.
- B. Review minutes of Council Meeting dated May 2, 2022.
- C. Review claim voucher numbers 55598 to 55639 dated May 16, 2022, in the amount of \$211,993.09.
- D. Review payroll voucher numbers 34489 to 34494 dated May 13, 2022, in the amount of \$86,647.70.
- E. Review Liquor License for Chevron West, La Placita and Devin Shell.
- F. Review Monthly Close-Out Report dated April 30, 2022.

Motion carried unanimously.

NEW BUSINESS

Vote on Resolution No. 2022-23 Approving Task Order No. 2022-03: *Mr. Williams moved, seconded by Ms. Gonzales to approve Resolution No. 2022-23 Approving Task Order No. 2022-03 with HLA for professional services for a downtown revitalization study. Motion carried unanimously.*

Vote on Resolution No. 2022-24 Declaring items as Surplus: *Ms. Gonzales moved, seconded by Ms. Husted to approve Resolution No. 2022-24 Declaring certain items of personal property as Surplus. Motion carried unanimously.*

Vote for the city to go to in-person meetings: *Mr. Stewart moved, seconded by Ms. Husted that the City Council go back to in-person meetings starting in June 2022. Motion carried unanimously.*

COUNCIL/STAFF REPORTS

Public Works Department: Mr. Simmons reported that he was notified of a pre construction meeting for the Chenaur Project that will be held on Thursday.

ADJOURNMENT

The meeting was adjourned at 6:48 p.m.



Sharon Bounds, City Administrator
Ardele Steele, Planning



Dr. Scott Carmack, Mayor