

**City of Zillah
Study Session Minutes**

Hybrid Meeting
November 21, 2022

This meeting was available to be attended via ZOOM meeting

CALL TO ORDER

Mayor Carmack called the meeting to order at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Scott Carmack and Councilmembers Doug Stewart, Janice Gonzales, Beth Husted, and Wes Argo

Also Present: City Administrator Michael Grayum, Community Development Director Ardele Steele, Public Works Director John Simmons, Fire Chief Paul Stonemetz, and Police Chief Tim Quantrell

Absent: Councilmember Brian Williams

CONSENT AGENDA

- A. Review minutes of the Study Session Meeting dated November 7, 2022.
- B. Review minutes of the Council Meeting dated November 7, 2022.
- C. Review claim voucher numbers 56243 to 56281 dated November 21, 2022, in the amount of \$137,053.06.
- D. Review payroll voucher numbers 34570 to 34594 dated November 15, 2022, in the amount of \$143,296.70.
- E. Review Voided Check No 56261 and 56262.

NEW BUSINESS

- A. **Review Ordinance No. 1549 / Water Rates:** Council discussed the proposed modified structure to ensure consistency and sustainability in funding the water system operations and improvements. At the November 7th Study Session, the City Council proposed the water system be funded by a uniform usage rate charged by the cubic foot based on consumption for all residents, businesses, municipal, and industrial users inside city limits. The City Council also requested the rate for water system users outside of city limits also based on consumption, but at a higher rate. These modifications create a standard, more equitable rate structure and still achieves the overall goal to increase revenue by 6%.
- B. **Review Resolution 2022-47 / 2023 Irrigation Rates:** Discussion of rates set by the Irrigation District.
- C. **Review Resolution No. 2022-48 / 2023 Corrections/Detention Yakima County:** Chief Quantrell provided information about the notice the city recently received from Yakima County regarding their new rates for 2023.
- D. **Review Resolution No. 2022-49 / Addendum V to Jail Agreement Sunnyside:** Chief Quantrell provided information about the notice the city recently received from the City of Sunnyside increasing their rates for jail services for 2023.
- E. **Review Resolution No. 2022-50 / Water Use and Efficiency Program Goals and Policies:** Every six years as a function of the City's Water System Plan the City focusses on goals related to conservation regarding the monitoring and managing of the water system.
- F. **Review Resolution No. 2022-51 / 2021 Water System Plan:** Discussion regarding the prioritization of water system projects and the financial mechanisms to fund necessary improvements.
- G. **Review the 2023 Preliminary Budget:** No major changes have been made. The action Council will take to establish future water rates will be added to the final budget and an update will be provided at the next public meeting.

VISITOR'S COMMENTS

None

COMMITTEE/COMMISSION REPORTS

None

MAYOR'S REPORT

Mayor Carmack provided an update that he will be the Vice Chair of the DRYVE & TRANS-Action Committee which advocates for urban investment in the Greater Yakima metropolitan area and addresses rural transportation issues in the lower Yakima Valley.

The community Christmas event on December 10th will be from 3:00 p.m. – 5:00 p.m.

COUNCIL/STAFF REPORTS

Planning and Community Development Director Ardele Steele provided updates on various construction projects. Public Works Director John Simmons provided updates on snow removal and deicing preparation. City Administrator Michael Grayum highlighted the Christmas decorations being set up throughout the city on utility poles and public buildings by the Public Works Department. The Ford Motor Company continues to delay production and delivery of police vehicles. Currently, only two of the five vehicles ordered will be received by the year-end. The timing for the remaining three vehicles is unknown and the city may have to start paying on the low interest loan secured Council approved through the State without having received all the vehicles. Cascade natural gas is upgrading gas lines and the work will impact the west side of Cheyne Road and 1st. Contractors will patch the pavement in the interim and do grading work after winter when weather conditions improve. There is a shortage of volunteer fire fighters, and the city will be advertising for these positions on the website and social media. The City Administrator and Police Chief are working with County Commissioners to procure cameras through a grant from Yakima County. The city will be accepting gifts for children in need through December 16th. Gifts can be dropped off at City Hall and will be distributed by the City Administrator, Police Department, and Fire Department.

Councilmember Gonzales updated the Council about her work representing the city on the Homeless Network and requested support to pay dues to the Network due in 2023. Ms. Gonzales also informed the Council of the opportunity to attend the Homeless Memorial on the longest night of the year, Dec. 21, 4pm, at Millennial Plaza in Yakima.

EXECUTIVE SESSION

None

ADJOURNMENT

The meeting was adjourned at 6:34 p.m.



Michael Grayum, City Administrator



Dr. Scott Carmack, Mayor

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City Council Minutes**

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November 21, 2022

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CALL TO ORDER

Mayor Carmack called the meeting to order at 6:34 p.m.

PLEDGE OF ALLEGIANCE

Mayor Carmack led the pledge of allegiance.

ROLL CALL

The following were:

Present: Mayor Scott Carmack and Councilmembers Doug Stewart, Janice Gonzales, Beth Husted, and Wes Argo

Also Present: City Administrator Michael Grayum, Community Development Director Ardele Steele, Public Works Director John Simmons, Fire Chief Paul Stonemetz, and Police Chief Tim Quantrell

Absent: Councilmember Brian Williams

ADDITIONS/CORRECTIONS TO THE AGENDA

None

CONSENT AGENDA

Mr. Argo moved, seconded by Ms. Gonzales to approve the Consent Agenda, items A through E as follows:

- A. Approve minutes of the Study Session Meeting dated November 7, 2022.
- B. Approve minutes of the Council Meeting dated November 7, 2022.
- C. Approve claim voucher numbers 56243 to 56281 dated November 21, 2022, in the amount of \$137,053.06.
- D. Approve payroll voucher numbers 34570 to 34594 dated November 15, 2022, in the amount of \$143,296.70.
- E. Approve Voided Check No 56261 and 56262.

Motion carried unanimously.

PUBLIC HEARING

- A. Water Use Efficiency Program: Opened at 6:35 p.m. and closed at 6:35 p.m.
- B. 2021 Water System Plan: Opened at 6:35 p.m. and closed at 6:35 p.m.
- C. 2023 Preliminary Budget: Continued at 6:35. No public comments were expressed. Budget hearing will remain open through the next Council meeting.

OLD BUSINESS

None

NEW BUSINESS

- A. **Vote on Ordinance No. 1549 / Water Rates:** *Ms. Gonzales moved, seconded by Ms. Husted, for Council to approve Ordinance No. 1549 establishing Water Rates for 2023-2025. Motion carried unanimously.*
- B. **Vote on Resolution 2022-47 / 2023 Irrigation Rates:** *Ms. Husted moved, seconded by Mr. Stewart, for Council to approve Resolution No. 2022-47 establishing the 2023 Irrigation Assessment. Motion carried unanimously.*
- C. **Vote on Resolution No. 2022-48 / 2023 Corrections/Detention Yakima County:** *Mr. Stewart moved, seconded by Mr. Argo, for the City Council to approve Resolution No. 2022-48 approving a Revised Attachment A to the 2023 Interlocal*

Corrections/Detention Agreement between City of Zillah and Yakima County for Jail Services. Motion carried unanimously.

- D. **Vote on Resolution No. 2022-49 / Addendum V to Jail Agreement Sunnyside:** *Mr. Argo moved, seconded by Ms. Gonzales, for Council to approve Resolution No. 2022-49 approving Addendum V to Interlocal Agreement with Sunnyside for the housing of inmates. Motion carried unanimously.*
- E. **Vote on Resolution No. 2022-50 / Water Use Efficiency Program Goals and Policies:** *Ms. Gonzales moved, seconded by Ms. Husted, for Council to approve Resolution No. 2022-50 approving the 2021 Water Use efficiency Program Goals and Policies. Motion carried unanimously.*
- F. **Vote on Resolution No. 2022-51 / 2021 Water System Plan:** *Ms. Husted moved, seconded by Mr. Stewart, for Council to approve Resolution No. 2022-51 approving the 2021 Water System Plan. Motion carried unanimously.*

VISITOR'S COMMENTS

None

COMMITTEE/COMMISSION REPORTS

None

MAYOR'S REPORT

None

COUNCIL/STAFF REPORTS

Councilmember Argo expressed questions about flags in the school zone staying up all the time and expressed concern that having them continuously posted could make them ignored by drivers. Chief Quantrell will talk with the School Resource Officer.

EXECUTIVE SESSION

None

ADJOURNMENT

The meeting was adjourned at 6:41 p.m.



Michael Grayum, City Administrator



Dr. Scott Carmack, Mayor