

City of Zillah
Study Session Minutes
Telephonic Meeting
January 3, 2022

Due to the COVID-19 Coronavirus, Governor Inslee issued Proclamation 20-28 waiving rules relating to the Open Public Meetings Act and prohibited in-person public meetings. Due to this, a telephonic meeting was held.

CALL TO ORDER

Mayor Scott Carmack called the meeting to order at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Wes Argo

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell, Community Development Director Ardele Steele, Fire Chief Paul Stonemetz and Public Works Director John Simmons

Absent: City Attorney James Carmody

CONSENT AGENDA

- A. Review minutes of Study Session Meeting dated December 20, 2021.
- B. Review minutes of Council Meeting dated December 20, 2021.
- C. Review claim voucher numbers 55077 to 55116 dated December 31, 2021, in the amount of \$27,074.53.
- D. Review claim voucher numbers 55117 to 55141 dated January 3, 2022, in the amount of \$218,670.06.
- E. Review payroll voucher numbers 34406 to 34415 dated December 30, 2021, in the amount of \$146,532.68.

NEW BUSINESS

Administer Oath of Office/Mayor: The Oath of Office was administered to Mayor Carmack

Administer Oath of Office/Council: The Oath of Office was administered to Councilmen Brian Williams and Wes Argo.

Appoint Municipal Court Judge/Administer Oath of Office: Judge Murphy provided information about her history with law and justice and with Zillah. Mayor Carmack explained that he is recommending her re-appointment for another four years. *Mr. Argo moved, seconded by Mr. Williams to ratify the re-appointment of Therese Murphy to serve as the Zillah Municipal Court Judge for a four-year term beginning on January 1, 2022. Motion carried unanimously.* The Oath of Office was administered to Judge Murphy.

Discuss Mayor Pro-tem for 2022: Mayor Carmack explained that it is time to vote on a Mayor Pro tem for 2022. Ms. Gonzales expressed interest in the position.

VISITOR'S COMMENTS

Rebecca Otis, incoming Secretary of Chamber asked if the city has plans to celebrate the 100 year anniversary of the Teapot or if Chamber should. Mayor Carmack said he and Ms. Bounds would meet to discuss it and will get back to her.

MAYOR'S REPORT

Mayor Carmack reported that things seemed to go well in the city of New Years Eve and there was a small fireworks display that was permitted at Cemetery Park.

COUNCIL/STAFF REPORTS

Fire Department: Chief Stonemetz thanked some of the city folks for attending Stan's retirement party. It meant a lot to him. He also stated that they have been busy with fire calls in the past week.

Police Department: Chief Quantrell reported that there have been a few burglaries and accidents. Their end of year cases is at apx. 1258 which is slightly lower than last year.

Public Works Department: Mr. Simmons reported that they have been using the cal mag mixture on the roads and it has worked pretty well. They are trying to stay on top of the snow. He reported that they will test the flag pole tomorrow.

Building/Planning: Ms. Steele extended thanks to the city for providing replacement for her while she took a vacation over the holiday.

Administration: Ms. Bounds said it was good to be back to full steam with the staff after a lot of vacations over the holiday. She also mentioned how many nice comments have been made about all of the holiday lighting.

COMMITTEE/COMMISSION REPORTS

Mr. Stewart reported that the Public Works Committee met recently to review a request received relating to property the city owns on Bailey Road. There is a farmer who owns land and has a pond that encroaches onto city property. They are asking to purchase the property, apx. 1.8 acre to mitigate the issue. The committee is in favor of selling the property. Ms. Bounds explained the steps that will need to be taken if the city decides to do so. Council was agreeable.

ADJOURNMENT

The meeting was adjourned at 6:27 p.m.



Sharon Bounds, City Administrator



Dr. Scott Carmack, Mayor

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City Council Minutes
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CALL TO ORDER

Mayor Scott Carmack called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

Mayor Carmack led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Wes Argo

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell, Community Development Director Ardele Steele, Fire Chief Paul Stonemetz, and Public Works Director John Simmons

Absent: City Attorney James Carmody

CONSENT AGENDA

Mr. Williams moved, seconded by Ms. Gonzales to approve the Consent Agenda, items A through E as follows:

- A. Approve minutes of Study Session Meeting dated December 20, 2021.
- B. Approve minutes of Council Meeting dated December 20, 2021.
- C. Approve claim voucher numbers 55077 to 55116 dated December 31, 2021, in the amount of \$27,074.53.
- D. Approve claim voucher numbers 55117 to 55141 dated January 3, 2022, in the amount of \$218,670.06.
- E. Approve payroll voucher numbers 34406 to 34415 dated December 30, 2021, in the amount of \$146,532.68.

Motion carried unanimously.


NEW BUSINESS

Vote on Mayor Pro-tem for 2022: *Ms. Husted moved, seconded by Mr. Stewart to nominate Janice Gonzales as Mayor Pro tem for 2022. The vote was taken and was approved unanimously.*

ADJOURNMENT

The meeting was adjourned at 6:33 p.m.


Sharon Bounds, City Administrator



Dr. Scott Carmack, Mayor