

City of Zillah
Study Session Minutes
Telephonic Meeting
September 20, 2021

Due to the COVID-19 Coronavirus, Governor Inslee issued Proclamation 20-28 waiving rules relating to the Open Public Meetings Act and prohibited in-person public meetings. Due to this, a telephonic meeting was held.

CALL TO ORDER

Mayor Scott Carmack called the meeting to order at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Wes Argo

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell, Community Development Director Ardele Steele, Fire Chief Paul Stonemetz and Public Works Director John Simmons

Absent: City Attorney James Carmody

CONSENT AGENDA

- A. Review minutes of Study Session Meeting dated September 7, 2021.
- B. Review minutes of Council Meeting dated September 7, 2021.
- C. Review claim voucher number 54706 dated September 8, 2021, in the amount of \$610.00.
- D. Review claim voucher numbers 54707 to 5470 dated September 20, 2021, in the amount of \$240,640.60.
- E. Review payroll voucher numbers 34311 to 34318 dated September 15, 2021, in the amount of \$85,871.98.
- F. Review Liquor License for El Porton

NEW BUSINESS

Review Resolution No. 2021-42 Approving Lease Agreement with YCFD #5: Chief Stonemetz explained that this is the annual lease agreement with Yakima County Fire District #5. Ms. Bounds provided information about the increase.

Review Resolution No. 2021-43 Approving a Revised Attachment to ILA with Yakima County: Chief Quantrell explained that he received notice from Yakima County about their 2022 bed rate increase so this adopts that.

Review Resolution No. 2021-44 Approving Amended ILA with Zillah School District: Ms. Bounds explained that language was added to the SRO agreement with Zillah School District so the school could use our officers to provide security for games and special events. The city will bill them monthly at the actual rate of the officer working.

MAYOR'S REPORT

Mayor Carmack reported that the Flea Market over the weekend was well attended and went well. He also invited everyone to the Teapot Park & Ride Ribbon Cutting Ceremony on Friday 9/24 at 11:00 a.m. Ms. Husted reported that one of the 4th grade classes from ZIS will attend.

COUNCIL/STAFF REPORTS

Fire Department: Chief Stonemetz reported that activity for their department has slowed down a bit and everything is going ok.

Police Department: Chief Quantrell also reported that activity for their department has slowed down a bit and everything is going ok.

Public Works Department: Mr. Simmons reported that the flagpole base will be poured tomorrow. It will set for a week then the pole will be installed. The sewer lift stations projects have just been completed.

Building/Planning: Ms. Steele reported that she is finishing up processing PD's and a short plat. She's had several re-roofing permits recently. She is tying up some code enforcement issues with trees and weeds.

Administration: Ms. Bounds reported that the financial and federal audit has been completed and the city had no issues. Mayor Carmack said he attended the exit interview and commended Sharon and Shelli for all of their work on that. Ms. Bounds reported that a contract for the RV Dump Station should be brought to the next council meeting for approval. The city newsletter was send in for publication on Friday so should be out this week. The motel tax applicants should be at the next meeting.

Vintage Valley Project. Ms. Gonzales stated that someone had requested a bathroom be put along Vintage Valley Parkway. One of the issues is that the city does not own property along that path. Discussion was held and it was asked if it would be possible to order an outhouse. That will be considered.

Vaccine Mandate. Mr. Argo asked where the city was on dealing with the vaccine mandate for the fire fighters. Chief Stonemetz replied that letters have been sent to them and they have not yet received any requests for exemptions. Ms. Bounds sent the information to the attorney for review before sending it to the volunteers.

ADJOURNMENT

The meeting was adjourned at 6:27 p.m.


Sharon Bounds, City Administrator


Dr. Scott Carmack, Mayor Pro Tempore
Brian Williams

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CALL TO ORDER

Mayor Scott Carmack called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

Mayor Carmack led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Wes Argo

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell, Community Development Director Ardele Steele, Fire Chief Paul Stonemetz and Public Works Director John Simmons

Absent: City Attorney James Carmody

CONSENT AGENDA

Mr. Argo moved, seconded by Mr. Williams to approve the Consent Agenda, items A through F as follows:

- A. Approve minutes of Study Session Meeting dated September 7, 2021.
- B. Approve minutes of Council Meeting dated September 7, 2021.
- C. Approve claim voucher number 54706 dated September 8, 2021, in the amount of \$610.00.
- D. Approve claim voucher numbers 54707 to 5470 dated September 20, 2021, in the amount of \$240,640.60.
- E. Approve payroll voucher numbers 34311 to 34318 dated September 15, 2021, in the amount of \$85,871.98.
- F. Approve Liquor License for El Porton

Motion carried unanimously.

NEW BUSINESS

Vote on Resolution No. 2021-42 Approving Lease Agreement with YCFD #5: *Mr. Willaims moved, seconded by Ms. Gonzales to approve Resolution No. 2021-42 approving the Lease Agreement between City of Zillah and Fire District No. 5 for the continued use of the District's Zillah Station Facility for 2022. Motion carried unanimously.*

Vote on Resolution No. 2021-43 Approving a Revised Attachment to ILA with Yakima County: *Ms. Gonzales moved, seconded by Ms. Husted to approve Resolution No. 2021-43 approving a Revised Attachment A to the 2020 Interlocal Corrections/Detention Agreement between City of Zillah and Yakima County, for Jail Services. Motion carried unanimously.*

Vote on Resolution No. 2021-44 Approving Amended ILA with Zillah School District: *Ms. Husted moved, seconded by Mr. Stewart to approve Resolution No. 2021-44 approving an amended and reinstated Interlocal Agreement between Zillah School District and City of Zillah for SRO and Special Events Security. Motion carried unanimously.*

ADJOURNMENT

The meeting was adjourned at 6:35 p.m.



Sharon Bounds, City Administrator



Dr. Scott Carmack, Mayor