

City of Zillah
Study Session Minutes
Telephonic Meeting
August 16, 2021

Due to the COVID-19 Coronavirus, Governor Inslee issued Proclamation 20-28 waiving rules relating to the Open Public Meetings Act and prohibited in-person public meetings. Due to this, a telephonic meeting was held.

CALL TO ORDER

Mayor Scott Carmack called the meeting to order at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Wes Argo

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell, Community Development Director Ardele Steele, Fire Chief Paul Stonemetz and Public Works Director John Simmons

Absent: City Attorney James Carmody

CONSENT AGENDA

- A. Review minutes of Study Session Meeting dated August 6, 2021.
- B. Review minutes of Council Meeting dated August 6, 2021.
- C. Review claim voucher numbers 54600 to 54646 dated August 16, 2021, in the amount of \$138,221.33.
- D. Review payroll voucher numbers 34284 to 34292 dated August 13, 2021, in the amount of \$76,468.77.
- E. Review Monthly Close-Out Report dated July 31, 2021.

NEW BUSINESS

Review Resolution No. 2021-37 Adopting the City 2020 General Sewer Comprehensive Plan: Ms. Bounds provided information about the General Sewer Comp Plan and answered questions.

Review Resolution No. 2021-38 Adopting the City Capital Facilities Plan for 2020-2026: Ms. Bounds provided information about the City Capital Facilities Plan for 2020-2026 and questions were answered.

Review Resolution No. 2021-39 Authorizing Funding Applications to TIB: Ms. Steele provided information about the finding applications summarizing the benefits of each one. Questions were answered.

COMMITTEE/COMMISSION REPORTS

Councilmember Argo explained that the Parks Committee met and discussed the Splash Park. The committee discussed allowing people to sponsor benches and tables. The benches and tables need to be selected before decisions can be made on how much sponsorship will cost. Other amenities such as the Teapot and other splash park features might be an opportunity for donorship. Naming the Park would also be an option for a donor.

Councilmember Gonzales reported that the YVCOG Executive Board met and they're probably going to continue with virtual meetings throughout the end of 2021.

MAYOR'S REPORT

Mayor Carmack reported the the Ice House Ribbon Cutting Ceremony was a huge success. It was well attended and went well. He mentioned that he will be gone at the next meeting and Mayor Pro-tem Williams will need to head the meeting.

COUNCIL/STAFF REPORTS

Fire Department: Chief Stonemetz reported that he's had a lot of calls recently. He also mentioned that the vaccine mandate may affect his volunteers.

Police Department: Chief Quantrell was asked how the new legislation relating to officer procedures, etc. was affecting his operations. He explained that they are now limited on the calls they can respond to and they are not able to provide the support normally given to fire calls.

Public Works Department: Mr. Simmons reported that he has a new hire for the maintenance position starting on August 30th. Ms. Gonzales asked him about the weeds throughout town grooving over the sidewalks and discussion was held. Mr. Simmons stated he would check on that.

Building/Planning: Ms. Steele provided current building and planning activity. She is currently filling the role of building inspector and is hoping to find someone soon.

Administration: Ms. Bounds told everyone that she sent them an email today regarding OPMA training they need to take. She asked them to contact her with the certificate of completion when done.

ADJOURNMENT

The meeting was adjourned at 6:38 p.m.


Sharon Bounds, City Administrator


Dr. Scott Carmack, Mayor

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CALL TO ORDER

Mayor Scott Carmack called the meeting to order at 6:38 p.m.

PLEDGE OF ALLEGIANCE

Mayor Carmack led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Wes Argo

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell, Community Development Director Ardele Steele, Fire Chief Paul Stonemetz and Public Works Director John Simmons

Absent: City Attorney James Carmody

CONSENT AGENDA

Mr. Williams moved, seconded by Ms. Gonzales to approve the Consent Agenda, items A through E as follows:

- A. Approve minutes of Study Session Meeting dated August 6, 2021.
- B. Approve minutes of Council Meeting dated August 6, 2021.
- C. Approve claim voucher numbers 54600 to 54646 dated August 16, 2021, in the amount of \$138,221.33.
- D. Approve payroll voucher numbers 34284 to 34292 dated August 13, 2021, in the amount of \$76,468.77.
- E. Approve Monthly Close-Out Report dated July 31, 2021.

Motion carried unanimously.

NEW BUSINESS

Vote on Resolution No. 2021-37 Adopting the City 2020 General Sewer Comprehensive Plan: *Ms. Gonzales moved, seconded by Ms. Husted to approve Resolution No. 2021-37 Adopting the General Sewer Comprehensive Plan for the City of Zillah. Motion carried unanimously.*

Vote on Resolution No. 2021-38 Adopting the City Capital Facilities Plan for 2020-2026: *Mr. Stewart moved, seconded by Ms. Husted to approve Resolution No. 2021-38 Adopting the Capital Facilities Plan for 2020-2026. Motion carried unanimously.*

Vote on Resolution No. 2021-39 Authorizing Funding Applications to TIB: *Ms. Husted moved, seconded by Mr. Stewart to approve Resolution No. 2021-39 authorizing funding applications to TIB for street improvements to various areas within the city. Motion carried unanimously.*

ADJOURNMENT

The meeting was adjourned at 6:41 p.m.


Sharon Bounds, City Administrator


Dr. Scott Carmack, Mayor