

**City of Zillah**  
**Study Session Minutes**  
*Telephonic Meeting*  
**June 21, 2021**

*Due to the COVID-19 Coronavirus, Governor Inslee issued Proclamation 20-28 waiving rules relating to the Open Public Meetings Act and prohibited in-person public meetings. Due to this, a telephonic meeting was held.*

**CALL TO ORDER**

Mayor Scott Carmack called the meeting to order at 6:01 p.m.

**ROLL CALL**

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, and Brian Williams

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell, Community Development Director Ardele Steele, Public Works Director John Simmons and City Attorney James Carmody

Absent: Fire Chief Paul Stonemetz

**CONSENT AGENDA**

- A. Review minutes of Study Session Meeting dated June 7, 2021.
- B. Review minutes of Council Meeting dated June 7, 2021.
- C. Review claim voucher numbers 54347 to 54389 dated June 21, 2021, in the amount of \$557,714.99.
- D. Review payroll voucher numbers 34241 to 34249 dated June 15, 2021, in the amount of \$89,569.21.
- E. Review Voided Check No. 54311, 54286
- F. Review Liquor License for Blue Sky Investments, Inc.
- G. Review Monthly Close-Out Report dated May 31, 2021.

**NEW BUSINESS**

**Review Resolution No. 2021-28 Adopting Six Year TIP for 2022-2027:** Ms. Steele provided information about the Six Year TIP for 2022 to 2027. Some projects have been completed so have been removed and a few changes were made to others to closer reflect the needs. Mayor Carmack stated that there will be a public hearing on this during council.

**Conduct Interview(s) for City Council Applicant(s):** Mayor Carmack explained that the city went out to ad for a council person to fill the vacant position that Jeff Miles held. No one applied the first round so the city extended the timeframe. The city then had one application submitted by Wes Argo and an interview needs to be held. Council then conducted an interview asking four questions that had been sent to Wes prior to the meeting.

- What goals would you like to see the City of Zillah set for the next ten (10) years?
- What do you see as being priorities for the City of Zillah?
- How would you go about achieving the above goals and priorities?
- What do you believe the role of a city council person is?
- Mr. Argo was also asked how that would look different than it looks now.

Mr. Argo was then given time to make a final statement.

He stated that he has lived in Zillah most of his life and loves the city. He wants it to continue being a nice place to live. He's service oriented and would help out where he can. He helped with the Farmers Market in 2018. He likes serving the community to make it better and would carry on the same attitude into being a council member and will take that job seriously.

### EXECUTIVE SESSION

Mayor Carmack called for Executive Session at 6:11 p.m. for 10 minutes in order to evaluate the qualifications of a candidate for appointment to elective office as per RCW 42.30.110(h). The Executive Session was closed at 6:21 p.m. and regular session began.

### COMMITTEE/COMMISSION REPORTS

Ms. Gonzales reported that YVCOG will be sponsoring the October meeting. It will be an in-person meeting. Does the city have equipment at the Civic Center to accommodate telephonic meetings there. YVCOG is discussing purchasing portable equipment for that purpose. They also mentioned that there were a number of changes made in the legislature relating to policing and training. Sheriff Udel has stated he would like to hold regional training so all of our municipalities are using the same standards. She asked what Chief Quantrell thought of that and discussion was held. She mentioned that they also discussed gang issues and how to tackle that or putting together a group that shares information from district to district. Chief Quantrell stated that they have done emphasis patrols in the past and other measures. They discussed the challenges in front of them.

### MAYOR'S REPORT

Burger King will tentatively do a ribbon cutting ceremony on Thursday and have invited Mayor Carmack to that.

### COUNCIL/STAFF REPORTS

**Public Works Department:** They are painting the streets this week. They will fix pot holes next week.

**Police Department:** Traci DeOchoa has resigned and he is looking for her replacement. She found another job and will be missed.

**Building/Planning:** Burger King is finalizing everything this week. They are offering free food to friends and family on Tuesday and Wednesday.

**Administration:** Ms. Bounds pointed out that our building inspector will be retiring at the end of June and the city is hard pressed for applications for the position. If anyone knows of anyone with the experience, please send them in to apply.

Mr. Stewart asked where the city is on the late utility bills. Ms. Bounds explained that as of this point, the exception is set to expire at the end of July. The city is currently carrying apx. \$16,000 in late bills from those who let them go during COVID. The city does have a payment plan in place and once the

exception is lifted, the city will give folks a deadline to come and sign up for a payment plan. If they don't, their utilities will be turned off.

**Fourth of July:** Mayor Carmack also discussed the Fourth of July and the new regulations.

**AJOURNMENT**

*The meeting was adjourned at 6:39 p.m.*

  
Sharon Bounds, City Administrator

  
Dr. Scott Carmack, Mayor

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**ROLL CALL**

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Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, and Brian Williams

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell, Community Development Director Ardele Steele, Public Works Director John Simmons and City Attorney James Carmody

Absent: Fire Chief Paul Stonemetz

**CONSENT AGENDA**

*Mr. Williams moved, seconded by Ms. Gonzales to approve the Consent Agenda, items A through G as follows:*

- A. Approve minutes of Study Session Meeting dated June 7, 2021.
- B. Approve minutes of Council Meeting dated June 7, 2021.
- C. Approve claim voucher numbers 54347 to 54389 dated June 21, 2021, in the amount of \$557,714.99.
- D. Approve payroll voucher numbers 34241 to 34249 dated June 15, 2021, in the amount of \$89,569.21.
- E. Approve Voided Check No. 54311, 54286
- F. Approve Liquor License for Blue Sky Investments, Inc.
- G. Approve Monthly Close-Out Report dated May 31, 2021.

*Motion carried unanimously.*

**PUBLIC HEARING**

**Six Year TIP 2022-2027:** Mayor Carmack opened the public hearing at 6:40 p.m. No public comment was given. Mayor Carmack closed the public hearing at 6:41 p.m.

**NEW BUSINESS**

**Vote on Resolution No. 2021-28 Adopting revised Six Year TIP for 2022-2027:** *Ms. Husted moved, seconded by Mr. Stewart to approve Resolution No. 2021-28 Adopting the revised Six Year TIP for 2022-2027. Motion carried unanimously.*

**Nominate/Vote for Council Applicant:** *Mr. Stewart nominated Wes Argo to be appointed to Zillah City Council to serve the unexpired term of Position No. 2. The vote was held and the motion carried unanimously.*

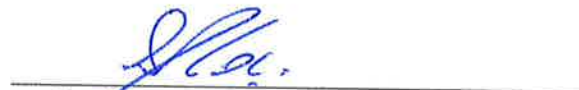
**VISITOR'S COMMENTS**

Jay Spurlock stated he would like the city to pull an irrigation line from the south side of First Avenue to the North side of First Avenue to water the trees that have been planted by Mr. Stewart along the fence along I-82. Mr. Spurlock stated it is in the city limits and is an irrigation line. He suggests boring under the roadway and also bringing a power line through at the same time. It will cut down the work for Mr. Stewart who is watering them himself right now and picking up trash on that east end of the city. Discussion was held and Mr. Carmody suggested Mr. Spurlock draw up a map showing the locations and his proposal and submit it to the city for consideration.

**AJOURNMENT**

*The meeting was adjourned at 6:50 p.m.*

  
Sharon Bounds, City Administrator

  
Dr. Scott Carmack, Mayor