

**City of Zillah**  
**Study Minutes**  
*Telephonic Meeting*  
**April 5, 2021**

*Due to the COVID-19 Coronavirus, Governor Inslee issued Proclamation 20-28 waiving rules relating to the Open Public Meetings Act and prohibited in-person public meetings. Due to this, a telephonic meeting was held.*

**CALL TO ORDER**

Mayor Scott Carmack called the meeting to order at 6:00 p.m.

**ROLL CALL**

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Community Development Director Ardele Steele, Fire Chief Paul Stonemetz and Public Works Director John Simmons

Absent: Police Chief Tim Quantrell and City Attorney James Carmody

**CONSENT AGENDA**

- A. Review minutes of Study Session Meeting dated March 15, 2021.
- B. Review minutes of Council Meeting dated March 15, 2021.
- C. Review claim voucher numbers 54081 to 54137 dated April 5, 2021, in the amount of \$46,453.80.
- D. Review payroll voucher numbers 34186 to 34195 dated March 31, 2021, in the amount of \$121,237.94.
- E. Review Voided Check No. 54027

**NEW BUSINESS**

**Review Resolution No. 2021-16 Awarding Construction Contract for Merclyn Overlay Project:** Ms. Bounds explained that the bid opening for this was held last Tuesday. Four contractors bid the project with the lowest bid coming from Central Washington Asphalt, Inc. in the amount of \$170,781.00. That bid was apx. 25% lower than the engineering estimate so the city was pleased about that.

**Review Resolution No. 2021-17 TIB Consulting Agreement and UCE for Merclyn Overlay Project:** Ms. Bounds explained that this agreement is being changed to reflect the bid that recently came in from Central Washington Asphalt, Inc. Since the bid came in lower than the engineer estimate, the amounts for engineering also change.

**Review Ordinance No. 1520 Revising Regulations for Developer Fees:** Ms. Steele explained that the Public Works Committee met last week to review the developer fees. They are proposing that the fees be increased by .01 per year through 2024. Ms. Gonzales asked if they had considered imposing a higher

rate to residential vs. commercial since residential has a greater impact on services than commercial. Discussion was held and it was decided that comparables will be done and a revised fee schedule may be proposed at the next meeting. The ordinance will not be voted on during the council meeting.

### COMMITTEE/COMMISSION REPORTS

Ms. Gonzales had reported at the last meeting that she voted against YVCOG taking over the homeless program. She stated that YVCOG will not be managing it and the county found a contractor to manage it.

### MAYOR'S REPORT

Mayor Carmack reported on some great news, that the city just received notice that \$255,000 in funds have been awarded for the Splash Park Project. Those funds can cover up to half of the cost so the city needs to continue it's fundraising effort and will put together a funding package.

### COUNCIL/STAFF REPORTS

**Public Works Department:** Mr. Simmons reported on current and irrigation issues their department is facing right now.

**Building/Planning:** Ms. Steele reported that she received a notice from Yakima County on the 29 acre development located on the north end of Roza before YVH. They are proposing a 65 lot plat and are asking for city input on water and sewer availability. Ms. Gonzales stated she is not in favor of providing water and sewer to outside users. Discussion was held about the issue and whether the city should provide water and sewer to the property since it's quite a distance from city limits. It was mentioned that it's unlikely they would be able to annex without the city taking over Roza Drive. A discussion was also held about what the city outside rates are and if it is high enough. It was decided that further discussion will be held about the issue.

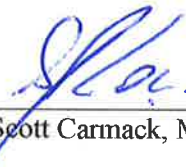
**Fireworks:** Mayor Carmack reported that staff met today to discuss the new regulations related to fireworks. The city will be issuing permits now for those wanting to set off fireworks now so it will be quite a change to what they are used to.

### AJOURNMENT

*The meeting was adjourned at 6:45 p.m.*



Sharon Bounds, City Administrator



Dr. Scott Carmack, Mayor

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**CALL TO ORDER**

Mayor Scott Carmack called the meeting to order at 6:45 p.m.

**PLEDGE OF ALLEGIANCE**

Mayor Carmack led the Pledge of Allegiance.

**ROLL CALL**

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Community Development Director Ardele Steele, Fire Chief Paul Stonemetz and Public Works Director John Simmons

Absent: Police Chief Tim Quantrell and City Attorney James Carmody

**CONSENT AGENDA**

*Mr. Miles moved, seconded by Mr. Williams to approve the Consent Agenda, items A through E as follows:*

- A. Approve minutes of Study Session Meeting dated March 15, 2021.
- B. Approve minutes of Council Meeting dated March 15, 2021.
- C. Approve claim voucher numbers 54081 to 54137 dated April 5, 2021, in the amount of \$46,453.80.
- D. Approve payroll voucher numbers 34186 to 34195 dated March 31, 2021, in the amount of \$121,237.94.
- E. Approve Voided Check No. 54027

*Motion Carried unanimously.*

**NEW BUSINESS**

**Vote on Resolution No. 2021-16 Awarding Construction Contract for Merclyn Overlay Project:**

*Mr. Williams moved, seconded by Ms. Gonzales to approve Resolution No. 2021-16 awarding a construction contract for the Merclyn Area Resurfacing Project to Central Washington Asphalt, Inc. Motion carried unanimously.*

**Vote on Resolution No. 2021-17 TIB Consulting Agreement and UCE for Merclyn Overlay Project:**

*Ms. Gonzales moved, seconded by Ms. Husted to approve Resolution No. 2021-17 Approving a TIB Consultant Agreement and the Updated Cost Estimate for the Merclyn Area Resurfacing Project. Motion carried unanimously.*


**MAYOR'S REPORT**

Mayor Carmack reported that the city was very pleased that they were recently awarded some funding for the Splash Park Project.

**AJOURNMENT**

*The meeting was adjourned at 6:48 p.m.*

  
Sharon Bounds, City Administrator

  
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Dr. Scott Carmack, Mayor