

**City of Zillah  
Study Minutes  
Telephonic Meeting  
April 19, 2021**

*Due to the COVID-19 Coronavirus, Governor Inslee issued Proclamation 20-28 waiving rules relating to the Open Public Meetings Act and prohibited in-person public meetings. Due to this, a telephonic meeting was held.*

**CALL TO ORDER**

Mayor Scott Carmack called the meeting to order at 6:00 p.m.

**ROLL CALL**

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell, Community Development Director Ardele Steele, Fire Chief Paul Stonemetz and Public Works Director John Simmons

Absent: City Councilmember Beth Husted and City Attorney James Carmody

**CONSENT AGENDA**

- A. Review minutes of Study Session Meeting dated April 5, 2021.
- B. Review minutes of Council Meeting dated April 5, 2021.
- C. Review claim voucher numbers 54138 to 54190 dated April 19, 2021, in the amount of \$391,847.55.
- D. Review payroll voucher numbers 34196 to 34204 dated April 15, 2021, in the amount of \$89,675.21
- E. Review Liquor License for Zillah Market and Cherry Patch Mini Mart
- F. Review Monthly Close-Out Report dated March 31, 2021.

**NEW BUSINESS**

**Property Proposal-James Gauley:** Jim Gauley was present at the meeting to make a proposal. He explained that he lives in the county just outside of Zillah and he previously owned Fruit Smart. He is looking for property for a gold course in Yakima County. He is asking if the city is interested in selling the property they own on Bailey Road. Issues that would need to be dealt with include the following:

- The city needs to decide if they want to sell the property
- The city would need to do a survey, value the property, surplus the property and put it out to public bid.
- They would need to consider the current lessee, the adjoining property owner who has the pond, and VanWyk easement issue.

Discussion was held and it was decided that the public works committee will convene with the Mayor and staff to discuss the issue and make a recommendation to council.

Mr. Gauley also asked if the city has any input on the use of property he purchased by Meade Drive. Mayor Carmack commented that an assisted living facility might be a good fit.

**Review Resolution No. 2021-18 - Designating Signators on RCO Grant:** Ms. Bounds explained that this is for paperwork designating signators, that needs to be done for the award of funds from RCO for the splash park.

**Review Ordinance No. 1520 - Regulations for Irrigation shut-off valves:** Mr. Simmons explained that specific language was added about how the irrigation shut-off valves need to be installed.

**Review Ordinance No. 1521 - Regulations for WATV use:** Chief Quantrell provided information about the WATV Ordinance. Yakima County first needed to approve it before Zillah could. Steve Fletcher was in attendance and spoke in favor of allowing WATV's in the city.

### MAYOR'S REPORT

Mayor Carmack asked if Mr. Simmons could install a better sign for donations at the RV donations site.

### COUNCIL/STAFF REPORTS

**Public Works Department:** Mr. Simmons reported on the most recent projects. Asphalt will be laid on the Third Ave and Alleyway projects on April 26<sup>th</sup> and 27<sup>th</sup>.

**Administration:** Ms. Bounds reported that she met with staff recently to work on the plan for the 4<sup>th</sup> of July. Permits will be issued beginning around the first of May.

### AJOURNMENT

*The meeting was adjourned at 6:35 p.m.*



Sharon Bounds, City Administrator



Dr. Scott Carmack, Mayor

**City of Zillah**  
**City Council Minutes**  
*Telephonic Meeting*  
**April 19, 2021**

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**CALL TO ORDER**

Mayor Scott Carmack called the meeting to order at 6:35 p.m.

**PLEDGE OF ALLEGIANCE**

Mayor Carmack led the Pledge of Allegiance.

**ROLL CALL**

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell, Community Development Director Ardele Steele, Fire Chief Paul Stonemetz and Public Works Director John Simmons

Absent: City Councilmember Beth Husted and City Attorney James Carmody

**CONSENT AGENDA**

*Mr. Miles moved, seconded by Mr. Williams to approve Consent Agenda, items A through F as follows:*

- A. Approve minutes of Study Session Meeting dated April 5, 2021.
- B. Approve minutes of Council Meeting dated April 5, 2021.
- C. Approve claim voucher numbers 54138 to 54190 dated April 19, 2021, in the amount of \$391,847.55.
- D. Approve payroll voucher numbers 34196 to 34204 dated April 15, 2021, in the amount of \$89,675.21
- E. Approve Liquor License for Zillah Market and Cherry Patch Mini Mart
- F. Approve Monthly Close-Out Report dated March 31, 2021.

*Motion carried unanimously.*

**NEW BUSINESS**

**Vote on Resolution No. 2021-18 - Designating Signators on RCO Grant:** *Mr. Williams moved, seconded by Ms. Gonzales to approve Resolution No. 2021-18 designating the Representatives authorized to sign RCO paperwork on behalf of the city. Motion carried unanimously.*

**Vote on Ordinance No. 1520 - Regulations for Irrigation shut-off valves:** Ms. Gonzales moved, seconded by Mr. Stewart to approve Ordinance No. 1520 Adopting regulations for irrigation shut-off valves. Motion carried unanimously.

**Vote on Ordinance No. 1521 - Regulations for WATV use:** Mr. Stewart moved, seconded by Mr. Miles to approve Ordinance No. 1521 adopting regulations for WATV use on public roadways within the City. Motion carried unanimously.

#### COUNCIL/STAFF REPORTS

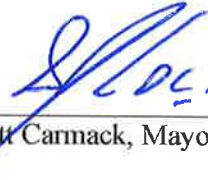
**Police Department:** Chief Quantrell asked that the WATV ordinance be posted on the city website.

#### AJOURNMENT

*The meeting was adjourned at 6:39 p.m.*



Sharon Bounds, City Administrator



Dr. Scott Carmack, Mayor