

**City of Zillah
Study Minutes
Telephonic Meeting
March 1, 2021**

Due to the COVID-19 Coronavirus, Governor Inslee issued Proclamation 20-28 waiving rules relating to the Open Public Meetings Act and prohibited in-person public meetings. Due to this, a telephonic meeting was held.

CALL TO ORDER

Mayor Scott Carmack called the meeting to order at 6:01 p.m.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell, Community Development Director Ardele Steele, Fire Chief Paul Stonemetz and Public Works Director John Simmons and City Attorney James Carmody

CONSENT AGENDA

- A. Review minutes of Study Session Meeting dated February 16, 2021.
- B. Review minutes of Council Meeting dated February 16, 2021.
- C. Review claim voucher numbers 53966 to 54028 dated March 1, 2021, in the amount of \$119,627.89.
- D. Review payroll voucher numbers 34170 to 34179 dated February 26, 2021, in the amount of \$109,756.45.
- E. Review Monthly Close-Out Report dated January 31, 2021.

NEW BUSINESS

Review Resolution No. 2020- 12 Approving Addendum No. 2/GSP: Ms. Bounds provided information about the Addendum to the General Sewer Plan.

Review Resolution No. 2020- 13 approving Attachment A to Construction Contract with Granite: Ms. Bounds provided information about the addition to the Construction Contract with Granite. Mr. Simmons provided specific information about the project. Mr. Miles pointed out that a correction needs to be made to the narrative to change the streets. The change will be made during the vote at Council.

Review Resolution No. 2020- 14 Approving Task Order No. 2021-01/Water Rate Study: Ms. Bounds explained that the city needs to do a water rate study this year to find out where they are on being able to sustain the fund and to afford capital projects. The task order is for \$6,000.

Review Resolution No. 2020- 15/Approving PUD-ER 2020-25, LP 2020-26 & PUB 2020-27: A public hearing will be continued on this during the council meeting. Ms. Steele provided information about the project and discussion was held. Mr. Ron Pelson who is working with the developer answered questions. Some of the issues discussed were emergency access to Cooper Lane, street widths, setbacks, etc. It was decided that the Resolution won't be able to be approved until a future meeting so that certain issues can be discussed and worked out.

AJOURNMENT

The meeting was adjourned at 6:36 p.m.



Sharon Bounds, City Administrator



Dr. Scott Carmack, Mayor

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City Council Minutes
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CALL TO ORDER

Mayor Scott Carmack called the meeting to order at 6:36 p.m.

PLEDGE OF ALLEGIANCE

Mayor Carmack led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell, Community Development Director Ardele Steele, Fire Chief Paul Stonemetz, Public Works Director John Simmons and City Attorney James Carmody

CONSENT AGENDA

Mr. Williams moved, seconded by Ms. Gonzales to approve the Consent Agenda, items A through E as follows:

- A. Approve minutes of Study Session Meeting dated February 16, 2021.
- B. Approve minutes of Council Meeting dated February 16, 2021.
- C. Approve claim voucher numbers 53966 to 54028 dated March 1, 2021, in the amount of \$119,627.89.
- D. Approve payroll voucher numbers 34170 to 34179 dated February 26, 2021, in the amount of \$109,756.45.
- E. Approve Monthly Close-Out Report dated January 31, 2021.

Motion carried unanimously.

PUBLIC HEARING

Aguilar – PD 2020-27, ER 2020-25 and LP 2020-26: Mayor Carmack continued the public hearing at 6:37 p.m. Ms. Steele provided information related to the applications. Mr. Ron Pelson who represents the developer also provided information stating the development is currently proposed for apx. 63 units with private roads, proper fire apparatus turn-around points, and making an adjustment for a better fire emergency access between lots 19 and 20. He stated that he would like to make the following adjustments: Setback adjustments to lots 9-15 changed to a 10 ft. front setback and Lot 16 off of the

current Rainier Avenue to have side yard setback as their access would be off the alley. A video showing the conceptual project was played. Mayor Carmack continued the public hearing to the next meeting.

NEW BUSINESS

Vote on Resolution No. 2021- 12 Approving Addendum No. 2/GSP: Ms. Gonzales moved, seconded by Ms. Husted to approve Resolution No. 2021-12 Approving Addendum No. 2 to Task Order 2017-03. Motion carried unanimously.

Vote on Resolution No. 2021- 13 approving Attachment A to Construction Contract with Granite: Mr. Miles moved, seconded by Mr. Stewart to approve Resolution No. 2021-13 with the following changes: Page 2 of the Change order, item 1-1 the description of the street should state 6th to 7th Street instead of 7th to 8th, and item 1-2, the description of the street should state 5th to 6th instead of 6th to 7th. Vote was held. Motion carried unanimously.

Vote on Resolution No. 2021- 14 Approving Task Order No. 2021-01/Water Rate Study: Ms. Husted moved, seconded by Mr. Stewart to approve Task Order No. 2021-01 for work on a Water Rate Study. Motion carried unanimously.

VISITOR'S COMMENTS

Loren Dunbar was present and asked Council is they would consider issuing yard sale permits again. Discussion was held and council was favorable. They actually voted late last fall to allow yard sales again.

MAYOR'S REPORT

Mayor Carmack reported that staff is currently working on an AARP grant for improvements to Stewart Park for a walking path and fitness equipment aimed at senior citizens. They are meeting with the physical therapy representative tomorrow to discuss ideas for that equipment.

COUNCIL/STAFF REPORTS

Public Works Department: Mr. Simmons reported that the Third Avenue Project will begin March 15th.

Building/Planning: Ms. Steele reported that YVCOG will be holding public meetings on the Shoreline Master Plan and she invited Council and Planning Commission members. She also provided information about current building projects.

Administration: Ms. Bounds stated that she needs to convene the Cemetery Board to consider two requests that recently came in.

AJOURNMENT

The meeting was adjourned at 7:03 p.m.



Sharon Bounds, City Administrator



Dr. Scott Carmack, Mayor