

City of Zillah
Study Session Minutes
Telephonic Meeting
May 4, 2020

Due to the COVID-19 Coronavirus, Governor Inslee issued Proclamation 20-28 waiving rules relating to the Open Public Meetings Act and prohibited in-person public meetings. Due to this, a telephonic meeting was held.

CALL TO ORDER

Mayor Scott Carmack called the meeting to order at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales (called in at 6:04 p.m.), Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell, Fire Chief Paul Stonemetz, Public Works Director John Simmons and Community Development Director Ardele Steele

Absent: City Attorney James Carmody

CONSENT AGENDA

- A. Review minutes of Study Session Meeting dated April 20, 2020.
- B. Review minutes of Council Meeting dated April 20, 2020.
- C. Review claim voucher numbers 52736 to 52792 dated May 4, 2020 in the amount of \$531,197.037.
- D. Review payroll voucher numbers 33951 to 33963 dated April 30, 2020 in the amount of \$100,965.03.
- E. Review Voided Check No's. 52683 and 52694.

NEW BUSINESS

Review Proclamation/May as Building Safety Month: Mayor Carmack read the Proclamation designating May as building safety month.

Review Resolution No. 2020-16 Approving Mutual Aid Agreement: Chief Stonemetz provided information about the mutual aid agreement. It is for shared manpower and equipment within the fire protection district.

COMMITTEE COMMISSION REPORTS

Ms. Gonzales reported that YVCOG is working on a re-opening plan and asked Mayor Carmack if he had received the email. He stated he had.

MAYOR'S REPORT

Mayor Carmack announced that the city will re-open the city cemetery and parks tomorrow, minus the playground equipment. He spoke to Superintendent Burge who stated the school will not be opening their facilities at this time.

COUNCIL/STAFF REPORTS

Fire Department: Chief Stonemetz reported that his department will start flushing the hydrants this week and testing them. He also stated that their call volume is up.

Police Department: Chief Quantrell reported that their department is now on the County dispatch.

Public Works Department: John Simmons reported that he will be painting the streets this week. Vintage Valley Parkway will begin some of their paving this week and the Teapot Project should be paving the lot on Friday.

Building/Planning: Ms. Steele reported on the most recent building activity. She reported that she is working on two grants as well.

Administration: Ms. Bounds stated that this would ordinarily be Community Days week. She gave a status report on the late/delinquent utility billing accounts. Ms. Gonzales said that there may be a program through her agency that would assist people in paying for their utility bills and would send the information to Mrs. Bounds.

AJOURNMENT

The meeting was adjourned at 6:26 p.m.



Sharon Bounds, City Administrator



Dr. Scott Carmack, Mayor

City of Zillah
City Council Minutes
Telephonic Meeting
May 4, 2020

Due to the COVID-19 Coronavirus, Governor Inslee issued Proclamation 20-28 waiving rules relating to the Open Public Meetings Act and prohibited in-person public meetings. Due to this, a telephonic meeting was held.

CALL TO ORDER

Mayor Scott Carmack called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

Mayor Carmack led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales (called in at 6:34), Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell, Fire Chief Paul Stonemetz, Public Works Director John Simmons and Community Development Director Ardele Steele

Absent: City Attorney James Carmody

CONSENT AGENDA

Mr. Miles moved, seconded by Mr. Williams to approve the Consent Agenda, items A through E as follows:

- A. Review minutes of Study Session Meeting dated April 20, 2020.
- B. Review minutes of Council Meeting dated April 20, 2020.
- C. Review claim voucher numbers 52736 to 52792 dated May 4, 2020 in the amount of \$531,197.037.
- D. Review payroll voucher numbers 33951 to 33963 dated April 30, 2020 in the amount of \$100,965.03.
- E. Review Voided Check No's. 52683 and 52694.

Motion carried unanimously.

NEW BUSINESS

Vote on Proclamation/May as Building Safety Month: *Mr. Williams moved, seconded by Ms. Gonzales to approve the Proclamation designating May as Building Safety Month for the City of Zillah. Motion carried unanimously.*

Vote on Resolution No. 2020-16 Approving Mutual Aid Agreement: Ms. Gonzales moved, seconded by Ms. Husted to approve Resolution No. 2020-16 Approving a Mutual Aid Agreement between City of Zillah, Yakima County Fire Protection District and Participating Cities. Motion carried unanimously.

AJOURNMENT

Mr. Williams moved, seconded by Mr. Stewart to adjourn the meeting at 6:38. Motion carried unanimously.



Sharon Bounds, City Administrator



Dr. Scott Carmack, Mayor