

**City of Zillah
Study Minutes
January 7, 2020**

CALL TO ORDER

Mayor Carmack called the meeting to order at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Public Works Director John Simmons, Community Development Director Ardele Steele and Fire and Chief Paul Stonemetz

Absent: Police Chief Tim Quantrell and City Attorney James Carmody

CONSENT AGENDA

- A. Review minutes of Study Session Meeting dated December 16, 2019.
- B. Review minutes of Council Meeting dated December 16, 2019.
- C. Review claim voucher numbers 52225 to 52279 dated December 31, 2019 in the amount of \$23,067.23.
- D. Review claim voucher numbers 52280 to 52302 dated January 6, 2020 in the amount of \$133,992.81.
- E. Review payroll voucher numbers 33859 to 33873 dated December 31, 2019 in the amount of \$126,714.49.

NEW BUSINESS

Discuss Mayor Pro-tem for 2020: Mayor Carmack asked if anyone was interested in serving as Mayor Pro-tem for 2020. Ms. Gonzales stated that she is.

Review Ordinance No. 1499 Changing time of regular council meeting: Mayor Carmack explained that discussion had been held on changing the meeting time for council. The attached ordinance changes the time from 7:00 to 6:30 p.m.

Review Ordinance No. 1500 Designating Agents: Ms. Bounds explained that it recently came to their attention that no agents have formally been designated to receive claims and accept services of process for the city. The attached ordinance does that.

Review 2020 Decorating Request: Mr. Stewart provided information about the decorating request he and Merry submitted for 2020.

VISITOR'S COMMENTS

Scout questions: One of the scouts named Nehemiah was present and asked Mayor Carmack and the Council members questions related to energy use.

COMMISSION/COMMITTEE REPORTS

Ms. Husted extended thanks to the Fire Department for their help with the Old Fashioned Christmas event that was held for the children in December. She said that using the fire station made it very convenient and the volunteers helped a great deal with everything.

MAYOR'S REPORT

Mayor Carmack extended sympathy to the family of Larry Stewart who passed away on January 4th. He was a great help to the community and will be missed.

COUNCIL/STAFF REPORTS

Public Works: Mr. Simmons reported that Vintage Valley project is moving forward and the ice house property is being finished.

Administration: Ms. Bounds reported that Mayor Carmack and staff have been working on planning for the amenities for the Vintage Valley Project.

Planning/Building Department: Ms. Steele reported that the city received notice today from DAHP that the cemetery grant applied for was not awarded. She then reported on current planning activity.

AJOURNMENT

The meeting was adjourned at 6:30 p.m.



Sharon Bounds, City Administrator



Dr. Scott Carmack, Mayor

**City of Zillah
City Council Minutes
January 6, 2020**

CALL TO ORDER

Mayor Carmack called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Carmack led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Fire Chief Paul Stonemetz, Planning and Community Development Director Ardele Steele, Public Works Director John Simmons

Absent: Police Chief Tim Quantrell and City Attorney James Carmody

CONSENT AGENDA

Mr. Miles moved, seconded by Mr. Williams to approve the Consent Agenda, items A through E as follows:

- A. Approve minutes of Study Session Meeting dated December 16, 2019.
- B. Approve minutes of Council Meeting dated December 16, 2019.
- C. Approve claim voucher numbers 52225 to 52279 dated December 31, 2019 in the amount of \$23,067.23.
- D. Approve claim voucher numbers 52280 to 52302 dated January 6, 2020 in the amount of \$133,992.81.
- E. Approve payroll voucher numbers 33859 to 33873 dated December 31, 2019 in the amount of \$126,714.49.

Motion carried unanimously.

NEW BUSINESS

Administer Oaths of Office: Ms. Bounds administered the Oaths of Office Councilmembers Gonzales, Husted and Stewart.

Vote on Mayor Pro-tem for 2020: *Mr. Williams moved, seconded by Ms. Husted to nominate/vote for Ms. Gonzales to be appointed as Mayor Pro-tem for 2020. Motion carried unanimously.*

Vote on Ordinance No. 1499 Changing time of regular council meeting: Ms. Gonzales moved, seconded by Ms. Husted to approve Ordinance No. 1499 changing the time of the regular council meeting. Motion carried unanimously.

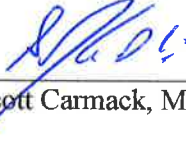
Vote on Ordinance No. 1500 Designating Agents: Ms. Husted moved, seconded by Mr. Stewart to approve Ordinance No. 1500 designating agents for receiving claims and accepting services of process for the City. Motion carried unanimously.

Vote on 2020 Decorating Request: Mr. Miles moved, seconded by Mr. Williams to approve Doug Stewart and Merry Daley to decorate for 2020 as per the attached requests. Motion carried (4 yes-Husted, Gonzales, Williams and Miles, 1 abstain-Stewart).

AJOURNMENT

Mayor Carmack adjourned the meeting at 7:05 p.m.


Sharon Bounds, City Administrator


Dr. Scott Carmack, Mayor