

**City of Zillah
Study Minutes
ZOOM Meeting
September 8, 2020**

Due to the COVID-19 Coronavirus, Governor Inslee issued Proclamation 20-28 waiving rules relating to the Open Public Meetings Act and prohibited in-person public meetings. Due to this, a ZOOM meeting was held.

CALL TO ORDER

Mayor Pro-tem Janice Gonzales called the meeting to order at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Pro-tem Janice Gonzales, Councilmembers Doug Stewart, Brian Williams (joined by cell at 6:29 p.m.) and Jeff Miles (joined ZOOM at 6:24 p.m.)

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell, Community Development Director Ardele Steele, Fire Chief Paul Stonemetz and Public Works Director John Simmons

Absent: Mayor Scott Carmack, Councilmember Beth Husted and City Attorney James Carmody.

CONSENT AGENDA

- A. Review minutes of Study Session Meeting dated August 17, 2020.
- B. Review minutes of Council Meeting dated August 17, 2020.
- C. Review claim voucher number 53324 dated September 1, 2020 in the amount of \$4,037.56.
- D. Review claim voucher numbers 53325 to 53392 dated September 8, 2020 in the amount of \$157,777.31.
- E. Review payroll voucher numbers 34033 to 34042 dated August 31, 2020 in the amount of \$110,374.31.

NEW BUSINESS

Discuss Yard/Estate Sales: Carol Gefre joined the Zoom meeting. She explained that she and her husband have a business and do estate sales. They recently set up an estate sale for the Kezele estate and then found out that the city is not currently issuing city yard sale permits. She explained that they are able to hold them in Yakima under this modified phasing and asked if Zillah would consider allowing them. They will follow the necessary guidelines and social distancing requirements. Since there were only two council members present Ms. Gonzales asked if she would be available to hang on the line and wait to see if other council members join the meeting as she wants them to be involved with the decision.

Discuss PUD/Sainsbury Application: Ms. Steele provided information about the PUD Application and explained that the Attorney would be present at the next meeting so asked that the public hearing be continued until then.

Review Resolution No. 2020-31/Lease Agreement with YCFD #5: Chief Stonemetz explained that the County had not raised their rates the past two years because we were working on building plans with them. Ms. Bounds explained that the building costs ended up being estimated around \$1 mil so they were delayed. The County is proposing a 3% increase in rent for 2021.

Review Resolution No. 2020-32/Parking Agreement with KeyBank: Ms. Bounds explained that the city has had a parking agreement with KeyBank since 1985 that is renewable every five (5) years. KeyBank recently notified the city that they want to exercise their rights in the agreement to extend it for an additional five (5) years. Chief Quantrell commented that he is fine with how things are working.

Review Resolution No. 2020-33/Revision to Interlocal Corrections/Detention Agreement with Yakima County: Chief Quantrell provided information about the rate increase from the county for 2021.

Review Resolution No. 2020-34/Contract for Conflict Prosecution Services: Ms. Bounds explained that this agreement with Ms. Dornay for Conflict Prosecution Services will expire at the end of the year. The only change to the agreement is to extend it for two (2) years.

Review Resolution No. 2020-35/Rejecting all Bids for Third Avenue Sidewalk Project: Ms. Bounds explained that the city only received one (1) bid on the project and it was significantly higher than the engineering estimate. It was decided that it might be better to wait until January or February to go out to bid again for a better price.

COUNCIL/STAFF REPORTS

Administration: Ms. Bounds provided information about the delinquent utility accounts since COVID began.

Public Works Department: Mr. Simmons provided information about the Vintage Valley and Teapot Projects.

AJOURNMENT

The meeting was adjourned at 6:42 p.m.


Sharon Bounds, City Administrator



Dr. Scott Carmack, Mayor

**City of Zillah
City Council Minutes
ZOOM Meeting
September 8, 2020**

Due to the COVID-19 Coronavirus, Governor Inslee issued Proclamation 20-28 waiving rules relating to the Open Public Meetings Act and prohibited in-person public meetings. Due to this, a ZOOM meeting was held.

CALL TO ORDER

Mayor Pro-tem Janice Gonzales called the meeting to order at 6:43 p.m.

PLEDGE OF ALLEGIANCE

Mayor Pro-tem Janice Gonzales led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Pro-tem Janice Gonzales, Councilmembers Doug Stewart, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell, Community Development Director Ardele Steele, Fire Chief Paul Stonemetz and Public Works Director John Simmons

Absent: Mayor Scott Carmack, Councilmember Beth Husted and City Attorney James Carmody

CONSENT AGENDA

Mr. Miles moved, seconded by Mr. Williams that City Council approve the Consent Agenda items A through E as follows:

- A. Approve minutes of Study Session Meeting dated August 17, 2020.
- B. Approve minutes of Council Meeting dated August 17, 2020.
- C. Approve claim voucher number 53324 dated September 1, 2020 in the amount of \$4,037.56.
- D. Approve claim voucher numbers 53325 to 53392 dated September 8, 2020 in the amount of \$157,777.31.
- E. Approve payroll voucher numbers 34033 to 34042 dated August 31, 2020 in the amount of \$110,374.31.

Motion carried unanimously.

PUBLIC HEARING

Continued Public Hearing/Sainsbury PUD: Mayor Pro-tem Janice Gonzales continued the public hearing at 6:45. Ms. Steele provided information about the application and requested the public hearing be carried over to the next meeting. Mayor Pro-tem Janice Gonzales continued the public hearing to the next meeting on September 21, 2020.

NEW BUSINESS

Vote on Resolution No. 2020-31/Lease Agreement with YCFD #5: *Mr. Stewart moved, seconded by Mr. Miles that City Council approve Resolution No. 2020-31 approving the Lease Agreement between City of Zillah and Fire District 5 for the continued use of the District's Zillah Station Facility for 2021. Motion carried unanimously.*

Vote on Resolution No. 2020-32/Parking Agreement with KeyBank: *Mr. Miles moved, seconded by Mr. Williams that City Council approve Resolution No. 2020-32 Approving the Extension of an agreement between City of Zillah and KeyBank for parking. Motion carried unanimously.*

Vote on Resolution No. 2020-33/Revision to Interlocal Corrections/Detention Agreement with Yakima County: *Mr. Stewart moved, seconded by Mr. Miles that City Council approve Resolution No. 2020-33 Approving a Revised Attachment A to the 2019 Interlocal Corrections/Detention Agreement between City of Zillah and Yakima County for Jail Services. Motion carried unanimously.*

Vote on Resolution No. 2020-34/Contract for Conflice Prosecution Services: *Mr. Miles moved, seconded by Mr. Stewart that City Council approve Resolution No. 2020-34 Approving an Agreement for Conflict Prosecution Services between City of Zillah and Margita Dornay. Motion carried unanimously.*

Vote on Resolution No. 2020-35/Rejecting all bids for the Third Avenue Project: *Mr. Stewart moved, seconded by Mr. Miles that City Council approve Resolution No. 2020-35 rejecting all bids for the Third Avenue Sidewalk Project. Motion carried unanimously.*

COUNCIL/STAFF REPORTS

Building/Planning: Ms. Steele provided information about recent building projects.

Police Department: Chief Quantrell reported that there have been a few thefts and burglaries. His department is still looking into the graffiti that was done a few weeks ago.

AJOURNMENT

Mr. Williams moved, seconded by Mr. Stewart to adjourn the meeting at +The meeting was adjourned at 6:56 p.m.


Sharon Bounds, City Administrator


Dr. Scott Carmack, Mayor