

**City of Zillah  
Study Minutes  
Telephonic Meeting  
July 20, 2020**

*Due to the COVID-19 Coronavirus, Governor Inslee issued Proclamation 20-28 waiving rules relating to the Open Public Meetings Act and prohibited in-person public meetings. Due to this, a telephonic meeting was held.*

**CALL TO ORDER**

Mayor Scott Carmack called the meeting to order at 6:00 p.m.

**ROLL CALL**

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted and Brian Williams

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell, Community Development Director Ardele Steele and Fire Chief Paul Stonemetz

Absent: Councilmembers Jeff Miles and Janice Gonzales, Public Works Director John Simmons and City Attorney James Carmody

**CONSENT AGENDA**

- A. Review minutes of Study Session Meeting dated July 6, 2020.
- B. Review minutes of Council Meeting dated July 6, 2020.
- C. Review claim voucher numbers 53020 to 53066 dated July 20, 2020 in the amount of \$605,491.73.
- D. Review payroll voucher numbers 34009 to 34015 dated July 16, 2020 in the amount of \$79,379.57.
- E. Review Voided Check No. 53016.
- F. Review Monthly Close-Out Report dated June 30, 2020.

**NEW BUSINESS**

**Review Proclamation Supporting "Scout Me In Day:"** Ms. Bounds reported that she was contacted by Nancy Leahy, Director of Development of the Grand Columbia Council asking if Zillah would be interested in approving a Proclamation supporting the 2020 Scouting Celebration and fundraiser event called "River Run Regatta." Mayor Carmack read the proclamation.

**Review Resolution No. 2020-24/Business License Agreement with DOR:** Ms. Bounds reported that the business licensing will soon be done through the Department of Revenue. The state mandated that and the city has been working through the process with them and this agreement is just the beginning of the partnership. Information will begin being exchanged with DOR and a revised business license ordinance will be brought to council in the near future for approval.

**Review Ordinance No 1507/City Rates:** Ms. Bounds provided information about the changes to the ordinance. Things added were fees for a fireworks application, USB copy fees and electric vehicle station charging fees.

### MAYOR'S REPORT

Mayor Carmack encouraged everyone to watch the comet and to be safe during the upcoming hot weather.

### COUNCIL/STAFF REPORTS

**Fire Department:** Chief Stonemetz reported that his department has kept busy recently.

**Police Department:** Chief Quantrell reported that everything is ok and they've been keeping busy.

**Building/Planning:** Ms. Steele provided information about recent building activity and also about the grants she is working on for the city.

**Administration:** Ms. Bounds stated that the next meeting should be on ZOOM. She said she would be reaching out to those who need technical help in order to participate.

**Public Works:** Since Mr. Simmons was absent, Mayor Carmack provided information about the Teapot Project.

### AJOURNMENT

*The meeting was adjourned at 6:25 p.m.*



Sharon Bounds, City Administrator



Dr. Scott Carmack, Mayor

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**CALL TO ORDER**

Mayor Carmack called the meeting to order at 6:30 p.m.

**PLEDGE OF ALLEGIANCE**

Mayor Carmack led the Pledge of Allegiance.

**ROLL CALL**

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted and Brian Williams

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell, Community Development Director Ardele Steele and Fire Chief Paul Stonemetz

Absent: Councilmembers Jeff Miles and Janice Gonzales, Public Works Director John Simmons and City Attorney James Carmody

**CONSENT AGENDA**

*Mr. Williams moved, seconded by Ms. Husted to approve the Consent Agenda, items A through F as follows:*

- A. Approve minutes of Study Session Meeting dated July 6, 2020.
- B. Approve minutes of Council Meeting dated July 6, 2020.
- C. Approve claim voucher numbers 53020 to 53066 dated July 20, 2020 in the amount of \$605,491.73.
- D. Approve payroll voucher numbers 34009 to 34015 dated July 16, 2020 in the amount of \$79,379.57.
- E. Approve Voided Check No. 53016.
- F. Approve Monthly Close-Out Report dated June 30, 2020.

*Motion Carried unanimously.*

**NEW BUSINESS**

**Vote on Proclamation Supporting "Scout Me In Day:"** *Ms. Husted moved, seconded by Mr. Stewart that City Council ratify the Proclamation declaring July 29, 2020 as "Grand Columbia Council-Scout Me In Day." Motion carried unanimously.*

**Vote on Resolution No. 2020-24/Business License Agreement with DOR:** *Mr. Stewart moved, seconded by Mr. Williams that City Council approve Resolution No. 2020-24 approving a Business Licensing Services Agreement with Washington State Department of Revenue. Motion carried unanimously.*

**Vote on Ordinance No 1507/City Rates:** *Mr. Williams moved, seconded by Ms. Husted that City Council approve Ordinance No. 1507 Establishing City Rates. Motion carried unanimously.*

**AJOURNMENT**

*The meeting was adjourned at 6:33 p.m.*



Sharon Bounds, City Administrator



Dr. Scott Carmack, Mayor