

City of Zillah
Study Minutes
Telephonic Meeting
May 18, 2020

Due to the COVID-19 Coronavirus, Governor Inslee issued Proclamation 20-28 waiving rules relating to the Open Public Meetings Act and prohibited in-person public meetings. Due to this, a telephonic meeting was held.

CALL TO ORDER

Mayor Scott Carmack called the meeting to order at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Beth Husted, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell, Community Development Director Ardele Steele, Fire Chief Paul Stonemetz and Public Works Director John Simmons

Absent: Councilmember Doug Stewart and City Attorney James Carmody

CONSENT AGENDA

- A. Review minutes of Study Session Meeting dated May 4, 2020.
- B. Review minutes of Council Meeting dated May 4, 2020.
- C. Review WA ST Liquor License for Zillah Market, El Ranchito and Cherry Patch.
- D. Review claim voucher numbers 52793 to 52829 dated May 18, 2020 in the amount of \$518,823.87.
- E. Review payroll voucher numbers 33964 to 33973 dated May 15, 2020 in the amount of \$79,757.03.
- F. Review Monthly Close-Out Report dated April 30, 2020.

NEW BUSINESS

Review Resolution No. 2020-17/Amendment/Extension to Commercial Lease Agreement: Ms. Bounds provided information about the amendment/extension of the Commercial Lease Agreement and explained the new terms.

Review Ordinance No 1506 Regulating Fireworks: Mayor Carmack and Ms. Bounds provided information about the fireworks ordinance. Effective in July of 2021, fireworks will be prohibited except for those people who apply for and are granted a user permit. Details were discussed. The ordinance also contains other regulations such as for fireworks stands and fireworks shows.

Review Resolution No. 2020-18 Authorizing STBG Funding Application: Ms. Steele provided information about the grant application. If granted, the funds would provide for the construction of a section of the East end of Third Avenue.

COMMITTEE/COMMISSION REPORTS

Finance Report: Ms. Bounds explained that the finance committee has been unable to meet recently but she gave a brief report on the finances as of the end of April. She highlighted the areas of revenue that are tracking as expected and those that are coming in lower than budgeted. Those coming in a bit lower are motel tax, REET Funds and building permit fees. A close eye will be kept on the budget as the months go by.

MAYOR'S REPORT

Mayor Carmack reported that some of the input he is receiving is that the city is looking great and seems to be doing well.

COUNCIL/STAFF REPORTS


Police Department: Chief Quantrell reported that a resident had called in to 911 over the weekend to report a bear sighting. DFWL said they would come in and place a live capture bear trap in the area.

Public Works Department: John Simmons reported on the Teapot and Vintage Valley Projects.

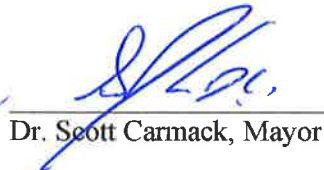
Building/Planning: Ms. Steele reported that May building activity has increased over April.

AJOURNMENT

The meeting was adjourned at 6:25 p.m.



Sharon Bounds, City Administrator



Dr. Scott Carmack, Mayor

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PLEDGE OF ALLEGIANCE

Mayor Carmack led the Pledge of Allegiance

CALL TO ORDER

Mayor Scott Carmack called the meeting to order at 6:30 p.m.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell, Community Development Director Ardele Steele, Fire Chief Paul Stonemetz and Public Works Director John Simmons

Absent: City Attorney James Carmody

CONSENT AGENDA

Mr. Miles moved, seconded by Mr. Williams to approve the Consent Agenday, items A through F as follows:

- A. Approve minutes of Study Session Meeting dated May 4, 2020.
- B. Approve minutes of Council Meeting dated May 4, 2020.
- C. Approve WA ST Liquor License for Zillah Market, El Ranchito and Cherry Patch.
- D. Approve claim voucher numbers 52793 to 52829 dated May 18, 2020 in the amount of \$518,823.87.
- E. Approve payroll voucher numbers 33964 to 33973 dated May 15, 2020 in the amount of \$79,757.03.
- F. Approve Monthly Close-Out Report dated April 30, 2020.

Motion carried unanimously.

NEW BUSINESS

Vote on Resolution No. 2020-17/Amendment/Extension to Commercial Lease Agreement: *Mr. Williams moved, seconded by Ms. Gonzales to approve Resolution No. 2020-17 amending and extending a Commercial Lease Agreement with Liberty Dairy, LLC. Motion Carried unanimously.*

Vote on Ordinance No 1506 Regulating Fireworks: *Mr. Miles moved, seconded by Ms. Gonzales to approve Ordinance No. 1506 regulating the sale, possession and use/discharge of fireworks for the City of Zillah with a change to page one, fourth Whereas section, change the word "sue" to "use." Motion carried unanimously.*

Vote on Resolution No. 2020-18 Authorizing STBG Funding Application: *Ms. Gonzales moved, seconded by Ms. Husted that Council approve Resolution No. 2020-18 authorizing a Surface Transportation Block Grant (STBG) Funding Application for Third Avenue. Motion carried unanimously.*

AJOURNMENT

Mayor Camack adjourned the meeting at 6:34 p.m.



Sharon Bounds, City Administrator



Dr. Scott Carmack, Mayor