

**City of Zillah
Study Minutes
Telephonic Meeting
November 2, 2020**

Due to the COVID-19 Coronavirus, Governor Inslee issued Proclamation 20-28 waiving rules relating to the Open Public Meetings Act and prohibited in-person public meetings. Due to this, a telephonic meeting was held.

CALL TO ORDER

Mayor Scott Carmack called the meeting to order at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell, Community Development Director Ardele Steele, Fire Chief Paul Stonemetz and Public Works Director John Simmons

Absent: Councilmember Janice Gonzales and City Attorney James Carmody

CONSENT AGENDA

- A. Review minutes of Study Session Meeting dated October 19, 2020.
- B. Review minutes of Council Meeting dated October 19, 2020.
- C. Review claim voucher numbers 53543 to 53595 dated November 2, 2020 in the amount of \$31,126.19.
- D. Review payroll voucher numbers 34067 to 34076 dated October 30, 2020 in the amount of \$110,342.16.
- E. Review Voided Check No's. 52284, 52325, 53258 and 53369.

NEW BUSINESS

Discuss Irrigation-Gerald Boekholder: Mr. Boekholder provided information about the Zillah Heights Irrigation Association (ZHIA) and requested that the city reduce the assessment to their members to the cost the city pays to SVID, plus \$5 for billing. He explained that any services the city provides is minimal and that their your group runs their own pump system. Mayor Camack explained that the charge is an assessment rather than a service-based fee. He mentioned that he pays an assessment for his commercial property in town but has no irrigation. Ms. Bounds mentioned that the assessment increased more significantly from 2015-2019 after a rate study was done on the water fund. The city found that the expenses in the fund had been exceeding the revenues over time and it was necessary to increase the cost of the assessment over that time period to assure the fund sustained itself. Mayor Carmack asked councilmembers for comments.

Review Resolution No. 2020-39/SMP Public Participation Plan: Lynn Deitrick from YVCOG provided information about the Public Participation Plan for the Shoreline Master Program and answered questions.

Review Resolution No. 2020-40/RCO Certification for Project No. 20-1484D: Mayor Carmack explained that the attached Resolution approves a certification of applicant match for the grant application project #20-1484D. The match will be secured by the sale of pond park property.

Review Resolution No. 2020-41/RCO Certification for Project No. 20-1305D: Mayor Carmack explained that the attached Resolution approves a certification of applicant match for the grant application project #20-1305D. The match will be secured by the sale of pond park property.

Review 2021 Preliminary Budget: Ms. Bounds provided information about the 2021 Preliminary Budget. The motel tax expenditures proposed by the Mayor were detailed and added to the budget.

MAYOR'S REPORT

Union Negotiations: Mayor Carmack mentioned that he will soon report on the ZPD union negotiations.

COUNCIL/STAFF REPORTS

Public Works Department: Mr. Simmons reported that DOE sent an award to the WWTP for excellence in operations. He gave kudos to Dolly and Tyson for their operation of the plant.

Police Department: Chief Quantrell reported that there was a rash of vehicle prowls and malicious mischief over the weekend. He said they are looking for a newer model, white Cadillac sedan.

Building/Planning: Ms. Steele provided information on the status of the Dollar General Store, Burger King and Yakima Chief.

Administration: Ms. Bounds reported that the audit exit conference will be held on Wednesday at 10 a.m. and to let her know if they were interested as only two council members would be able to attend as not to create a quorum. She also said the Public Works Committee will need to meet next week to review the engineering SOQ's that are received by Friday, November 6th.

AJOURNMENT

The meeting was adjourned at 6:33 p.m.


Sharon Bounds, City Administrator


Dr. Scott Carmack, Mayor

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CALL TO ORDER

Mayor Scott Carmack called the meeting to order at 6:33 p.m.

PLEDGE OF ALLEGIANCE

Mayor Carmack led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell, Community Development Director Ardele Steele, Fire Chief Paul Stonemetz and Public Works Director John Simmons

Absent: Councilmember Janice Gonzales and City Attorney James Carmody

CONSENT AGENDA

Mr. Miles moved, seconded by Mr. Williams to approve the Consent Agenda, items A through E as follows:

- A. Approve minutes of Study Session Meeting dated October 19, 2020.
- B. Approve minutes of Council Meeting dated October 19, 2020.
- C. Approve claim voucher numbers 53543 to 53595 dated November 2, 2020 in the amount of \$31,126.19.
- D. Approve payroll voucher numbers 34067 to 34076 dated October 30, 2020 in the amount of \$110,342.16.
- E. Approve Voided Check No's. 52284, 52325, 53258 and 53369.

Motion carried unanimously.

PUBLIC HEARING

2021 Preliminary Budget: Mayor Carmack opened the public hearing at 6:34 p.m. No public comment was given. Mayor Carmack closed the public hearing at 6:34 p.m.

NEW BUSINESS

Vote on Resolution No. 2020-39/SMP Public Participation Plan: *Mr. Williams moved, seconded by Ms. Husted to approve Resolution No. 2020-39 Adopting a Public Participatoin Plan for the City of Zillah SMP (Shoreline Master Program). Motion carried unanimously.*

Vote on Resolution No. 2020-40/RCO Certification for Project No. 20-1484D: *Ms. Husted moved, seconded by Mr. Stewart to approve Resolution No. 2020-40 approving certification of applicant match for the RCO Grant Application, Project No. 20-1484D. Motion carried unanimously.*

Vote on Resolution No. 2020-41/RCO Certification for Project No. 20-1305D: *Mr. Stewart moved, seconded by Mr. Miles to approve Resolution No. 2020-41 approving certification of applicant match for the RCO Grant Application, Project No. 20-1305D. Motion carried unanimously.*

AJOURNMENT

The meeting was adjourned at 6:38 p.m.



Sharon Bounds, City Administrator



Dr. Scott Carmack, Mayor