

**City of Zillah
Study Minutes
ZOOM Meeting
October 19, 2020**

Due to the COVID-19 Coronavirus, Governor Inslee issued Proclamation 20-28 waiving rules relating to the Open Public Meetings Act and prohibited in-person public meetings. Due to this, a ZOOM meeting was held.

CALL TO ORDER

Mayor Scott Carmack called the meeting to order at 6:05 p.m.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell, Community Development Director Ardele Steele, Fire Chief Paul Stonemetz and Public Works Director John Simmons

Absent: Councilmember Janice Gonzales and City Attorney James Carmody

ADDITIONS/CORRECTIONS TO THE AGENDA

Mr. Miles asked City Council to add item 5H to the Study Session Agenda, "Review Resolution No. 2020-38 Approving an Agreement for Certified Interpreter Services between City of Zillah and Adrian Bradley.

CONSENT AGENDA

- A. Review minutes of Study Session Meeting dated October 5, 2020.
- B. Review minutes of Council Meeting dated October 5, 2020.
- C. Review claim voucher numbers 53490 to 53542 dated October 19, 2020 in the amount of \$216,117.70.
- D. Review payroll voucher numbers 34060 to 34066 dated October 15, 2020 in the amount of \$80,765.14.
- E. Review Voided Check No's. 50761, 51073, 51174, 51194, 51127, 51365, 51625, and 52182.
- F. Review Monthly Close-Out Report dated September 30, 2020.

NEW BUSINESS

Review 2021 YVCOG Budget-Chris Wickenhagen: Chris Wickenhagen, Executive Director of YVCOG presented the 2021 YVCOG budget and extended appreciation to Zillah for their participation in their organization. She also provided information about their county outreach during the COVID crisis.

Review Ordinance No 1509/2021 Ad Valorem Tax: Ms. Bounds provided information about the 1% property tax increase being proposed for 2021. A public hearing will be held during the council meeting.

Review Proclamation for Fire Prevention Safety: Mayor Carmack read the proclamation establishing October as Fire Prevention Safety month.

Review Ordinance No 1510/Garbage Rates: Ms. Bounds explained that Yakima Waste sent their request to the city increasing their rates for 2021 by 1.27%. The contract allows an increase of not less than 1% and not more than 3% based on the CPI.

Review Ordinance No 1511/Water Rates: Ms. Bounds explained that the current rate schedule expires at the end of 2020. A rate study will be conducted during 2021 along with the water comp. plan revisions. At that time a new rate schedule will be established so a minimal increase of 3% is being proposed for the 2021 water rates.

Review Resolution No. 2020-37/Approving Amendment A Interlocal Agreement for Cares Funds: Ms. Bounds explained that this amendment is for the city to accept an additional amount of CARES funds for \$47,775 to the original amount of \$95,550 for a total of \$143,325. Mayor Carmack explained that the city is working with YCDA to use some of the money for our small businesses.

Review 2021 Preliminary Budget: Ms. Bounds provided information about the most recent changes to the budget document since the last meeting, outlining that the budget is being projected very conservatively for 2021 due to the unknown with COVID-19.

Review Resolution No. 2020-38 Approving an Agreement for Certified Interpreter Services between City of Zillah and Adrian Bradley: Ms. Bounds explained that she was notified today that there is a need for the court for a translator to translate Mandarin/Chinese. A translator was found and this contract is for that. It is similar to our other translator contract being a little higher in pay.

MAYOR'S REPORT

Mayor Carmack reported that he and Ms. Steele presented the Splash Park application to RCO recently but the application was not rated very high on the lists so the city will most likely not receive funding from the state or federal side this time.

Mayor Carmack said there are a lot of people who have been home cleaning out their garages or houses that have a lot of items they would like to get rid of. He asked if Council would be willing to allow yard sales again. He said if they are allowed, the city would hand out information with each application encouraging people to follow any CDC and health district guidelines for social distancing and masking requirements. He polled the council members and they were all in favor of allowing yard sale permits again.

VISITOR'S COMMENTS

An anonymous caller was on the line who thanked council for their decision on yard sale permits.

COUNCIL/STAFF REPORTS

Fire Department: Chief Stonemetz reported that there was a fire in a structure last week caused by a wall heater. He encouraged people to check the batteries in their fire alarms.

Building/Planning: Ms. Steele provided information about the most recent building activity.

Administration: Ms. Bounds explained that she needs to convene the Cemetery committee for a meeting to consider two requests that came in recently.

AJOURNMENT

The meeting was adjourned at 6:36 p.m.


Sharon Bounds, City Administrator



Dr. Scott Carmack, Mayor

City of Zillah
City Council Minutes
ZOOM Meeting
October 19, 2020

Due to the COVID-19 Coronavirus, Governor Inslee issued Proclamation 20-28 waiving rules relating to the Open Public Meetings Act and prohibited in-person public meetings. Due to this, a ZOOM meeting was held.

CALL TO ORDER

Mayor Scott Carmack called the meeting to order at 6:36 p.m.

PLEDGE OF ALLEGIANCE

Mayor Carmack led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell, Community Development Director Ardele Steele, Fire Chief Paul Stonemetz and Public Works Director John Simmons

Absent: Councilmember Janice Gonzales and City Attorney James Carmody

ADDITIONS/CORRECTIONS TO THE AGENDA

Mr. Miles moved, seconded by Mr. Williams that City Council to add item 8G to the City Council Agenda, "Vote on Resolution No. 2020-38 Approving an Agreement for Certified Interpreter Services between City of Zillah and Adrian Bradley. Motion carried unanimously.

CONSENT AGENDA

Mr. Miles moved, seconded by Mr. Williams to approve the Consent Agenda, items A through F as follows:

- A. Approve minutes of Study Session Meeting dated October 5, 2020.
- B. Approve minutes of Council Meeting dated October 5, 2020.
- C. Approve claim voucher numbers 53490 to 53542 dated October 19, 2020 in the amount of \$216,117.70.
- D. Approve payroll voucher numbers 34060 to 34066 dated October 15, 2020 in the amount of \$80,765.14.
- E. Approve Voided Check No's. 50761, 51073, 51174, 51194, 51127, 51365, 51625, and 52182.

F. Approve Monthly Close-Out Report dated September 30, 2020.
Motion carried unanimously.

PUBLIC HEARING

2021 Ad Valorem: Mayor Carmack opened the public hearing at 6:37. No public comment was given so he closed the public hearing at 6:37.

NEW BUSINESS

Vote on 2021 YVCOG Budget-Chris Wickenhagen: *Brian Williams moved, seconded by Ms. Husted to approve the 2021 YVCOG Budget as presented. Motion carried unanimously.*

Vote on Ordinance No 1509/2021 Ad Valorem Tax: *Ms. Husted moved, seconded by Mr. Stewart to approve Ordinance No. 1509 approving the 2021 Property Taxes. Motion carried unanimously.*

Vote on Proclamation for Fire Prevention Safety: *Mr. Stewart moved, seconded by Mr. Miles that City Council ratify the Proclamation declaring October 2020 as Fire Prevention month. Motion carried unanimously.*

Vote on Ordinance No 1510/Garbage Rates: *Mr. Miles moved, seconded by Mr. Williams to approve Ordinance No. 1510 establishing garbage collection rates effective January 1, 2021. Motion carried unanimously.*

Vote on Ordinance No 1511/Water Rates: *Mr. Williams moved, seconded by Ms. Husted to approve Ordinance No. 1511 establishing Water Rates for 2021. Motion carried unanimously.*

Vote on Resolution No. 2020-37/Approving Amendment A Interlocal Agreement for Cares Funds: *Ms. Husted moved, seconded by Mr. Stewart approving Amendment A to an Interagency Agreement with Department of Commerce for Coronavirus Relief Funds for Local Governments. Motion carried unanimously.*

Vote on Resolution No. 2020-38/ Approving an Agreement for Certified Interpreter Services between City of Zillah and Adrian Bradley: *Mr Miles moved, seconded by Mr. Williams approving an Agreement for Certified Interpreter Services between City of Zillah and Adrian Bradley. Motion carried unanimously.*

COUNCIL/STAFF REPORTS

Public Works Department: Mr. Simmons reported that the city has officially turned off the irrigation now.

AJOURNMENT

The meeting was adjourned at 6:45 p.m.


Sharon Bounds, City Administrator


Dr. Scott Carmack, Mayor