

**City of Zillah  
Study Session Minutes  
November 18, 2019**

**CALL TO ORDER**

Mayor Carmack called the meeting to order at 6:00 p.m.

**ROLL CALL**

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell and Planning and Community Development Director Ardele Steele

Absent: Public Works Director John Simmons, Fire Chief Paul Stonemetz and City Attorney James Carmody

**CONSENT AGENDA**

- A. Review minutes of Study Session Meeting dated November 4, 2019.
- B. Review minutes of Council Meeting dated November 4, 2019.
- C. Review claim voucher numbers 52046 to 52099 dated November 18, 2019 in the amount of \$166,191.90
- D. Review payroll voucher numbers 33795 to 33833 dated November 15, 2019 in the amount of \$121,434.72.
- E. Review Voided Check No. 52002 and 51924.
- F. Review Monthly Close-Out Report dated October 31, 2019.

**NEW BUSINESS**

**Review Resolution No. 2019-39 Approving Grant Agreement with PacifiCorp:** Ms. Bounds explained that there will be 4 charging stations in the Teapot Dome Park and Ride Project and PacifiCorp is funding them through this grant agreement. Discussion was held and questions were answered.

**Review Resolution No. 2019-40 / 2020 Irrigation:** Ms. Bounds provided information about the 2020 rate increase to irrigation fees. The total increase will be 4%.

**Review Resolution No. 2019-41 Approving Attachment A to ILA with Yakima County:** Chief Quantrell provided information about the increases from Yakima County for their jail fees and answered questions.

**Review Resolution No. 2019-42 Approving Addendum II to ILA with Sunnyside:** Chief Quantrell explained that the jail fees for Sunnyside increase to \$50 per bed and he answered questions.

**Review Resolution No. 2019-43 Approving Contract for Judge Pro-tem:** Ms. Bounds explained that the only change to this agreement was to change the dates. No monetary changes were made.

**Review Resolution No. 2019-44 Approving Contract for Interpreter Services:** Ms. Bounds explained that a per minute charge was added to this contract for telephonic interpretation. It would be at the same rate as the hourly rate but would be charged per minutes.

**Review Resolution No. 2019-45 Approving Contract for Public Defense Services/True:** Ms. Bounds explained that this contract would be good until 12/31/21 and has an increase of 3% per year.

**Review Resolution No. 2019-46 Approving Agreement for Public Defense Conflict Services/Northcott:** Ms. Bounds explained that there is no monetary changes to this agreement and just extends the dates out to 12/31/21.

**Review Resolution No. 2019-47 Approving Contract for Professional Services-Hordan:** This contract has been extended through 12/31/21 with a \$15 per hour change.

**Review Resolution No. 2019-48 Approving Contract for Professional Services-Spurgin:** This contract has been extended through 12/31/21 with a \$10 per hour change.

**Review 2020 Preliminary Budget:** Ms. Bounds explained that a public hearing will be held at the next meeting to consider the 2020 Final Budget and she provided information on the changes to the preliminary budget since the last meeting.


#### MAYOR'S REPORT

**Sewer:** Mayor Carmack explained that he and Ms. Bounds met with the engineer and would like to propose a change to the recently approved sewer ordinance. He would like to reduce the proposed usage fees for Category B, C, Schools and Industrial by 70%. It should help to alleviate some of the hard hit that those businesses will experience from the new rate structure. A new ordinance will be brought back to the next meeting for approval.

#### AJOURNMENT

The meeting was adjourned at 6:30 p.m.

  
Sharon Bounds, City Administrator

  
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Dr. Scott Carmack, Mayor

**City of Zillah  
City Council Minutes  
November 18, 2019**

**CALL TO ORDER**

Mayor Carmack called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

Mayor Carmack led the Pledge of Allegiance.

**ROLL CALL**

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds

Absent: Police Chief Tim Quantrell, Planning and Community Development Director Ardele Steele, Public Works Director John Simmons and Fire Chief Paul Stonemetz and City Attorney James Carmody

**CONSENT AGENDA**

*Mr. Miles moved, seconded by Mr. Williams to approve the Consent Agenda, items A through F as follows:*

- A. Approve minutes of Study Session Meeting dated November 4, 2019.
- B. Approve minutes of Council Meeting dated November 4, 2019.
- C. Approve claim voucher numbers 52046 to 52099 dated November 18, 2019 in the amount of \$166,191.90
- D. Approve payroll voucher numbers 33795 to 33833 dated November 15, 2019 in the amount of \$121,434.72.
- E. Approve Voided Check No. 52002 and 51924.
- F. Approve Monthly Close-Out Report dated October 31, 2019.

*Motion carried unanimously.*

**PUBLIC HEARING**

**2020 Preliminary Budget:** Mayor Carmack opened the public hearing at 7:00 p.m. No public comment was given. Mayor Carmack closed the public hearing at 7:01 p.m.

**NEW BUSINESS**

**Vote on Resolution No. 2019-39 Approving Grant Agreement with PacifiCorp:** *Mr. Williams moved, seconded by Ms. Gonzales that City Council approve Resolution No. 2019-39 approving a Grant Agreement with PacifiCorp for Electric Vehicle Charging Stations for the Teapot Dome Park and Ride Project. Motion carried unanimously.*