

**City of Zillah
Study Session Minutes
November 4, 2019**

CALL TO ORDER

Mayor Carmack called the meeting to order at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell, Planning and Community Development Director Ardele Steele, Public Works Director John Simmons and Fire Chief Paul Stonemetz

Absent: City Attorney James Carmody

CONSENT AGENDA

- A. Review minutes of Study Session Meeting dated October 15, 2019.
- B. Review minutes of Council Meeting dated October 15, 2019.
- C. Review claim voucher numbers 52006 to 52024 dated November 4, 2019 in the amount of \$44,403.74.
- D. Review payroll voucher numbers 33781 to 33794 dated October 31, 2019 in the amount of \$119,104.83.
- E. Review Voided Check No. 51954.

NEW BUSINESS

Review Resolution No. 2019-35 Adopting CEMP/NIMS: Jason Clapp, Emergency Planner from YVEM presented information about the plan and answered questions.

Review Resolution No. 2019-36 Awarding Contract to Tri-Valley Construction: Ms. Bounds provided information relating to the contact with Tri-Valley Construction for the Pond Fill/Hauling Project.

Review Ordinance No. 1492/Sewer Rates: Mayor Carmack explained that a public hearing was held relating to the sewer rates at the last meeting. He stated that the finance committee met last week and reviewed the ordinance. They discussed it and felt the new structure was a more fair and equitable way to distribute rates.

Review Resolution No. 2019-37 Approving Task Order No. 2019-04 with HLA: Ms. Bounds explained that it's time again to work on updating the water comprehensive plan. The attached Task Order 2019-04 is with HLA Engineering who will do the work on that update over the course of the next two years.

Review Resolution No. 2019-38 Approving Agreement for SRO: Chief Quantrell explained that the SRO agreement is the same as prior with the only changes being to dates and the amount that reflects upcoming wage increases.

Review Ordinance No. 1494/2019 Budget Amendment: Ms. Bounds provided information about the budget amendments.

Review 2020 Preliminary Budget: Ms. Bounds provided information about the 2020 Preliminary Budget and mentioned that there will be a public hearing during the council meeting.

VISITOR'S COMMENTS

Tim Dufault requested that the city reconsider the sewer rate structure for senior apartment units. He provided information to council asking that they consider charging 45% of the residential base unit price.

MAYOR'S REPORT

Mayor Carmack reported that he transported 11 cats to Seattle this past week with the cat rescue group. The Pattersons will shore up the walls on the ice house this week. The eagle scout will work on the ice house roof this weekend. Ms. Husted would like to have a breakfast with Santa at the Civic Center. It was unclear if the civic center would be free or was reserved for December 7th so that will need to be explored.

Mr. Stewart asked when the city would like them to put up the Christmas lighting. Mayor Carmack stated the week before Thanksgiving would be good and everyone agreed.

COUNCIL/STAFF REPORTS

Fire Department: Chief Stonemetz reported that he has had 262 calls for this year. He is in the process of working on the fire points for his department.

Public Works: Mr. Simmons reported that the Pond is filled and the pool is almost filled. Work on the Ice house property is being completed. He is preparing his equipment for winter.

Administration: Ms. Bounds reported that Zillah will host a Toy Drive again this year. Employees will deliver the toys on December 17th so the last day to bring toys in is December 13th.

Planning/Bldg./Code Enforcement: Ms. Steele reported on the status of BK, Vintage Valley environmental process and provided information on other planning/bldg./Code Enforcement activities.

AJOURNMENT

The meeting was adjourned at 6:37 p.m.


Sharon Bounds, City Administrator


Dr. Scott Carmack, Mayor

**City of Zillah
City Council Minutes
November 4, 2019**

CALL TO ORDER

Mayor Carmack called the meeting to order at 7:00 p.m.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell, Planning and Community Development Director Ardele Steele, Public Works Director John Simmons and Fire Chief Paul Stonemetz

Absent: City Attorney James Carmody

CONSENT AGENDA

Mr. Miles moved, seconded by Mr. Williams to approve the Consent Agenda, items A through E as follows:

- A. Vote on minutes of Study Session Meeting dated October 15, 2019.
- B. Vote on minutes of Council Meeting dated October 15, 2019.
- C. Vote on claim voucher numbers 52006 to 52024 dated November 4, 2019 in the amount of \$44,403.74.
- D. Vote on payroll voucher numbers 33781 to 33794 dated October 31, 2019 in the amount of \$119,104.83.
- E. Vote on Voided Check No. 51954.

Motion carried unanimously.

PUBLIC HEARING

2020 Preliminary Budget: Mayor Carmack opened the public hearing at 7:01 p.m. No public comment was given. Mayor Carmack closed the public hearing at 7:01 p.m.

NEW BUSINESS

Vote on Resolution No. 2019-35 Adopting CEMP/NIMS: *Mr. Williams moved, seconded by Ms. Gonzales to approve Resolution No. 2019-35 adopting the 2019 Yakima County Comprehensive Management Plan (CEMP) and National Incident Management System (NIMS). Motion carried unanimously.*

Vote on Resolution No. 2019-36 Awarding Contract to Tri-Valley Construction: *Ms. Gonzales moved, seconded by Ms. Husted to approve Resolution No. 2019-36 Awarding contract for Pond Fill/Hauling Project to Tri-Valley Construction, Inc. Motion carried unanimously.*

Vote on Ordinance No. 1492/Sewer Rates: *Ms. Husted moved, seconded by Mr. Stewart to approve Ordinance No. 1492 Establishing Public Sewer Rates. Motion carried unanimously.*