

**City of Zillah
Study Session Minutes
December 16, 2019**

CALL TO ORDER

Mayor Carmack called the meeting to order at 6:01 p.m.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell and Planning and Community Development Director Ardele Steele, Public Works Director John Simmons and Ben Annen of HLA Engineering

Absent: Fire Chief Paul Stonemetz and City Attorney James Carmody

ADDITIONS TO THE AGENDA

Mr. Miles asked that item 5H be added to the Agenda under New Business – Review Resolution No. 2019-61 approving a Grant Agreement between City of Zillah and TIB for Complete Streets Grant.

CONSENT AGENDA

- A. Review minutes of Study Session Meeting dated December 2, 2019.
- B. Review minutes of Council Meeting dated December 2, 2019.
- C. Review claim voucher numbers 52164 to 52224 dated December 16, 2019 in the amount of \$221,063.38.
- D. Review payroll voucher numbers 33849 to 33858 dated December 13, 2019 in the amount of \$73,987.82.
- E. Review Voided Checks No. 52051, 52125, 52151 and 33849.
- F. Review Monthly Close-Out Report dated November 30, 2019

NEW BUSINESS

Review Resolution No. 2019-56 Awarding Construction Contract – VVP: Ben Annen of HLA Engineering was present and provided information about award of the Construction Contract. He also explained that the bids came in low and he is currently working with the city and the funding agencies in order to get some of the items into the project that had been previously cut due to funding issues.

Review Resolution No. 2019-57 Approving TIB Consultant Agreement for VVP: Ms. Bounds provided information about the Consultant Agreement.

Review Resolution No. 2019-58 Approving Local Agency Supplemental Agreement No. 4 for VVP: Ms. Bounds provided information about the Local Agency Supplemental Agreement No. 4 for the VV Project.

Review Resolution No. 2019-59 Approving Task Order No. 2019-05 for VVP: Ms. Bounds provided information about the Task Order with HLA for the VV Project.

Review Resolution No. 2019-60 Interfund Loan: Ms. Bounds provided information about the Interfund Loan.

Review Ordinance No. 1497/2019 Budget Amendment: Ms. Bounds provided information about the budget amendments.

Review Ordinance No. 1498 related to Water Connections: Ms. Bounds provided information about the changes to the ordinance.

Review Grant Agreement between City of Zillah and TIB for Complete Streets Grant: Ms. Bounds provided information about the TIB Agreement for Complete Streets for the VV Project.

COMMISSION/COMMITTEE REPORTS

YVCOG Meeting: Mr. Stewart reported that Emergency Management was at the last YVCOG meeting.

MAYOR'S REPORT

Ice House Park: Mayor Carmack provided updates on the progress of Ice House Park.

Old Fashioned Christmas: Mayor Carmack stated that the Old Fashioned Christmas Event was a great success and thanked Ms. Husted for putting it together this year.

COUNCIL/STAFF REPORTS

Police Department: Chief Quantrell reported that his new vehicle finally arrived.

Ms. Bounds announced that today is Mayor Carmack's birthday and everyone sang happy birthday to him.

Planning Department: Ms. Steele reported that there have been 105 building permits issued so far this year and they are working to tie up loose ends for 2019.

AJOURNMENT

The meeting was adjourned at 6:33 p.m.


Sharon Bounds, City Administrator


Dr. Scott Carmack, Mayor

**City of Zillah
City Council Minutes
December 16, 2019**

CALL TO ORDER

Mayor Carmack called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Carmack led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds,

Absent: Police Chief Tim Quantrell, Planning and Community Development Director Ardele Steele, Public Works Director John Simmons, Fire Chief Paul Stonemetz and City Attorney James Carmody,

ADDITIONS TO THE AGENDA

Mr. Miles moved, seconded by Mr. Williams that item 8H be added to the Agenda under New Business – Vote on Resolution No. 2019-61 approving a Grant Agreement between City of Zillah and TIB for Complete Streets Grant.

CONSENT AGENDA

Mr. Williams moved, seconded by Ms. Gonzales to approve the Consent Agenda, items A through F as follows:

- A. Approve minutes of Study Session Meeting dated December 2, 2019.
- B. Approve minutes of Council Meeting dated December 2, 2019.
- C. Approve claim voucher numbers 52164 to 52224 dated December 16, 2019 in the amount of \$221,063.38.
- D. Approve payroll voucher numbers 33849 to 33858 dated December 13, 2019 in the amount of \$73,987.82.
- E. Approve Voided Checks No. 52051, 52125, 52151 and 33849.
- F. Approve Monthly Close-Out Report dated November 30, 2019

Motion Carried unanimously.

NEW BUSINESS

Vote on Resolution No. 2019-56 Awarding Construction Contract – VVP: *Ms. Gonzales moved, seconded by Ms. Husted to approve Resolution No. 2019-56 awarding a Construction Contract for the Vintage Valley Parkway Extension Project. Motion carried unanimously.*

Vote on Resolution No. 2019-57 Approving TIB Consultant Agreement for VVP: Ms. Husted moved, seconded by Mr. Stewart to approve Resolution No. 2019-57 approving the TIB Consultant Agreement for the Vintage Valley Parkway Extension Project. Motion carried unanimously.

Vote on Resolution No. 2019-58 Approving Local Agency Supplemental Agreement No. 4 for VVP: Mr. Stewart moved, seconded by Mr. Miles to approve Resolution No. 2019-58 Approving Local Agency Supplemental Agreement No. 4 for the Vintage Valley Parkway Extension Project. Motion carried unanimously.

Vote on Resolution No. 2019-59 Approving Task Order No. 2019-05 for VVP: Mr. Miles moved, seconded by Mr. Williams to approve Resolution No. 2019-59 Approving Task Order No. 2019-05 between City of Zillah and HLA for Construction Services for the Watermain & Sewer Extension for the vintage Valley Parkway Extension Project. Motion carried unanimously.

Vote on Resolution No. 2019-60 Interfund Loan: Mr. Williams moved, seconded by Ms. Gonzales to approve Resolution No. 2019-60 Authorizing an Interfund Loan. Motion carried unanimously.

Vote on Ordinance No. 1497/2019 Budget Amendment: Ms. Gonzales moved, seconded by Ms. Husted approving Ordinance No. 1497 approving 2019 Budget Amendments. Motion carried unanimously.

Vote on Ordinance No. 1498 related to Water Connections: Ms. Husted moved, seconded by Mr. Stewart to approve Ordinance No. 1498 Amending Section 13.08.045 of the ZMC relating to water connections. Motion carried unanimously.

Vote on Resolution No. 2019-61 approving a Grant Agreement between City of Zillah and TIB for Complete Streets Grant: Mr. Stewart moved, seconded by Mr. Miles to approve Resolution No. 2019-61 Approving a Grant Agreement with TIB for Complete Streets Grant. Motion carried unanimously.

AJOURNMENT

Ms. Gonzales moved, seconded by Mr. Stewart to adjourn the meeting at 7:09 p.m. Motion carried unanimously.



Sharon Bounds, City Administrator



Dr. Scott Carmack, Mayor