

**City of Zillah
Study Session Minutes
June 3, 2019**

CALL TO ORDER

Mayor Scott Carmack called the meeting to order at 6:03 p.m.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales (arrived at 6:07 p.m.), Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Public Works Director John Simmons, Police Chief Tim Quantrell, Fire Chief Paul Stonemetz and Planning and Community Development Director Ardele Steele

Absent: City Attorney James Carmody

CONSENT AGENDA

- A. Review minutes of Study Session Meeting dated May 20, 2019.
- B. Review minutes of Council Meeting dated May 20, 2019.
- C. Review claim voucher number 51304 dated May 20, 2019 in the amount of \$181.86
- D. Review claim voucher numbers 51305 to 51333 dated June 3, 2019 in the amount of \$18,235.20
- E. Review payroll voucher numbers 33636 to 33650 dated May 31, 2019 in the amount of \$113,603.80

NEW BUSINESS

Review Ordinance No. 1486/Cemetery Fees: Ms. Bounds explained that the city checked into selling the aeon vases at the cemetery so a fee was added to the fees ordinance.

Review Resolution No. 2019-11/YVSIU Agreement: Chief Quantrell provided information about the agreement and explained that one of his Sergeants has received the training necessary to participate.

MAYOR'S REPORT

Mayor Carmack reported that he was not at the last meeting because he was in Washington DC with the DRYVE and TransAction group to lobby for local projects. He provided information about their contacts with Cantwell, Murray, Newhouse and Inslee and explained that it was a productive trip.

Mayor Carmack also provided information about Zillah Community Days. He said attendance was down and that next year better advertising needs to be done. Fundraising for the Splash Park was ok and he

thanked John Simmons for all that he did including the crosswalk painting. He also recognized Associated Clubs for providing the tents and explained that they purchased tents that can be used for upcoming years.

COUNCIL/STAFF REPORT

Planning: Ms. Steele provided information relating to building and code enforcement. She said they are currently sending out weed letters so that weeds are cut prior to the 4th of July.

Fire Department: Chief Stonemetz reported that his department was awarded money from the Casino Grant for defibs and thermal imaging cameras for their command vehicles.

Police Department: Chief Quantrell reported that his department was awarded \$1,500 from the Casino Grant for the Police Sponsored Movie Night.

Public Works: Mr. Simmons reported that his department have stepped up their volunteering and he is proud of that.

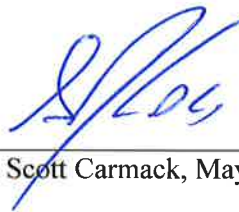
Administration: Ms. Bounds reported that she will soon be working on the 4th of July Safety Plan with staff, there will be a public hearing held at the next meeting for the 6 Year TIP and the city newsletter/Consumer Confidence Report will go out near the end of June.

AJOURNMENT

The meeting adjourned at 6:35 p.m.



Sharon Bounds, City Administrator



Dr. Scott Carmack, Mayor

**City of Zillah
City Council Minutes
June 3, 2019**

CALL TO ORDER

Mayor Scott Carmack called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Carmack led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Public Works Director John Simmons, Police Chief Tim Quantrell, Fire Chief Paul Stonemetz and Planning and Community Development Director Ardele Steele

Absent: City Attorney James Carmody

CONSENT AGENDA

Mr. Miles moved, seconded by Mr. Williams to approve the Consent Agenda, items A through E as follows:

- A. Review minutes of Study Session Meeting dated May 20, 2019.
- B. Review minutes of Council Meeting dated May 20, 2019.
- C. Review claim voucher number 51304 dated May 20, 2019 in the amount of \$181.86
- D. Review claim voucher numbers 51305 to 51333 dated June 3, 2019 in the amount of \$18,235.20
- E. Review payroll voucher numbers 33636 to 33650 dated May 31, 2019 in the amount of \$113,603.80

Motion carried unanimously.

NEW BUSINESS

Vote on Ordinance No. 1486/Cemetery Fees: *Mr. Williams moved, seconded by Ms. Gonzales to approve Ordinance No. 1486 establishing Cemetery Fees. Motion carried unanimously.*

Vote on Resolution No. 2019-11/YVSIU Agreement: *Ms. Gonzales moved, seconded by Ms. Husted to approve Resolution No. 2019-11 Approving and Agreement for Yakima Valley Special Investigations Unit. Motion carried unanimously.*

AJOURNMENT

Ms. Gonzales moved, seconded by Mr. Williams to adjourn the meeting at 7:02 p.m. Motion carried unanimously.



Sharon Bounds, City Administrator



Dr. Scott Carmack, Mayor