

**City of Zillah**  
**Study Session Minutes**  
**May 20, 2019**

**CALL TO ORDER**

Mayor Pro-tem Janice Gonzales called the meeting to order at 6:00 p.m.

**ROLL CALL**

The following were:

Present: Mayor Pro-tem Janice Gonzales, Councilmembers Doug Stewart, Beth Husted, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds

Absent: Mayor Scott Carmack, City Attorney James Carmody, Public Works Director John Simmons, Police Chief Tim Quantrell, Fire Chief Paul Stonemetz and Planning and Community Development Director Ardele Steele

**CONSENT AGENDA**

- A. Approve minutes of Study Session Meeting dated May 6, 2019.
- B. Approve minutes of Council Meeting dated May 6, 2019.
- C. Approve WA ST Liquor Permit for Chevron West, La Placita and Devin Shell.
- D. Approve claim voucher number 51242 to 51303 dated May 20, 2019 in the amount of \$437,255.39.
- E. Approve payroll voucher numbers 33626 to 33635 dated May 15, 2019 in the amount of \$82,128.63.

**NEW BUSINESS**


**Review Resolution No. 2019-10/Use Agreement-Teapot:** Ms. Bounds explained that she has been working on the attached agreement with Zillah Chamber of Commerce the past couple of months. Chamber has been considering running the volunteers at the Teapot. She and Curt Vangstad visited some of the clubs and have almost 20 volunteers to work at the teapot. The idea is to keep Betty Duncan and the current volunteers doing Saturday and the other volunteers to open the Teapot a couple of extra days like Thursday and Friday working smaller shifts. Curt Vangstad has volunteered to organize that. The agreement is through 2019.

**Review Request for Teapot Memorial Park:** Doug Stewart explained that he has gotten permission in the past to decorate Teapot Memorial Park with the lights and bunting and after discussion he stated he wanted to make a more formal request to set precedence for the future. He and Merry have been decorating the past few years and appreciation was extended to them for their efforts. Ms. Bounds also pointed out that they have created the wine barrel garbage cans that you see around town and Merry plants and takes care of the flowers in the road triangle area across from City Hall.

**AJOURNMENT**

*The meeting adjourned at 6:13 p.m.*

  
Sharon Bounds, City Administrator

  
Janice Gonzales, Mayor Pro-tem

**City of Zillah  
City Council Minutes  
May 20, 2019**

**CALL TO ORDER**

Mayor Pro-tem Janice Gonzales called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

Mayor Pro-tem Janice Gonzales led the Pledge of Allegiance.

**ROLL CALL**

The following were:

Present: Mayor Pro-tem Janice Gonzales, Councilmembers Doug Stewart, Beth Husted, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds

Absent: Mayor Scott Carmack, City Attorney James Carmody, Public Works Director John Simmons, Police Chief Tim Quantrell, Fire Chief Paul Stonemetz and Planning and Community Development Director Ardele Steele

**CONSENT AGENDA**

*Mr. Miles moved, seconded by Mr. Williams to approve the Consent Agenda, items A through E as follows:*

- A. Approve minutes of Study Session Meeting dated May 6, 2019.
- B. Approve minutes of Council Meeting dated May 6, 2019.
- C. Approve WA ST Liquor Permit for Chevron West, La Placita and Devin Shell.
- D. Approve claim voucher number 51242 to 51303 dated May 20, 2019 in the amount of \$437,255.39.
- E. Approve payroll voucher numbers 33626 to 33635 dated May 15, 2019 in the amount of \$82,128.63.

*Motion carried unanimously.*

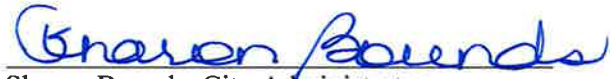
**NEW BUSINESS**

**Vote on Resolution No. 2019-10/Use Agreement-Teapot:** *Mr. Williams moved, seconded by Ms. Husted that City Council approve Resolution No. 2019-10 approving the Use Agreement between City of Zillah and Zillah Chamber of Commerce to run the Teapot during 2019. Motion carried unanimously.*

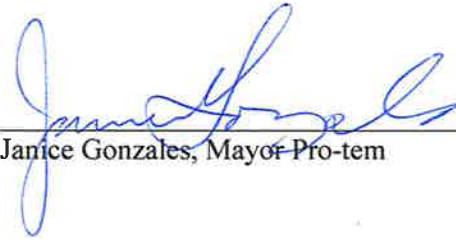
**Vote on request for Teapot Memorial Park:** *Ms. Husted moved, seconded by Mr. Miles that City Council approve Doug Stewart and Merry Daley to decorate Teapot Memorial Park as per the attached request. Motion carried (3 yes - Husted, Williams, Miles – 1 abstain – Stewart).*

**AJOURNMENT**

*Mr. Stewart moved, seconded by Mr. Williams that City Council adjourn the meeting at 7:03 p.m. Motion carried unanimously.*



Sharon Bounds, City Administrator



Janice Gonzales, Mayor Pro-tem