

**City of Zillah  
Study Session Minutes  
April 15, 2019**

**CALL TO ORDER**

Mayor Scott Carmack called the meeting to order at 6:01 p.m.

**ROLL CALL**

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales @ 6:11, Jeff Miles, and Brian Williams

Also Present: Planning and Community Development Director Ardele Steele, Public Works Director John Simmons, Police Chief Tim Quantrell and Fire Chief Paul Stonemetz

Absent: City Administrator Sharon Bounds, and City Attorney James Carmody

**CONSENT AGENDA**

- A. Review minutes of Study Session Meeting dated April 1, 2019
- B. Review minutes of Council Meeting dated April 1, 2019.
- C. Review claim voucher number 51093 to 51152 dated April 15, 2019 in the amount of \$75,629.85.
- D. Review payroll voucher numbers 33601 to 33609 dated April 15, 2019 in the amount of \$78,602.63.

**NEW BUSINESS**

- A. **Review Ordinance No. 1484/ Temporary Water Meters** Ms. Steele explained that this is an ordinance that changes the current cost to use a temporary Water Meter. She discussed the change in deposit rates to \$800 for the meter and a \$200 water deposit. This is a reduction from the current cost of \$1,200.
- B. **Review Ordinance No. 1485 Amending the Vehicle and Traffic Codes** Chief Quantrell explained that this ordinance is to place items back into the code that were removed approximately 2 or 3 years ago when the city revised the Vehicle and Traffic Codes.

**MAYOR'S REPORT**

Mayor Carmack shared that things are moving forward with Zillah Days. They have come up with \$1500 for fireworks so far. The Mayor thanked the American Legion, Zillah Chamber, and Zillah Lions for their donations.

**COUNCIL/STAFF REPORTS**

**Fire Department:** Chief Stonemetz reported that everything is good. He mentioned that Survey & Ratings will be here on Thursday. He explained that this will involve the departments of John, Ardele and himself. The Mayor asked about fire hydrants and further discussion took place.


**Police Department:** Chief Quantrell stated that they are going well. Someone did go out and set fire to the conex on Bailey Road.

**Public Works:** Mr. Simmons explained that they were getting the irrigation water on. He stated that about half the city was on now. He and his crew have been checking for breaks as they go. They have been handing out the ordinance that explains the fine for not having a shut off valve.

**Planning:** Ms. Steele reported on recent planning activities. She spoke about an upcoming discussion with the Department of Ecology regarding Floodplain Regulations and their implementation. She introduced Mike Farmer, the new Building Inspector, to the City Council. Mike spoke with the council members sharing his background history in the area.

### AJOURNMENT

The meeting was adjourned at 6:18 p.m.

  
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Ardele Steele, PCDD

  
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Dr. Scott Carmack, Mayor

**City of Zillah  
City Council Minutes  
April 15, 2019**

**CALL TO ORDER**

Mayor Carmack called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

Mayor Carmack led the Pledge of Allegiance.

**ROLL CALL**

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Jeff Miles, and Brian Williams

Also Present: Planning and Community Development Director Ardele Steele

Absent: City Administrator Sharon Bounds, Public Works Director John Simmons, Fire Chief Paul Stonemetz, Police Chief Tim Quantrell and City Attorney James Carmody

**CONSENT AGENDA**

*Mr. Miles moved, seconded by Mr. Williams to approve the Consent Agenda, items A through D as follows:*

- A. Approve minutes of Study Session dated April 1, 2019
- B. Approve minutes of Council Meeting dated April 1, 2019.
- C. Approve claim voucher number 51093 to 51152 dated April 15, 2019 in the amount of \$75,629.85.
- D. Approve payroll voucher numbers 33601 to 33609 dated April 15, 2019 in the amount of \$78,602.63.

*Motion carried unanimously.*

**NEW BUSINESS**


**Vote on Ordinance No. 1484/ Temporary Water Meters:** Mr. Williams moved, seconded by Ms. Gonzales to approve Ordinance No. 1484 establishing Temporary Water Meters. Motion carried unanimously.

**Vote on Ordinance No. 1485 Amending the Vehicle and Traffic Codes:** Ms. Gonzales moved, seconded by Ms. Husted to approve Ordinance No. 1485 Amending the Vehicle and Traffic Codes of the City of Zillah. Motion carried unanimously.

**AJOURNMENT**

*Ms. Gonzales moved, seconded by Ms. Husted to adjourn the meeting at 7:02p.m. Motion carried unanimously.*

  
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Ardele Steele, PCDD

  
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Dr. Scott Carmack, Mayor