

**City of Zillah
Study Session Minutes
February 4, 2019**

CALL TO ORDER

Mayor Carmack called the meeting to order at 6:14 p.m.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Brian Williams (arrived at 6:16 p.m., Janice Gonzales and Jeff Miles

Also Present: City Administrator Sharon Bounds and Police Chief Tim Quantrell

Absent: Public Works Director John Simmons, Fire Chief Paul Stonemetz, Planning and Community Development Director Ardele Steele and City Attorney James Carmody

CONSENT AGENDA

- A. Review minutes of Study Session dated January 22, 2019.
- B. Review minutes of Council Meeting dated January 22, 2019.
- C. Review claim voucher number 50800 to 50858 dated February 4, 2019 in the amount of \$104,056.76.
- D. Review payroll voucher numbers 33537 to 33551 dated January 31, 2019 in the amount of \$103,530.95.
- E. Review Preliminary Monthly Close-Out dated December 31, 2019.

NEW BUSINESS

Review Ordinance No. 1482/2019 Budget Amendment: Ms. Bounds explained that the budget/finance committee met to review preliminary year end financials last week and reviewed the supplemental budget requests that had been presented during the budget process. She provided information about the budget amendments and answered questions.

VISITOR'S COMMENTS

School Zone lighting: Scott Peterson (125 Northstone Parkway) was present to talk about the school zone lighting on Cheyne Road. He stated that the lighting can't be seen by the folks pulling out on Northstone, Cutler or Carlsonia and suggested the city install brackets with additional lights on the other sides of the poles. Further discussion was held and Mayor Carmack said that the city would look into this.

COMMITTEE/COMMISSION REPORT

Budget/Finance Committee: Mr. Miles reported that the Budget/Finance Committee met recently to review preliminary year end financials and the supplemental budget requests. He stated that the city budgets conservatively and because of that the year end financials look pretty good. He explained that the city was able to fund the contingency and capital funds as per our financial policy as well as the supplemental budget requests.

Revitalization Committee: Ms. Husted reported that BINGO night (splashpark fundraiser) will be held on February 13, 2019 at the Zillah Civic Center, 6-8 p.m. It will be a Valentine theme. Everyone is encouraged to attend.

MAYOR'S REPORT

Mayor Carmack reported that they will have a gun fundraiser for Community Days to raise funds for the splash park.

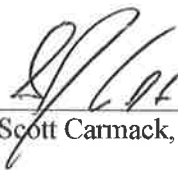
Mayor Carmack reported that Chief Quantrell came to him recently with the idea of Zillah joining the Yakima Valley Special Investigative Unit. After much discussion, he is recommending the City join the group on condition that it's when the Sergeant is already on-duty and only when the PD schedule permits.

AJOURNMENT

The meeting was adjourned at 6:42 p.m.



Sharon Bounds, City Administrator



Dr. Scott Carmack, Mayor

**City of Zillah
City Council Minutes
February 4, 2019**

CALL TO ORDER

Mayor Carmack called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Carmack led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds

Absent: Police Chief Tim Quantrell, Public Works Director John Simmons, Fire Chief Paul Stonemetz, Planning and Community Development Director Ardele Steele and City Attorney James Carmody

CONSENT AGENDA

Mr. Miles moved, seconded by Mr. Williams to approve the Consent Agenda, items A through E as follows:

- A. Approve minutes of Study Session dated January 22, 2019.
- B. Approve minutes of Council Meeting dated January 22, 2019.
- C. Approve claim voucher number 50800 to 50858 dated February 4, 2019 in the amount of \$104,056.76.
- D. Approve payroll voucher numbers 33537 to 33551 dated January 31, 2019 in the amount of \$103,530.95.
- E. Approve Preliminary Monthly Close-Out dated December 31, 2019.

Motion carried unanimously.

NEW BUSINESS

Vote on Ordinance No. 1482/2019 Budget Amendment: *Mr. Williams moved, seconded by Ms. Gonzales to approve Ordinance No. 1482 approving 2019 Budget Amendments. Motion carried unanimously.*

AJOURNMENT

Ms. Gonzales moved, seconded by Mr. Williams to adjourn the meeting at 7:02 p.m. Motion carried unanimously.



Sharon Bounds, City Administrator



Dr. Scott Carmack, Mayor