

**City of Zillah  
Study Session Minutes  
October 7, 2019**

**CALL TO ORDER**

Mayor Pro-tem Janice Gonzales called the meeting to order at 6:00 p.m.

**ROLL CALL**

The following were:

Present: Mayor Pro-tem Janice Gonzales, Councilmembers Doug Stewart, Beth Husted, Jeff Miles, and Brian Williams

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell, Planning and Community Development Director Ardele Steele, Public Works Director John Simmons, and Fire Chief Paul Stonemetz

Absent: Mayor Scott Carmack and City Attorney James Carmody

**CONSENT AGENDA**

- A. Review minutes of Study Session Meeting dated September 16, 2019.
- B. Review minutes of Council Meeting dated September 16, 2019.
- C. Review WA ST Liquor License for Bosma Estate Winery.
- D. Review claim voucher number 51817 dated September 30, 2019 in the amount of \$6,704.60.
- E. Review claim voucher numbers 51818 to 51904 dated October 7, 2019 in the amount of \$88,994.46.
- F. Review payroll voucher numbers 33758 to 33771 dated September 30, 2019 in the amount of \$111,059.50.
- G. Review Voided Check No. 51798 and Unclaimed Property Checks.

**NEW BUSINESS**

**Motel Tax Applicants:** The Motel Tax applicants came up in the following order: Associated Clubs – Shelli Quantrell, Zillah Chamber – Gail VanWyk, Yakima Valley Tourism – Stephanie Gangle, Sunnyside Sun Media – Karen Zakula, Yakima Valley Publication – Bruce Smith. They all made their requests and provided information about them.

**Eagle Scout Presentation-Luca Westfall:** Luca Westfall presented his proposal to reconstruct the roofing on the old Ice House building. Questions were asked and discussion was held. Ms. Bounds mentioned that a roofing permit will be needed as well as insurance coverage from the scout organization.

**Review Proclamation for Fire Prevention Week:** Mayor Pro-tem Janice Gonzales read the Proclamation for Fire Prevention Week.

**Review Special Events Application for Street Closure:** Abbie Bounds provided information about the street closure request she made for October 25<sup>th</sup>. She explained she is teaming with the Pride Pak and is proposing to hold an event for middle school and high school kids at her shop and in the closed roadway

at the North end of 7<sup>th</sup> Street, after the game.

**Review Resolution No. 2019-30 Approving LAA and Prospectus:** Ms. Bounds explained that these agreements were to obligate the construction funding for the Vintage Valley Extension Project. The project is scheduled to begin early in 2020.

**Review Resolution No. 2019-31/Surplus:** Ms. Bounds provided information about the items being surplussed.

**Review Ordinance No. 1491/Garbage Rates:** Ms. Bounds explained that Yakima Waste sent the CPI increase for 2020. It will be 1.35% increase. The attached ordinance reflects that rate change for 2020.

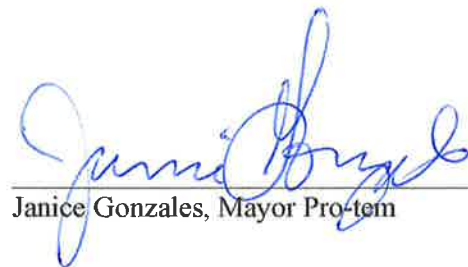
**Review Resolution No. 2019-32 Designating City Parks:** Ms. Bounds explained that this resolution adds the Ice House Park to the list of city parks.

**Review 2020 Preliminary Budget:** Ms. Bounds provided information about the 2020 preliminary budget. She also reported that a public hearing will be held at the next meeting for the preliminary budget and the ad valorem tax for 2020.

#### AJOURNMENT

The meeting was adjourned at 6:58 p.m.

  
Sharon Bounds, City Administrator

  
Janice Gonzales, Mayor Pro-tem

**City of Zillah  
City Council Minutes  
October 7, 2019**

**CALL TO ORDER**

Mayor Pro-tem Janice Gonzales called the meeting to order at 7:02 p.m.

**PLEDGE OF ALLEGINACE**

Mayor Pro-tem Janice Gonzales led the Pledge of Allegiance.

**ROLL CALL**

The following were:

Present: Mayor Pro-tem Janice Gonzales, Councilmembers Doug Stewart, Beth Husted, Jeff Miles, and Brian Williams

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell, Planning and Community Development Director Ardele Steele, Public Works Director John Simmons, and Fire Chief Paul Stonemetz

Absent: Mayor Scott Carmack and City Attorney James Carmody

**CONSENT AGENDA**

*Mr. Miles moved, seconded by Mr. Williams that City Council approve the Consent Agenda, items A through G as follows:*

- A. Approve minutes of Study Session Meeting dated September 16, 2019.
- B. Approve minutes of Council Meeting dated September 16, 2019.
- C. Approve WA ST Liquor License for Bosma Estate Winery.
- D. Approve claim voucher number 51817 dated September 30, 2019 in the amount of \$6,704.60.
- E. Approve claim voucher numbers 51818 to 51904 dated October 7, 2019 in the amount of \$88,994.46.
- F. Approve payroll voucher numbers 33758 to 33771 dated September 30, 2019 in the amount of \$111,059.50.
- G. Approve Voided Check No. 51798 and Unclaimed Property Checks.

*Motion carried unanimously.*

**NEW BUSINESS**

**Vote on Proclamation for Fire Prevention Week:** *Mr. Williams moved, seconded by Ms. Husted that City Council ratify the Proclamation declaring October 6-12, 2019 as Fire Prevention Week. Motion carried unanimously.*

**Vote on Special Events Application for Street Closure:** *Ms. Husted moved, seconded by Mr. Stewart that City Council approves the Street Closure request on 7<sup>th</sup> Street between First and Second Avenue on Friday, October 25, 2019. Motion carried unanimously.*