

**City of Zillah
Study Session Minutes
January 7, 2019**

CALL TO ORDER

Mayor Carmack called the meeting to order at 6:03 p.m.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, and Public Works Director John Simmons

Absent: Community Development Director Ardele Steele, Police Chief Tim Quantrell, Fire Chief Paul Stonemetz and City Attorney James Carmody

CONSENT AGENDA

- A. Review minutes of Study Session dated December 17, 2018.
- B. Review minutes of Council Meeting dated December 17, 2018.
- C. Review claim voucher number 50654 to 50707 dated December 31, 2018 in the amount of \$47,732.40.
- D. Review claim voucher number 50708 to 50738 dated January 7, 2019 in the amount of \$119,200.76.
- E. Review payroll voucher numbers 33513 to 33527 dated December 31, 2018 in the amount of \$120,316.66.
- F. Review Voided Check No. 50493 and 50559

NEW BUSINESS

Discuss Mayor Pro-tem for 2019: Mayor Carmack asked if anyone was interested in the Mayor Pro-tem position and Janice Gonzales stated she was.

Review Ordinance No. 1481/Establishing Planning Commission Rules: Ms. Bounds explained that the change to this ordinance is to change the membership from seven members to five. Having seven positions has caused quorum issues and also there has been a vacancy on the board for quite some time. It was felt that changing membership back to five members would be the best move at this time.

VISITOR'S COMMENTS

Barry Laws of Second Avenue was present to express concern over two things. The first one is the truck traffic on Second Avenue. Semi trucks tend to take that route when going to Stadelman's. Mayor Carmack replied that the city is aware of this and has contacted both googlemaps and bing to inform them that their gps system is wrong but has not had success in getting them to change it. We will continue to talk to Stadelman's about putting up signage to help the effort.

Mr. Laws also asked if the city could do dust control and/or notification to the folks using Cooper Lane. The roadway tends to get dry and dust flies quite a bit which bothers his wife. The city will look into the ownership of the roadway and discuss the best plan of attack.

MAYOR'S REPORT

Mayor Carmack read a letter of thanks to the city for the toys and gifts given to their family during the holiday season.

COUNCIL/STAFF REPORTS

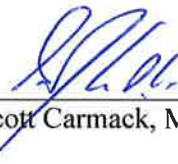
Public Works: John Simmons reported that he is working to resolve the heating/ac issues at the Library.

AJOURNMENT

The meeting was adjourned at 6:18 p.m.



Sharon Bounds, City Administrator



Dr. Scott Carmack, Mayor

**City of Zillah
City Council Minutes
January 7, 2019**

CALL TO ORDER

Mayor Carmack called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Carmack led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds and Public Works Director John Simmons

Absent: Community Development Director Ardele Steele, Police Chief Tim Quantrell, Fire Chief Paul Stonemetz and City Attorney James Carmody

CONSENT AGENDA

Mr. Miles moved, seconded by Mr. Williams to approve the Consent Agenda, items A through F as follows:

- A. Approve minutes of Study Session dated December 17, 2018.
- B. Approve minutes of Council Meeting dated December 17, 2018.
- C. Approve claim voucher number 50654 to 50707 dated December 31, 2018 in the amount of \$47,732.40.
- D. Approve claim voucher number 50708 to 50738 dated January 7, 2019 in the amount of \$119,200.76.
- E. Approve payroll voucher numbers 33513 to 33527 dated December 31, 2018 in the amount of \$120,316.66.
- F. Approve Voided Check No. 50493 and 50559

Motion carried unanimously.

NEW BUSINESS

Discuss Mayor Pro-tem for 2019: *Mr. Williams moved, seconded by Ms. Husted to nominate Ms. Gonzales to be appointed as Mayor Pro-tem for 2019. Motion carried unanimously.*

Review Ordinance No. 1481/Establishing Planning Commission Rules: Ms. Gonzales moved, seconded by Ms. Husted that City Council approve Ordinance No. 1481 Establishing Planning Commission Rules. Motion carried unanimously.

MAYOR'S REPORT

Mayor Carmack encouraged everyone to drive careful in the snow that's coming.

AJOURNMENT

Ms. Gonzales moved, seconded by Mr. Williams to adjourn the meeting at 7:03 p.m. Motion carried unanimously..



Sharon Bounds, City Administrator



Dr. Scott Carmack, Mayor