

**City of Zillah  
Study Session Minutes  
June 18, 2018**

**CALL TO ORDER**

Mayor Carmack called the meeting to order at 6:04 p.m.

**ROLL CALL**

The following were:

Present: Mayor Carmack, Councilmembers Doug Stewart, Beth Husted and Jeff Miles

Also Present: City Administrator Sharon Bounds, Community and Development Director Ardele Steele, Fire Chief Paul Stonemetz, Police Chief Tim Quantrell and Public Works Director John Simmons

Absent: Councilmembers Brian Williams and Janice Gonzales and City Attorney James C. Carmody

**CONSENT AGENDA**

- A. Review minutes of Study Session dated June 4, 2018.
- B. Review minutes of Council Meeting dated June 4, 2018.
- C. Review WA ST Liquor License for Stonehenge.
- D. Review claim voucher number 49772 dated June 1, 2018 in the amount of \$2,000.0.
- E. Review claim voucher number 49773 to 49827 dated June 18, 2018 in the amount of \$85,506.24.
- F. Review payroll voucher numbers 33279 to 33290 dated June 15, 2018 in the amount of \$74,636.43.

**NEW BUSINESS**

**Review Resolution No. 2018-24 Approving Fireworks Stand Permit:** Ms. Bounds explained that this is the permit application that needs to be approved by council for the fireworks stand permit in Zillah. Fireworks will be sold July 1-4.

**Review Resolution No. 2018-25 Amending the Six Year TIP 2019-2024:** Ms. Steele provided information about the Six Year TIP 2019-2024. Ms. Bounds mentioned that a public hearing will be held during the City Council meeting.

**Review Ordinance No. 1466/2018 Budget Amendment:** Ms. Bounds provided information about the budget amendments included on the ordinance and answered questions.

## COMMITTEE/COMMISSION REPORTS

**Finance Meeting:** Ms. Bounds reported that a Budget/Finance Committee meeting will be held the last week of June.

## MAYOR'S REPORT

Mayor Carmack reported that he along with staff recently met with Stadelman's. The meeting was to discuss their outflow into the Zillah treatment plant and the effects it has on our system. He also polled council on their thoughts about changing rules relating to mobile food vendors. Some ideas were discussed and staff will work on changes to the ordinance and bring it back for consideration.

## COUNCIL/STAFF REPORTS

**Planning Department:** Ms. Steele reported on recent building and code enforcement activities.

**ZPD:** Chief Quantrell mentioned that the police department has been busy and they recently purchased a drone with grant funds.

**Public Works:** Mr. Simmons reported that the well project is underway and there is a pre-construction meeting scheduled for the West Third/G Street Project for Thursday at 11 a.m.

**Administration:** Ms. Bounds explained that she and the Mayor are working on the annual city newsletter that will go out the last week of June. She also mentioned that staff is working on the risk management plan for the 4<sup>th</sup> of July.

## ADJOURNMENT

Mayor Carmack adjourned the meeting at 6:43 p.m.



Sharon Bounds, City Administrator



Dr. Scott Carmack, Mayor

**City of Zillah  
City Council Minutes  
June 18, 2018**

**CALL TO ORDER**

Mayor Carmack called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

Mayor Carmack led the Pledge of Allegiance.

**ROLL CALL**

The following were:

Present: Mayor Carmack, Councilmembers Doug Stewart, Beth Husted and Jeff Miles

Also Present: City Administrator Sharon Bounds, Community and Development Director Ardele Steele, Fire Chief Paul Stonemetz, Police Chief Tim Quantrell and Public Works Director John Simmons

Absent: City Councilmembers Brian Williams and Janice Gonzales and City Attorney James C. Carmody

**CONSENT AGENDA**

*Mr. Miles moved, seconded by Ms. Husted to approve the Consent Agenda, items A through F as follows:*

- A. Review minutes of Study Session dated June 4, 2018.
- B. Review minutes of Council Meeting dated June 4, 2018.
- C. Review WA ST Liquor License for Stonehenge.
- D. Review claim voucher number 49772 dated June 1, 2018 in the amount of \$2,000.0.
- E. Review claim voucher number 49773 to 49827 dated June 18, 2018 in the amount of \$85,506.24.
- F. Review payroll voucher numbers 33279 to 33290 dated June 15, 2018 in the amount of \$74,636.43.

*Motion carried unanimously.*

**PUBLIC HEARING**

**Six Year TIP 2019-2024:** Mayor Carmack opened the public hearing at 7:02 p.m. Ms. Steele provided information about the plan. No public comment was given. Mayor Carmack closed the public hearing at 7:04 p.m. and regular session began.

**NEW BUSINESS**

**Vote on Resolution No. 2018-24 Approving Fireworks Stand Permit:** *Ms. Husted moved, seconded by Mr. Stewart to approve Resolution No. 2018-24 approving the Fireworks Stand Permit submitted by Alpha Pyrotechnics, Inc. and authorize the Mayor to sign it. Motion carried unanimously.*

**Vote on Resolution No. 2018-25 Amending the Six Year TIP 2019-2024:** *Mr. Stewart moved, seconded by Mr. Miles to approve Resolution No. 2018-25 amending the Six Year TIP 2019-2024. Motion carried unanimously.*

**Vote on Ordinance No. 1466/2018 Budget Amendment:** *Mr. Miles moved, seconded by Ms. Husted to approve Ordinance No. 1466 approving the 2018 Budget Amendment. Motion carried unanimously.*


#### **MAYOR'S REPORT**

Mayor Carmack reported that the annual newsletter and consumer confidence report will be going out by the end of June.

#### **ADJOURNMENT**

*Mr. Stewart moved, seconded by Mr. Miles to adjourn the meeting at 7:05 p.m. Motion carried unanimously.*

  
Sharon Bounds, City Administrator

  
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Dr. Scott Carmack, Mayor