

**City of Zillah
Study Session Minutes
March 19, 2018**

CALL TO ORDER

Mayor Pro-tem Brian Williams called the meeting to order at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Pro-tem Brian Williams, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales and Jeff Miles

Also Present: City Administrator Sharon Bounds

Absent: Mayor Scott Carmack, Planning and Community Development Director Ardele Steele, Police Chief Tim Quantrell, Fire Chief Paul Stonemetz, Public Works Director John Simmons and City Attorney Jamie Carmody

CONSENT AGENDA

- A. Review minutes of Study Session dated March 5, 2018.
- B. Review minutes of Council Meeting dated March 5, 2018.
- C. Review claim voucher number 49379 to 49420 dated March 19, 2018 in the amount of \$68,304.66.
- D. Review payroll voucher numbers 33189 to 33200 dated March 15, 2018 in the amount of \$76,187.11.
- E. Review Voided check 49263
- F. Review Monthly Close Out Report dated February 2018

NEW BUSINESS

Review Ordinance No. 1462/Cemetery Regulations: Ms. Bounds provided information about changes made to the Ordinance. She explained that a few minor changes were made and answered questions. Public works started picking items up a couple of weeks ago and things are running smoothly.

Review Request to Ratify Planning Commission Appointments: Ms. Bounds explained that two of the Planning Commission members terms have expired. Both of them have been contacted and they are interested in continuing their service. Council is being asked to ratify their re-appointments.

VISITORS COMMENTS

Ron Anderson – Yakima County Commissioner No. 2 was present. He explained that he would like to work with the cities in an effort to clean up their urban growth areas. They might consider providing free dump days at the dump and would like to explore other ways to work together to encourage the effort.

Travis McCracken was present. He explained that he had submitted a bid for the city fencing project and came to touch bases about that.

COUNCIL/STAFF REPORTS

Ms. Gonzales provided information about the YVCOG summit that will be held in April.

Ms. Bounds provided information about the Chamber Awards Banquet held on Thursday, 3/15.

ADJOURNMENT

Mayor Pro-tem Williams adjourned the meeting at 6:20 p.m.


Sharon Bounds, City Administrator

 4/2/18
Brian Williams, Mayor Pro-tem

**City of Zillah
City Council Minutes
March 19, 2018**

CALL TO ORDER

Mayor Pro-tem Brian Williams called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Pro-tem Brian Williams led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Pro-tem Brian Williams, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales and Jeff Miles

Also Present: City Administrator Sharon Bounds

Absent: Mayor Scott Carmack, Planning and Community Development Director Ardele Steele, Police Chief Tim Quantrell, Fire Chief Paul Stonemetz, Public Works Director John Simmons and City Attorney Jamie Carmody

CONSENT AGENDA

Mr. Miles moved, seconded by Ms. Gonzales to approve the Consent Agenda, items A through F as follows:

- A. Approve minutes of Study Session dated March 5, 2018.
- B. Approve minutes of Council Meeting dated March 5, 2018.
- C. Approve claim voucher number 49379 to 49420 dated March 19, 2018 in the amount of \$68,304.66.
- D. Approve payroll voucher numbers 33189 to 33200 dated March 15, 2018 in the amount of \$76,187.11.
- E. Approve Voided check 49263
- F. Approve Monthly Close Out Report dated February 2018

Motion carried unanimously.

NEW BUSINESS

Vote on Ordinance No. 1462/Cemetery Regulations: *Ms. Gonzales moved, seconded by Ms. Husted that City Council approve Ordinance 1462 establishing cemetery rules and regulations. Motion carried unanimously.*

Vote on Request to Ratify Planning Commission Appointments: *Ms. Husted moved, seconded by Mr. Stewart that City Council ratify the re-appointments of Arnie Schoenmoser and Jim Koerner to serve on Planning Commission. Motion carried unanimously.*

ADJOURNMENT

Ms. Gonzales moved, seconded by Mr. Miles that City Council adjourn the meeting at 7:01 p.m. Motion carried unanimously.

Sharon Bounds

Sharon Bounds, City Administrator

Brian Williams 4/2/18

Brian Williams, Mayor Pro-tem