

**City of Zillah
Study Session Minutes
November 5, 2018**

CALL TO ORDER

Mayor Carmack called the meeting to order at 6:00 p.m.

ADDITIONS/CORRECTIONS TO THE AGENDA

Mr. Miles asked that item 5G be added to the agenda under New Business, *Review Resolution No. 2018-48 adopting Guidelines for Fire points*

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Planning and Community Development Director Ardele Steele, Fire Chief Paul Stonemetz, Public Works Director John Simmons and Police Chief Tim Quantrell and City Attorney James Carmody

CONSENT AGENDA

- A. Review minutes of Study Session dated October 15, 2018.
- B. Review minutes of Council Meeting dated October 15, 2018.
- C. Review claim voucher number 50387 to 50469 dated November 5, 2018 in the amount of \$400,334.77.
- D. Review payroll voucher numbers 33429 to 33446 dated October 31, 2018 in the amount of \$109,505.94.
- E. Review Voided Checks 33418 and 33434

NEW BUSINESS

Oath of Office: Ms. Bounds administered the Oath of Office to Reserve Officer William Bushnell and congratulations were extended.

Review Ordinance No. 1473A/ Model Traffic Ordinance: ^{SB} Chief Quantrell provided information relating to the Model Traffic Ordinance being recommended for approval.

Review Ordinance No. 1474A/ Hearing Examiner: ^{SB} Ms. Steele provided information about the changes to the Hearing Examiner ordinance.

Review Resolution No. 2018-46 / Bridge Inspection Services: John Simmons explained that the current bridge inspections agreement with Yakima County recently expired and this is a renewal of the agreement.

Review Resolution No. 2018-47 / Agreement for Conflict Prosecution Services: Ms. Bounds explained that the current agreement with Margita Dornay expires at the end of the year and the only changes to this is to change the dates to extend it.

Review 2019 Preliminary Budget: Ms. Bounds provided information about the changes to the budget since the last meeting and explained that a public hearing will be held during the council meeting.

Review Resolution No. 2018-48 Adopting guidelines for firepoints: Chief Stonemetz explained that he had requested to change the pay date from the second payroll in November to the first payroll. His request was agreeable.

COMMITTEE/COMMISSION REPORT

Budget/Finance Committee: Mr. Miles reported that the Budget/Finance Committee met recently do discuss the finances and budget items.

COUNCIL/STAFF REPORTS

Planning: Ms. Steele reported on recent planning activities.

Police Department: Chief Quantrell reported that things were quiet over the weekend.

Fire Department: Chief Stonemetz reported that he has been working with Lexipol and that the fire truck has now been sold for \$3,500. He listed it on public auction and craigslist multiple times in order to get the best deal.

Public Works: Mr. Simmons reported that the playground equipment has been installed.

Administration: Ms. Bounds reported that she has had two inquiries from folks for the Bailey property. The current Lessee wants to extend their contract 10 years and another company wants to lease two acres. Agreements may come to council in the near future. She also reported that the Zillah School District recently appealed their developer fees and council will be considering that during the council meeting.

AJOURNMENT

The meeting was adjourned at 6:20 p.m.


Sharon Bounds, City Administrator


Dr. Scott Carmack, Mayor

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City Council Minutes
November 5, 2018**

CALL TO ORDER

Mayor Carmack called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Carmack led the Pledge of Allegiance.

ADDITIONS/CORRECTIONS TO THE AGENDA

Mr. Miles moved, seconded by Mr. Williams that City Council add item 9G to the agenda under New Business, Vote on Resolution No. 2018-48 adopting Guidelines for Fire points. Motion carried unanimously.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Planning and Community Development Director Ardele Steele, Fire Chief Paul Stonemetz, Public Works Director John Simmons and Police Chief Tim Quantrell and City Attorney James Carmody

CONSENT AGENDA

Mr. Williams moved, seconded by Ms. Gonzales to approve the Consent Agenda, items A through E as follows:

- A. Review minutes of Study Session dated October 15, 2018.
- B. Review minutes of Council Meeting dated October 15, 2018.
- C. Review claim voucher number 50387 to 50469 dated November 5, 2018 in the amount of \$400,334.77.
- D. Review payroll voucher numbers 33429 to 33446 dated October 31, 2018 in the amount of \$109,505.94.
- E. Review Voided Checks 33418 and 33434

Motion carried unanimously.

PUBLIC HEARING

2019 Preliminary Budget: Mayor Carmack opened the public hearing at 7:01. Ms. Bounds provided information about the 2019 Preliminary Budget. No public comment was given. Mayor Carmack closed the public hearing at 7:02 p.m.

APPEAL HEARING

Appeal of Developer fees/ZSD: Discussion began at 7:03 p.m. City Attorney James Carmody provided information about the city developer fees and explained that the school has submitted an appeal of the fees. He provided information about the ordinance then invited the school to make their plea before council. School Superintendent Doug Burge introduced himself and then he introduced their construction manager Joel Molander. Mr. Molander stated that he suggested the fees be appealed based on language in ZMC 13.38.010 new services and facility improvements to those projects and improvements creating the demand for additional services and improvements.....

When Mr. Molander was finished, Mr. Carmody provided further information about the historical collection of the fees and read the staff recommendation. Mr. Molander was given another opportunity to provide further information. Discussion ended at 7:21 p.m.

NEW BUSINESS

YVCOG 2019 Budget Presentation – Chris Wickenhagen: Chris Wickenhagen from YVCOG presented information about services that YVCOG provides and about the 2019 Budget. She stated that Larry would soon be contacting Mayor Carmack to discuss their regional plan.

Vote on Appeal of Developer fees/ZSD: *Ms. Gonzales moved, seconded by Ms. Husted to deny the Appeal submitted by Zillah School District. Motion carried unanimously.*

Ms. Gonzales moved, seconded by Ms. Husted to approve the Developer fee determination made by the city. Motion carried unanimously.

Vote on Ordinance No. 1473^{SB}/ Model Traffic Ordinance: *Ms. Husted moved, seconded by Mr. Stewart to approve Ordinance No. 1473 amending Ordinance No. 1438 relating to Washington Model Traffic Ordinance. Motion carried unanimously.*

Vote on Ordinance No. 1474^{SB}/ Hearing Examiner: *Mr. Stewart moved, seconded by Mr. Miles to approve Ordinance No. 1474 amending Ordinance No. 1291 entitled, Hearing Examiner. Motion carried unanimously.*

Vote on Resolution No. 2018-46 / Bridge Inspection Services: *Mr. Miles moved, seconded by Mr. Williams to approve Resolution No. 2018-46 approving an Interlocal Agreement with Yakima County for Bridge Inspection Services. Motion carried unanimously.*

Vote on Resolution No. 2018-47 / Agreement for Conflict Prosecution Services: *Mr. Williams moved, seconded by Ms. Gonzales to approve Resolution No. 2018-47 approving an Agreement for Conflict Prosecution Services between City of Zillah and Margita Dornay. Motion carried unanimously.*

Vote on Resolution No. 2018-48 / Adopting Guidelines for Firepoints: *Ms. Gonzales moved, seconded by Ms. Husted to approve Resolution No. 2018-48 adopting Guidelines for Fire points. Motion carried unanimously.*


MAYOR'S REPORT

Mayor Carmack reported that the city will hold a sale of their surplus this coming Friday at the city shop from 1–4 p.m.

AJOURNMENT

The meeting adjourned at 7:30 p.m.


Sharon Bounds, City Administrator


Dr. Scott Carmack, Mayor