

**City of Zillah
Study Session Minutes
February 20, 2018**

CALL TO ORDER

Mayor Carmack called the meeting to order at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales (arrived at 6:10 p.m.), Brian Williams, and Jeff Miles

Also Present: City Administrator Sharon Bounds, Planning and Community Development Director Ardele Steele, Public Works Director John Simmons, Fire Chief Paul Stonemetz, and City Attorney Jamie Carmody

Absent: Police Chief Tim Quantrell

CONSENT AGENDA

- A. Review minutes of Study Session dated February 5, 2018.
- B. Review minutes of Council Meeting dated February 5, 2018.
- C. Review WA ST Liquor License for Zillah Chamber, The Warehouse Restaurant and Lounge, La Canasta Meat Market and Cherry Patch Mini Mart.
- D. Review claim voucher number 49241 to 49308 dated February 20, 2018 in the amount of \$98,904.13.
- E. Review payroll voucher numbers 33154 to 33166 dated February 15, 2018 in the amount of \$76,346.27.
- F. Review Voided Checks 49209 and 48600.
- G. Review Month-end Close-out Report January 2018

NEW BUSINESS

Review AWC Scholarship Recommendation: Mayor Carmack welcomed Kaitlyn Kibbe as the highest scoring applicant for the AWC Scholarship and asked her a few questions about her future endeavors. The city will send a letter to AWC recommending her for one of the six applications available through them in the state.

Review Appointment of Planning Commission Member: It was explained that Dave Leary recently expressed interest in the vacant planning commission seat so Mayor Carmack wishes to appoint him. He has prior experience both on council and planning commission.

Review Resolution No. 2018-10 Approving Purchase Agreement: Ms. Bounds explained that staff recently solicited quotes for playground equipment. Reliable Investments LLC came in as the low estimate and they were selected to provide the equipment. This purchase agreement outlines the details of the purchase.

Review Revised list of Committee Assignments: Ms. Bounds provided information about changes that were made to the committees.

VISITOR'S COMMENTS

Air Structures: Mr. Kibbe stated that he's had an interest in Air Structures and thinks it would be a great idea for Zillah. They are air supported structures that are used for sporting and other events. He asked questions about certain properties in the Vintage Valley area.

COMMITTEE/COMMISSION REPORTS

Parks Committee: John Simmons asked the Parks Committee if they would be available to meet Wednesday at 5:00 at city hall to discuss placement of the new signs. They were agreeable.


MAYOR'S REPORT

Mayor Carmack stated he's glad that the fence at Stewart Fence has been fixed.

ADJOURNMENT

Mayor Carmack adjourned the meeting at 6:15 p.m.


Sharon Bounds, City Administrator



Dr. Scott Carmack, Mayor

**City of Zillah
City Council Minutes
February 20, 2018**

CALL TO ORDER

Mayor Carmack called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Carmack led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams, and Jeff Miles

Also Present: City Administrator Sharon Bounds, Planning and Community Development Director Ardele Steele, Public Works Director John Simmons and City Attorney Jamie Carmody

Absent: Police Chief Tim Quantrell and Fire Chief Paul Stonemetz,

CONSENT AGENDA

Mr. Miles moved, seconded by Mr. Williams to approve the Consent Agenda, items A through G as follows:

- A. Review minutes of Study Session dated February 5, 2018.
- B. Review minutes of Council Meeting dated February 5, 2018.
- C. Review WA ST Liquor License for Zillah Chamber, The Warehouse Restaurant and Lounge, La Canasta Meat Market and Cherry Patch Mini Mart.
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- G. Review Month-end Close-out Report January 2018

Motion carried unanimously.

NEW BUSINESS

Vote on AWC Scholarship Recommendation: *Mr. Williams moved, seconded by Ms. Gonzales to recommend Kaitlyn Kibbe to AWC for the Quality Communities Scholarship. Motion carried unanimously.*

Vote on Appointment of Planning Commission Member: Ms. Gonzales moved, seconded by Ms. Husted to ratify the appointment of Dave Leary to fill the vacant seat on Planning Commission. Motion carried unanimously.

Vote on Resolution No. 2018-10 Approving Purchase Agreement: Ms. Husted moved, seconded by Mr. Stewart to approve Resolution No. 2018-10 approving a Purchase Agreement with Reliable Investments, LLC for Parks Equipment. Motion carried unanimously.

Vote on Revised list of Committee Assignments: Mr. Stewart moved, seconded by Mr. Miles to approve the attached revised list of Committee Assignments and Boards & Commissions. Motion carried unanimously.

MAYOR'S REPORT

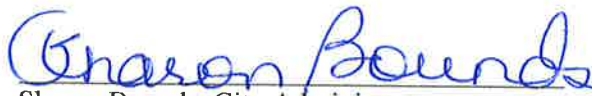
Mayor Carmack explained that he was recently drawn for a Bison tag in Alaska. He said that this is a once in a lifetime tag so even if he doesn't shoot a bison he can never be drawn for this hunt again.

COUNCIL/STAFF REPORTS

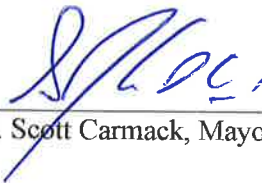
Ms. Gonzales reported that her son was recently awarded Coach of the Year for wrestling. Ms. Husted reported that her nephew Dawson won 4th at state in wrestling. Congratulations were extended.

ADJOURNMENT

Mayor Carmack adjourned the meeting at 7:05 p.m.



Sharon Bounds, City Administrator



Dr. Scott Carmack, Mayor