

**City of Zillah  
Study Session Minutes  
December 17, 2018**

**CALL TO ORDER**

Mayor Carnack called the meeting to order at 6:17 p.m.

**ROLL CALL**

The following were:

Present: Mayor Scott Carnack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell, Planning and Community Development Director Ardele Steele, Public Works Director John Simmons and Fire Chief Paul Stonemetz

Absent: City Attorney James Carmody

**CONSENT AGENDA**

- A. Review minutes of Study Session dated December 3, 2018.
- B. Review minutes of Council Meeting dated December 3, 2018.
- C. Review claim voucher number 50591 dated December 3, 2018 in the amount of \$25.00.
- D. Review claim voucher number 50592 to 50653 dated December 17, 2018 in the amount of \$99,803.51.
- E. Review payroll voucher numbers 33504 to 33514 dated December 14, 2018 in the amount of \$69,519.18.
- F. Review Voided Check No. 50590
- G. Review Monthly Close-Out dated November 30, 2018.

**NEW BUSINESS**

**Review Ordinance No. 1480 / 2018 Budget Amendment:** Ms. Bounds provided information about the Budget Amendments and answered questions.

**Review Resolution No. 2018-53 / Amended LEAA with Toppenish:** Chief Quantrell provided information and answered questions about the Communications Agreement with City of Toppenish.

**Review Resolution No. 2018-54 / Lease Agreement with RSO, Yakima LLC:** Ms. Bounds provided information about and answered questions about the lease agreement with RSO, Yakima LLC.

## VISITOR'S COMMENTS

**Fireworks stand request:** Ms. Bounds explained that Carson Bounds was present to ask if it would be possible to have a fireworks stand in the city for New Years. She explained that the paperworks would have had to be submitted earlier for the council to consider it. Discussion was held about the times that fireworks are allowed in the city around New Years.

## COMMITTEE/COMMISSION REPORTS

**YVCOG:** Ms. Gonzales reported that YVCOG is going to hold a Coommunity Solar conference in January for elected and staff. The annual homeless count is also coming up.

## MAYOR'S REPORT

**Splash Park Fundraiser:** Mayor Carmack reported that the Revitalization Committee held a Spaghetti Feed/Movie Night Fundraiser last week and made around \$450. They plan to do another BINGO night in January and then brainstorm about further events during 2019.

## COUNCIL/STAFF REPORTS

**Fire Dept:** Chief Stonemetz reported that the Old Fashioned Christmas Event went well and was well attended.

**Planning:** Ms. Steele provided information about the most recent building and planning activities.

**ZPD:** Chief Quantrell reported on recent police activity


**Public Works:** Mr. Simmons reported that the will be working with Stadelman's on dye testing in the near future. He will soon be working with an Eagle Scout who will build a new gazebo in Pond Park.

**Administration:** Ms. Bounds thanked Doug and Merry Stewart for decorating the Teapot and area. It looks very nice.

## AJOURNMENT

The meeting was adjourned at 6:37 p.m.

  
Sharon Bounds, City Administrator

  
Dr. Scott Carmack, Mayor

**City of Zillah  
City Council Minutes  
December 17, 2018**

**CALL TO ORDER**

Mayor Carmack called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

Mayor Carmack led the Pledge of Allegiance.

**ROLL CALL**

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell and Planning and Community Development Director Ardele Steele, Public Works Director John Simmons and Fire Chief Paul Stonemetz

Absent: City Attorney James Carmody

**CONSENT AGENDA**

*Mr. Miles moved, seconded by Mr. Williams to approve the Consent Agenda, items A through G as follows:*

- A. Review minutes of Study Session dated December 3, 2018.
- B. Review minutes of Council Meeting dated December 3, 2018.
- C. Review claim voucher number 50591 dated December 3, 2018 in the amount of \$25.00.
- D. Review claim voucher number 50592 to 50653 dated December 17, 2018 in the amount of \$99,803.51.
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- F. Review Voided Check No. 50590
- G. Review Monthly Close-Out dated November 30, 2018.

*Motion carried unanimously.*

**NEW BUSINESS**

**Vote on Ordinance No. 1480 / 2018 Budget Amendments:** *Mr. Williams moved, seconded by Ms. Gonzales that City Council approve Ordinance No. 1480 approving 2018 Budget Amendments. Motion carried unanimously.*

**Vote on Resolution No. 2018-53 / Amended LEAA with Toppenish:** Ms. Gonzales moved, seconded by Ms. Husted that City Council approve Resolution No. 2018-53 approving an amended Law Enforcement Assistance Agreement with City of Toppenish for communications. Motion carried unanimously.

**Vote on Resolution No. 2018-54 / Lease Agreement with RSO, Yakima LLC:** Ms. Husted moved, seconded by Mr. Stewart that City Council approving a Lease Agreement with RSO Yakima, LLC. Motion carried unanimously.


#### VISITOR'S COMMENTS

**Volunteer Award:** Mayor Carmack honored Betty Duncan for her being a faithful volunteer at the Teapot Dome Visitor's Center. She also shared that Anne Marie and Fern Greene have been volunteering. Thanks were extended from the city.

#### AJOURNMENT

The meeting was adjourned at 7:10 p.m.

  
Sharon Bounds, City Administrator

  
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Dr. Scott Carmack, Mayor