

**City of Zillah  
Study Session Minutes  
January 2, 2018**

**CALL TO ORDER**

Mayor Carmack called the meeting to order at 6:00 p.m.

**ROLL CALL**

The following were:

Present: Mayor Carmack, Councilmembers Doug Stewart, Brian Williams, Janice Gonzales and Jeff Miles

Also Present: City Administrator Sharon Bounds, Community Development Director Ardele Steele, Public Works Director John Simmons and Police Chief Tim Quantrell

Absent: Fire Chief Paul Stonemetz and City Attorney Jamie Carmody

**CONSENT AGENDA**

- A. Review minutes of Study Session dated December 18, 2017.
- B. Review minutes of Council Meeting dated December 18, 2017.
- C. Review claim voucher number 49012 to 49013 dated December 20, 2017 in the amount of \$4,337.58.
- D. Review claim voucher numbers 49014 to 49015 dated December 22, 2017 in the amount of \$10,121.02.
- E. Review claim voucher numbers 49016 to 49040 dated December 31, 2017 in the amount of \$68,070.88.
- F. Review claim voucher numbers 49041 to 49058 dated January 2, 2018 in the amount of \$13,781.30.
- G. Review payroll voucher numbers 33099 to 33119 dated December 29, 2018 in the amount of \$114,305.95.
- H. Review Void Checks 9113228, 9113229 and 33105.

**NEW BUSINESS**

**Administer Oaths of Office:** Ms. Bounds administered Oaths of Office for Mayor Carmack and Councilmembers Brian Williams and Jeff Miles. Congratulations were extended.

**Appoint Municipal Court Judge/Administer Oath of Office:** Mr. Miles moved, seconded by Mr. Williams to ratify the appointment of Therese Murphy to serve as the Zillah municipal Court Judge for a four year term beginning on January 1, 2018. Motion carried unanimously. Ms. Bounds administered the Oath of Office to Judge Therese Murphy and congratulations were extended.

**Vote on Mayor Pro-tem for 2018:** Mr. Miles nominated Brian Williams as Mayor Pro-tem for 2018. Nomination seconded by Ms. Gonzales. Vote taken was unanimous with Mr. Williams abstaining.

**Review Resolution No. 2018-01 Amending 6 Year TIP (2018-2023):** Ms. Steele provided information relating to the amendment to the 6 Year TIP (2018-2023). Ms. Bounds stated that a public hearing will be held during the council meeting on this.

### COUNCIL/STAFF REPORTS

**Planning:** Ms. Steele provided information related to current planning activities.

**ZPD:** Chief Quantrell reported that it was a quiet weekend with the exception of a few fireworks.


**Public Works:** Mr. Simmons reported that the street lights will be installed on First Avenue next week. He will also be interviewing candidates for the public works position next week.

**Administration:** Ms. Bounds reported that the city hall sidewalk project is now complete.

### ADJOURNMENT

Mayor Carmack adjourned the meeting at 6:23 p.m.

  
Sharon Bounds, City Administrator

  
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Dr. Scott Carmack, Mayor

**City of Zillah  
City Council Minutes  
January 2, 2018**

**CALL TO ORDER**

Mayor Carmack called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

Mayor Carmack led the Pledge of Allegiance.

**ROLL CALL**

The following were:

Present: Mayor Carmack, Councilmembers Doug Stewart, Brian Williams, Janice Gonzales and Jeff Miles

Also Present: City Administrator Sharon Bounds, Community Development Director Ardele Steele, Public Works Director John Simmons and Police Chief Tim Quantrell

Absent: Fire Chief Paul Stonemetz and City Attorney Jamie Carmody

**CONSENT AGENDA**

*Mr. Miles moved, seconded by Mr. Williams that City Council approve the Consent Agenda, items A through H as follows:*

- A. Approve minutes of Study Session dated December 18, 2017.
- B. Approve minutes of Council Meeting dated December 18, 2017.
- C. Approve claim voucher number 49012 to 49013 dated December 20, 2017 in the amount of \$4,337.58.
- D. Approve claim voucher numbers 49014 to 49015 dated December 22, 2017 in the amount of \$10,121.02.
- E. Approve claim voucher numbers 49016 to 49040 dated December 31, 2017 in the amount of \$68,070.88.
- F. Approve claim voucher numbers 49041 to 49058 dated January 2, 2018 in the amount of \$13,781.30.
- G. Approve payroll voucher numbers 33099 to 33119 dated December 29, 2018 in the amount of \$114,305.95.
- H. Approve Void Checks 9113228, 9113229 and 33105.

*Motion carried unanimously.*

**PUBLIC HEARING**

**Amended 6 Year TIP (2018-2023):** Mayor Carmack opened the Public Hearing at 7:02 p.m. Ms. Steele provided information relating to the amendment. No public comment was given. Mayor Carmack closed the Public Hearing at 7:04 p.m. and Regular Session began.

## NEW BUSINESS

**Vote on Resolution No. 2018-01 Amending 6 Year TIP (2018-2023):** *Mr. Williams moved, seconded by Ms. Gonzales to approve Resolution No. 2018-01 Amending the 6 Year TIP (2018-2023). Motion carried unanimously.*

**Vote on Mayor Pro-tem for 2018:** *Mayor Carmack asked if there were any further nominations in addition to Brian Williams for Mayor Pro-tem for 2018. Ms. Gonzales moved seconded by Mr. Stewart to vote on Brian Williams as Mayor Pro-Tem for 2018. Motion carried with Mr. Williams abstaining.*

## MAYOR'S REPORT

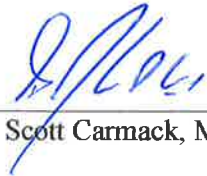
Mayor Carmack awarded Doug and Merry Stewart with the "Ultimate Decorator" award for all of their work in decorating the teapot and other projects last year. Thanks were extended.

## ADJOURNMENT

*Ms. Gonzales moved, seconded by Mr. Williams to adjourn the meeting at 7:07 p.m. Motion carried unanimously.*



Sharon Bounds, City Administrator



Dr. Scott Carmack, Mayor