

**City of Zillah
Study Session Minutes
January 16, 2018**

CALL TO ORDER

Mayor Carmack called the meeting to order at 6:02 p.m.

ROLL CALL

The following were:

Present: Mayor Carmack, Councilmembers Doug Stewart, Janice Gonzales, Brian Williams, and Jeff Miles

Also Present: City Administrator Sharon Bounds, Community Development Director Ardele Steele, Public Works Director John Simmons, Police Chief Tim Quantrell, and City Attorney Jamie Carmody

Absent: Fire Chief Paul Stonemetz

CONSENT AGENDA

- A. Review minutes of Study Session dated January 2, 2018.
- B. Review minutes of Council Meeting dated January 2, 2018.
- C. Review WA ST Liquor License for Squeeze Inn.
- D. Review claim voucher number 49061 to 49081 dated January 16, 2018 in the amount of \$85,625.69.
- E. Review payroll voucher numbers 33120 to 33131 dated January 12, 2018 in the amount of \$71,191.62.
- F. Review Void Checks 33122, 48913, 9113230 and 9113231.

NEW BUSINESS

Presentation: Lexipol: Martin Fromme of Lexipol provided information about the Lexipol Program explaining it is a public safety tool that provides policy and training. The annual fees are based on number of employees. It was suggested that this program might benefit the police and fire departments but that the police department might use it first to see how it works for them.

Review List of Committee Assignments: The list of committee assignments were reviewed and it was explained that the new council member would sit on the committees that were open.

Review Resolution No. 2018-02 Adopting Sick Leave Policy: Ms. Bounds provided information and explained that this policy relates to the recent legislation mandating that sick leave be provided to all employees.

Review Resolution No. 2018-03 Approving TIB Consultant Agreement: Ms. Bounds explained that this is a consultant agreement for the G/Third Street TIB Project that was recently awarded.

Conduct Interviews for Council Applicants: Mayor Carmack drew names for the three applicants and interviews were conducted in the order they were drawn (Beth Husted, Joshua Simmons and Ralph C. Barr). The applicants not being interviewed were asked to step out. Five minutes were given to each applicant for the interview and two minutes given for closing statements.

EXECUTIVE SESSION

Mayor Carmack called for Executive Session at 6:44 p.m. for 15 minutes to discuss items related to RCW 42.30.110(H). The Executive Session ended at 6:55 p.m. Regular Session began at 6:59 p.m.

COUNCIL/STAFF REPORTS

Planning: Ms. Steele reported on the most recent planning activities.

ZPD: Chief Quantrell reported that there has been some mailbox theft recently and to keep your eyes open.

Public Works: John Simmons reported that the street lights on First Avenue have been installed.

Administration: Ms. Bounds brought up fireworks and asked Mr. Barr if he's going to have the Community Days committee meet soon.

ADJOURNMENT

Mayor Carmack adjourned the meeting at 7:01 p.m.



Sharon Bounds, City Administrator



Dr. Scott Carmack, Mayor

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City Council Minutes
January 16, 2018**

CALL TO ORDER

Mayor Carmack called the meeting to order at 7:02 p.m.

PLEDGE OF ALLEGIANCE

Mayor Carmack led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Carmack, Councilmembers Doug Stewart, Janice Gonzales, Brian Williams, and Jeff Miles

Also Present: City Administrator Sharon Bounds, Community Development Director Ardele Steele, Public Works Director John Simmons, Police Chief Tim Quantrell, and City Attorney Jamie Carmody

Absent: Fire Chief Paul Stonemetz

CONSENT AGENDA

Mr. Miles moved, seconded by Mr. Williams to approve the Consent Agenda, items A through F as follows:

- A. Approve minutes of Study Session dated January 2, 2018.
- B. Approve minutes of Council Meeting dated January 2, 2018.
- C. Approve WA ST Liquor License for Squeeze Inn.
- D. Approve claim voucher number 49061 to 49081 dated January 16, 2018 in the amount of \$85,625.69.
- E. Approve payroll voucher numbers 33120 to 33131 dated January 12, 2018 in the amount of \$71,191.62.
- F. Approve Void Checks 33122, 48913, 9113230 and 9113231.

Motion carried unanimously.

NEW BUSINESS

Vote on List of Committee Assignments: *Mr. Williams moved, seconded by Ms. Gonzales to approve the List of 2018 Committee Assignments and Boards & Commissions. Motion carried unanimously.*

Vote on Resolution No. 2018-02 Adopting Sick Leave Policy: *Ms. Gonzales moved, seconded by Mr. Stewart to approve Resolution No. 2018-02 repealing and replacing Sections 8.1 and 8.2 of City Personnel Policy. Motion carried unanimously.*

Vote on Resolution No. 2018-03 Approving TIB Consultant Agreement: *Mr. Stewart moved, seconded by Mr. Miles to approve Resolution No. 2018-03 approving a TIB Consultant Agreement for the West Third Avenue/G Street Project. Motion carried unanimously.*

Nominate/Vote for Council Applicant: *Mr. Miles nominated Beth Husted to be appointed to Zillah City Council to serve the unexpired term of Position No. 5. The nomination was seconded by Mr. Williams. Motion carried unanimously.*

MAYOR'S REPORT

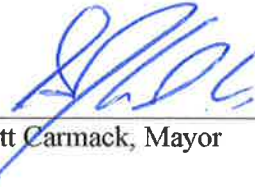
Mayor Carmack reported that he will attend Planning Commission tomorrow to discuss allowing chickens in the city. He has received input that folks would like to raise chickens for eggs.

ADJOURNMENT

Mr. Williams moved, seconded by Ms. Gonzales to adjourn the meeting at 7:05 p.m. Motion carried unanimously.



Sharon Bounds, City Administrator



Dr. Scott Carmack, Mayor