

**City of Zillah
Study Session Minutes
June 19, 2017**

CALL TO ORDER

Mayor Clark called the meeting to order at 6:12 p.m.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Councilmembers Doug Stewart, Dr. Scott Carmack, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Community Development Director Ardele Steele, Public Works Director John Simmons, Police Chief Tim Quantrell and City Attorney Jamie Carmody

Absent: Councilmember Janice Gonzales and Fire Chief Paul Stonemetz

CONSENT AGENDA

- A. Review minutes of Study Session dated June 5, 2017.
- B. Review minutes of Council Meeting dated June 5, 2017.
- C. Review WA ST Liquor License for El Ranchito, Stonehenge, La Placita Taqueria Y Antg Mex and Cherry Patch Mini Mart
- D. Review claim voucher numbers 48179 dated June 8, 2017 in the amount of \$9,000.00.
- E. Review claim voucher numbers 48180 to 48232 dated June 19, 2017 in the amount of \$56,350.63.
- F. Review payroll voucher numbers 32861 to 32875 dated June 15, 2017 in the amount of \$74,295.76.
- G. Review Month End Close-out May

NEW BUSINESS

Review Resolution No. 2017-27 Adopting 6-Year TIP (2018-2023): Ms. Steele explained that there is a public hearing during the council meeting on the 6 Year TIP (2018-2023) and provided information on changes that were made to it since the last approval and answered questions.

Review Ordinance No. 1442 / 2017 Budget Amendment: Ms. Bounds provided details about each of the budget amendments included in this ordinance and answered questions.

Review Ordinance No. 1443 Adopting the 2017 Comp Plan: Ms. Steele explained that there will be a public hearing held during the council meeting and provided information related to the Comprehensive Plan. Thanks was extended to Ms. Steele for all of her work on the plan.

VISITOR'S COMMENTS

Zillah Community Skate Park: Steve Gay reported that the community members recently completed work on the skate park and the city is working on signage prior to opening it. He was thanked for all of his work on moving this project forward.

EXECUTIVE SESSION

Mayor Clark called for Executive Session at 6:45 p.m. for 15 minutes to discuss issues related to RCW 42.30.140(4)(a) and 42.30.110(1)(i)(i). Executive Session ended at 6:59 p.m. and Regular session began.

ADJOURNMENT

Mayor Clark adjourned the meeting at 7:02 p.m.


Sharon Bounds, City Administrator


Mayor Gary Clark

**City of Zillah
City Council Minutes
June 19, 2017**

CALL TO ORDER

Mayor Clark called the meeting to order at 7:03 p.m.

PLEDGE OF ALLEGIANCE

Dr. Carmack led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Councilmembers Doug Stewart, Dr. Scott Carmack, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Community Development Director Ardele Steele, Public Works Director John Simmons, Police Chief Tim Quantrell and City Attorney Jamie Carmody

Absent: Councilmember Janice Gonzales and Fire Chief Paul Stonemetz

CONSENT AGENDA

Mr. Miles moved, seconded by Mr. Williams to approve the Consent Agenda, items A through G as follows:

- A. Approve minutes of Study Session dated June 5, 2017.
- B. Approve minutes of Council Meeting dated June 5, 2017.
- C. Approve WA ST Liquor License for El Ranchito, Stonehenge, La Placita Taqueria Y Antg Mex and Cherry Patch Mini Mart
- D. Approve claim voucher numbers 48179 dated June 8, 2017 in the amount of \$9,000.00.
- E. Approve claim voucher numbers 48180 to 48232 dated June 19, 2017 in the amount of \$56,350.63.
- F. Approve payroll voucher numbers 32861 to 32875 dated June 15, 2017 in the amount of \$74,295.76.
- G. Approve Month End Close-out May

Motion Carried unanimously.

PUBLIC HEARINGS

2040 Comp Plan Update: Mayor Clark opened the Public Hearing at 7:04 p.m. Ms. Steele provided information about the plan and answered questions. No public comment was given. Mayor Clark closed the Public Hearing at 7:06 p.m.

6-Year TIP (2018-2023): Mayor Clark opened the Public Hearing at 7:06 p.m. Ms. Steele provided information about the changes to the plan since the last adoption. No public comment was given. Mayor Clark closed the Public Hearing at 7:08 p.m.

NEW BUSINESS

Vote on Resolution No. 2017-27 Adopting 6-Year TIB (2018-2023): *Mr. Williams moved, seconded by Dr. Carmack to approve Resolution No. 2017-27 amending the six year TIP for 2018-2023. Motion carried unanimously.*

Vote on Ordinance No. 1442/2017 Budget Amendment: *Dr. Carmack moved, seconded by Mr. Stewart to approve Ordinance No. 1442/2017 Budget amendment. Motion carried unanimously.*

Vote on Ordinance No. 1443 Adopting the 2017 Comp Plan: *Mr. Stewart moved, seconded by Mr. Miles to approve Ordinance No. 1443 Adopting the 2017 Comp. Plan Amendments and Updates. Motion carried unanimously.*

COUNCIL/STAFF REPORTS

Planning Department: Ms. Steele reported that there are currently four houses under construction. She also said their efforts to get property owners to mow their weeds are underway. It's important to have them mowed before the 4th of July. Zillah Lakes is working on a plat amendment.

Public Works: Mr. Simmons provided a status report on the First Avenue project.

Administration: Ms. Bounds reported that there will be no fireworks sales and no aerial show in the city this year. The city is allowing people to go to Cemetery Park to set off their fireworks of that evening.

MAYOR'S REPORT

Mayor Clark provided a status report on the Vet Project.


EXECUTIVE SESSION

Mayor Clark called for Executive Session at 7:20 p.m. for 30 minutes to discuss issues related to RCW 42.30.140(4)(a) and 42.30.110(1)(i)(i). Executive Session was extended for 20 minutes and ended at 7:58 p.m. and Regular session began. No action was taken.

ADJOURNMENT

Mr. Williams moved, seconded by Mr. Miles to adjourn the meeting at 7:59 p.m. Motion carried unanimously.


Sharon Bounds, City Administrator


Mayor Gary Clark