

City of Zillah
Study Session Minutes
May 16, 2016

CALL TO ORDER

The meeting was called to order by Mayor Clark at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Gary Clark and Councilmembers Doug Stewart, Dr. Scott Carmack, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Planning & Community Development Director/Interim Public Works Director Ardele Steele, Police Chief Dave Simmons, Fire Chief Paul Stonemetz and City Attorney Jamie Carmody

CONSENT AGENDA

- A. Review minutes of Study Session dated May 2, 2016.
- B. Review minutes of Council Meeting dated May 2, 2016.
- C. Review WA ST Liquor License for Chevron West and Devin Shell.
- D. Review payroll voucher numbers 32352 to 32365 dated May 13, 2016 in the amount of \$61,606.36.
- E. Review claim voucher numbers 46553 to 46617 dated May 16, 2016 in the amount of \$412,905.17.
- F. Review Month-end Close-out dated April 30, 2016.

NEW BUSINESS

Review Ordinance No. 1411/2016 Salaries: Ms. Bounds explained that the change to the salary ordinance includes a wage for the firefighters to do the flow-testing on the hydrants. An amount has already been budgeted for that purpose.

Review Resolution No. 2016-25/Surplus: Ms. Bounds explained that the Fire Chief recently submitted items to surplus. There will be a sale of surplus items at the city shop on May 24, 2016.

Review Ordinance No. 1412/2016 Budget Amendment: Ms. Bounds provided information related to the budget amendments that were made.

Review Resolution No. 2016-26/Purchase & Sales Agreement: Ms. Bounds explained that council authorized the Mayor to negotiate for the old Teapot Property. Sealed bids were received and the highest bidder was Dave and Michelle Bos. This Purchase & Sales Agreement is for the purpose of selling the property. The tentative closing date is May 31st.

VISITOR'S COMMENTS

Dog issues: Clayton Barr, Leadman on the public works department explained that he has two pit bulls currently in the kennel. He asked council to consider putting a moratorium on any new pit bulls until the city figures out how to deal with them. He stated that he doesn't want to take away family pets from good pet owners but there are many pit bulls in town that do not have good owners and can be dangerous. Ms. Gonzales suggested he talk to someone from another city who has had success with this type of issue and bring them to council for discussion. Dr. Carmack suggested contacting the humane society. Ms. Gonzales stated that this is an issue that has come up in the past and there was no good solution at the time and she still doesn't see one. Various suggestions were made. Chipping the dogs was also mentioned. Mr. Carmody also suggested contacting WCIA to see if they have any input on this issue. It was decided that staff will bring something back to council for consideration.

MAYOR'S REPORT

Mayor Clark extended thanks to everyone for their hard work in putting Community Days together. He has received positive input from everyone. Ms. Gonzales commented that it was very organized this year and ran very smoothly.

COUNCIL/STAFF REPORTS

Fire Department: Chief Stonemetz reported that Engine 12 recently had maintenance issues. He has spoken to the county about the possibility of going in on a vehicle. That may be something to look at in the future.


Police Department: Chief Simmons reported that Officer Delozier is currently at school in Spokane. He will be attending WASPC training next. He is meeting with potential officers on Wednesday to determine who will be included in the department eligibility list. He provided information about academy trainings in the state explaining that they are booked up and it's hard to get someone into them in a timely manner.

Planning/Public Works: Ms. Steele reported the following: She handed out a letter that the Mayor signed that will be sent to the governor relating to transportation, May 24th is the bid opening for construction of the lift station, they are currently having maintenance issues with the lift station in Zillah West, Stadelmans is seeking c/o so they can get up and running, the event center in Zillah Lakes should have c/o soon, she provided details about an upcoming UGA hearing and mentioned that the public works department is losing a seasonal person and will be hiring for a replacement.

ADJOURNMENT

Mayor Clark adjourned the meeting at 7:03 p.m.


Sharon Bounds, City Administrator


Gary Clark, Mayor

City of Zillah
City Council Minutes
May 16, 2016

CALL TO ORDER

The meeting was called to order by Mayor Clark at 7:05 p.m.

PLEDGE OF ALLEGIANCE

Mayor Clark led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Gary Clark and Councilmembers Doug Stewart, Dr. Scott Carmack, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Planning & Community Development Director/Interim Public Works Director Ardele Steele, Police Chief Dave Simmons, Fire Chief Paul Stonemetz and City Attorney Jamie Carmody

CONSENT AGENDA

Mr. Miles moved, seconded by Mr. Williams to approve the Consent Agenda, items A through F as follows:

- A. Approve minutes of Study Session dated May 2, 2016.
- B. Approve minutes of Council Meeting dated May 2, 2016.
- C. Approve WA ST Liquor License for Chevron West and Devin Shell.
- D. Approve payroll voucher numbers 32352 to 32365 dated May 13, 2016 in the amount of \$61,606.36.
- E. Approve claim voucher numbers 46553 to 46617 dated May 16, 2016 in the amount of \$412,905.17.
- F. Approve Month-end Close-out dated April 30, 2016.

Motion carried unanimously.

NEW BUSINESS

Vote on Ordinance No. 1411/2016 Salaries: *Mr. Williams moved, seconded by Ms. Gonzales to approve Ordinance No. 1411/2016 Salaries. Motion carried unanimously.*

Vote on Resolution No. 2016-25/Surplus: *Ms. Gonzales moved, seconded by Dr. Carmack to approve Resolution No. 2016-15 declaring certain items of personal property as surplus. Motion carried unanimously.*

Vote on Ordinance No. 1412/2016 Budget Amendment: *Dr. Carmack moved, seconded by Mr. Stewart to approve Ordinance No. 1412/2016 Budget Amendment. Motion carried unanimously.*

Vote on Resolution No. 2016-26/Purchase & Sales Agreement: *Mr. Stewart moved, seconded by Mr. Miles to approve Resolution No. 2016-26 approving a Real Estate Purchase and Sales Agreement with David and Michelle Bos. Motion carried unanimously.*

MAYOR'S REPORT

Mayor Clark thanked everyone who helped with Community Days. Mr. Stewart extended thanks to Sarah Groenewig who recently donated flowers to the Garden Club. Ms. Bounds extended thanks to the Garden club for their help in planting some of the city flower pots and for their constant help throughout the year.

Dr. Carmack reported that the Downtown Clean up day went well and that there were many volunteers that showed up. They accomplished a lot throughout the city but did not do any painting because of prep work that needed to be done first.

ADJOURNMENT

Ms. Gonzales moved, seconded by Mr. Williams to adjourn the meeting at 7:36 p.m. Motion carried unanimously.


Sharon Bounds, City Administrator


Gary Clark, Mayor