

**City of Zillah  
Study Session Minutes  
December 5, 2016**

**CALL TO ORDER**

The meeting was called to order by Mayor Gary Clark at 6:01 p.m.

**ROLL CALL**

The following were:

Present: Mayor Gary Clark, Councilmembers Doug Stewart, Dr. Scott Carmack, Janice Gonzales (arrived at 6:09 p.m.), Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds & Community Development Director Ardele Steele, Acting Police Chief Tim Quantrell, Public Works Director John Simmons, Fire Chief Paul Stonemetz and City Attorney Jamie Carmody

**CONSENT AGENDA**

- A. Review minutes of Study Session dated November 21, 2016.
- B. Review minutes of Council Meeting dated November 21, 2016.
- C. Review claim voucher number 47423 to dated November 30, 2016 in the amount of \$2,672.05.
- D. Review claim voucher numbers 47424 to 47464 dated December 5, 2016 in the amount of \$227,275.95.
- E. Review payroll voucher numbers 32599 to 32654 dated November 30, 2016 in the amount of \$147,027.00.

**NEW BUSINESS**

**Review Resolution No. 2016-48 Approving Agreement with Yakima Waste:** Mayor Clark called on Keith Kovalenko of Yakima Waste. Mr. Kovalenko explained that Yakima County recently increased dump fees so Yakima Waste is requesting a rate increase to cover the cost of that.

**Review Ordinance No. 1424 Establishing 2017 Garbage Rates:** Ms. Bounds explained that increases to this garbage ordinance reflect the increase requested by Yakima Waste for the increased fees by the county.

**Update on Skate Park – Steve Gay:** Steve Gay reported that the skate park donations are now at \$15,000. His group would like to go ahead and purchase the skate park equipment so that their price can be locked in. The city was agreeable with using the Tennis Court for that purpose. Mr. Gay was commended for his hard work on this project.

**Review Street Closure Request:** Ms. Bounds explained that Zillah Chamber is sponsoring a Country Christmas event on December 10<sup>th</sup> between 1:00-5:00 p.m. They are requesting to close First Avenue

between 6<sup>th</sup> and 7<sup>th</sup> Street for the event. The event will be for children. Santa will arrive at 1:00 p.m., there will be a pet contest and then tree lighting at 4:30 p.m.

**Review Resolution No. 2016-49 Approving Fuel Tax Agreement:** Ms. Bounds reported that TIB recently awarded money for street construction to First Avenue between Meade Street and Pearson Street. The fuel tax agreement needs to be approved in order to move forward with that.

**Review Ordinance No. 1425/2017 Salaries:** Ms. Bounds explained that this ordinance is for 2017 salaries. Changes to it include contractual and other changes made during the budget process.

**Review Restricted Fund Uses:** Ms. Bounds explained that the 2017 Final Budget Summary Packet contains information related to all of the budget, restricted fund usage, cost allocation plans, etc. All of the information contained within the packet has been reviewed and discussed during the budget process and a motion needs to be made to specifically address adoption of the packet and restricted fund uses.

**Review Ordinance No. 1426 Adopting 2017 Budget:** Ms. Bounds explained that this ordinance adopts of the 2017 Budget.

### COUNCIL/STAFF REPORTS

**Planning Department:** Ms. Steele mentioned that the county is sponsoring a UGA meeting tomorrow morning in Yakima Council Chambers and invited everyone to attend.

Ms. Steele also provided information relate to a fence that was constructed today that she has gotten a lot of input on. She explained that staff has worked with the property owner and the fence is now, not within the vision triangle. The fence sits on a corner lot so sight to traffic has been diminished but is within legal boundaries according to city ordinance. She applauded the homeowner for working with the city to move the fence to a more appropriate location than what was discussed with them prior.

**Public Works:** Mr. Simmons reported that the Christmas lights are now up within the city.

**Administration:** Ms. Bounds handed out a map showing the houses on the lighting contest.

### ADJOURNMENT

Mayor Clark adjourned the meeting at 6:58 p.m.

  
Sharon Bounds, City Administrator

  
Gary Clark, Mayor

**City of Zillah  
City Council Minutes  
December 5, 2016**

**CALL TO ORDER**

The meeting was called to order by Mayor Gary Clark at 7:03 p.m.

**PLEDGE OF ALLEGIANCE**

Mayor Clark led the Pledge of Allegiance.

**ROLL CALL**

The following were:

Present: Mayor Gary Clark, Councilmembers Doug Stewart, Dr. Scott Carmack, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds & Community Development Director Ardele Steele, Acting Police Chief Tim Quantrell, Public Works Director John Simmons, Fire Chief Paul Stonemetz and City Attorney Jamie Carmody

**CONSENT AGENDA**

*Mr. Miles moved, seconded by Mr. Williams to approve the Consent Agenda, items A through E as follows:*

- A. Review minutes of Study Session dated November 21, 2016.
- B. Review minutes of Council Meeting dated November 21, 2016.
- C. Review claim voucher number 47423 to dated November 30, 2016 in the amount of \$2,672.05.
- D. Review claim voucher numbers 47424 to 47464 dated December 5, 2016 in the amount of \$227,275.95.
- E. Review payroll voucher numbers 32599 to 32654 dated November 30, 2016 in the amount of \$147,027.00.

*Motion carried unanimously.*

**PUBLIC HEARING**

**2017 Final Budget:** Mayor Clark opened the public hearing at 7:04 p.m. No public comment was given. Mayor Clark closed the public hearing at 7:05 p.m.

**NEW BUSINESS**

**Vote on Resolution No. 2016-48 Approving Agreement with Yakima Waste:** *Mr. Williams moved, seconded by Ms. Gonzales to approve Resolution No. 2016-48 approving the Seventy Addendum to Agreement with Yakima Waste. Motion carried unanimously.*

**Vote on Ordinance No. 1424 Establishing 2017 Garbage Rates:** Ms. Gonzales moved, seconded by Dr. Carmack to approve Ordinance No.1424 establishing Garbage collection rates. Motion carried unanimously.

**Vote on Street Closure Request:** Dr. Carmack moved, seconded by Mr. Stewart to approve the request for street closure from Zillah Chamber on December 10, 2016 for Zillah's Country Christmas Event. Motion carried unanimously.

**Vote on Resolution No. 2016-49 Approving Fuel Tax Agreement: :** Mr. Stewart moved, seconded by Mr. Miles to approve Resolution No. 2016-49 approving a Fuel Tax Agreement for Project No. 6-E-947(013)-1. Motion carried unanimously.

**Vote on Ordinance No. 1425/2017 Salaries:** Mr. Miles moved, seconded by Mr. Williams to approve Ordinance No.1425 establishing 2017 Salaries. Motion carried unanimously.

**Vote on Restricted Fund Uses:** Mr. Williams moved, seconded by Ms. Gonzales to approve the lists of expenditures for 2017, out of the Parks Fund, Hotel/Motel Tax Fund, Real Estate Excise Tax Fund and the supporting documentation provided in the Budget Summary Packet. Motion carried unanimously.

**Vote on Ordinance No. 1426 Adopting 2017 Budget:** Ms. Gonzales moved, seconded by Dr. Carmack to approve Ordinance No.1426 Adopting the 2017 Final Budget. Motion carried unanimously.

#### VISITOR'S COMMENTS


Mr. Kovalenko extended thanks for the city for working with Yakima Waste.


#### COUNCIL/STAFF REPORTS

**Planning Department:** Ms. Steele reported that she will be completing the application for a park and ride this week.

#### ADJOURNMENT

Mr. Williams moved, seconded by Ms. Gonzales to adjourn the meeting at 7:11 p.m. Motion carried unanimously.

  
Sharon Bounds, City Administrator

  
Gary Clark, Mayor